

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT**  
**SCHOOL COMMITTEE MINUTES**  
**Tuesday, February 6, 2024**

**7PM**

**REMOTE**

**Present**

Cara Endyke-Doran, *Chair*; Ravi Simon, *Vice Chair*;  
Catherine Bitter; Kevin Matthews; Mary Warzynski

**Also Present**

Andrew Stephens, *LSRHS Superintendent/Principal*  
Helen Sotiriou, *Co-President of Teachers' Association*  
Kirsteen Patterson, *Director of Finance and Operations*  
Phillip James, *History Department Coordinator*  
Olivia Gottlieb, *LSRHS Student Senate*

**Call to Order**

The meeting was called to order at 7:06PM.

**Public Comment**

No Public Comment

**Student Senate Updates**

*Olivia Gottlieb, LSRHS Student Senate Officer*

- The Student Senate met with Mr. Stephens on Wednesday, January 31, 2024. Students discussed what they appreciated about LSRHS and items students looked to improve.
- The Ninth Grade 'Celebrating Identity & Inclusion' assembly was held on Friday, February 2, 2024, featuring keynote speaker Ed Walker. The assembly was a success. The ninth graders were attentive; while also engaged in Mr. Walker's speech.
- Student Advocates organized a 'spirit week'- Monday, 2/5 -Friday, 2/9 in recognition of "Black History Month".

**METCO Program Report Updates**

No Report

## **Presentation**

History Department Presentation,  
*Phillip James, History Department Coordinator*

- [LS History Department Presentation](#)

## **Information and Discussion**

Sudbury Police Department- Police Update  
*SPD Chief Scott Nix & Officer Kimberly Magano (LSRHS SRO)*

- The Sudbury PD, as part of state police reform, intends to equip all Sudbury police officers with body (and cruiser) cameras, slated for Thursday, February 15, 2024.
- How will this work with our SRO in the school?
  - The body camera will NOT record during the majority of the school day.
  - The only time the SRO would have to record is if she were to directly intervene (ex. fight, medical emergency).
  - In classrooms, hallways, during educational or casual conversations with students/staff/families, recording would NOT occur.

*Andrew Stephens, LSRHS's Superintendent/Principal*

- As a reminder, in seek of a vote in changing the Tuesday, March 5, 2024 LSSC meeting to Wednesday, March 6, 2024.

## **Chairperson and Liaison Updates**

*Mary Warzynski, member of the Supt./Principal Evaluation Subcommittee*

- Anticipate scheduling a meeting this upcoming week for the Supt./Principal Evaluation Subcommittee.

## **LS School Committee Community Outreach Listening Session**

*Mary Warzynski; member of the LS School Committee*

*Cathie Bitter; member of the LS School Committee*

- The virtual listening session was held on Tuesday, January 30, 2024. A couple of items mentioned during the listening session follows:
  - Discussed why midterms are a substantial amount of percentage towards students' final grade.
  - Obtaining clarity regarding the in-school policies?  
(ex: *no homework during the break and/or if you have three tests in one school day, having the option to move one of those tests to another day etc.*)
  - Are the solar panels on the school's property making a difference in the electricity bill? Is there a reimbursement?

*Ravi Simon, Vice Chair of the LS School Committee*

- The next virtual 'School Committee Listening Session' is scheduled for Wednesday, February 21, 2024 at 7pm with Ravi Simon and Lucy Maulsby.

### **Teachers' Association Updates**

*Helen Sotiriou, Co-President of the Teachers' Association*

- Prior to the 'Identity and Inclusion' assembly scheduled on Friday, February 2, 2024. The members of the 'Identity and Inclusion' workshop presented at the Faculty Meeting on Wednesday, January 31, 2024.
- The Midterms concluded. Students have officially entered the second semester.
- There were six(6) LSRHS students who participated in the 'American Invitational Math Examination' last week.
- The LSB Production presented their 10th annual 'Winter Acts' last week. The production was successful.
- The Ski Club visited Wachusett on Wednesday, January 24, 2024.
- The annual 'Singing Valentine' was held on Wednesday, February 14, 2024.
- The English department hosted 'Fun Friday' on Friday, February 9, 2024.

### **Superintendent/Principal Updates**

*Andrew Stephens, LSRHS Superintendent/Principal*

- LSRHS 2024-2025 Program of Studies Changes/Updates
  - [LS Program of Studies 2024-2025](#)
  - [Changes to be Reflected in the PoS](#)
- The 'student directed' play "Winter One Act" premiered on Friday, 2/2nd and 2/3rd. LS students were awesome!
- Students were respectful and attentive during the "Social Justice" assemblies, featuring Ed Walker on Friday, February 2, 2024.
- The Program of Studies information was forwarded from Leslie Patterson's office to all Parent(s)/guardian(s).
- Friendly Reminder- Please complete the 'Student & Parent/Caregiver Stephens entry survey. The survey closed on Monday, February 12, 2024.
- The 'District Report Card' [this letter](#) was forwarded to all families.
- The Scholarship Letter was forwarded to all Seniors and their families. The scholarship letter outlines all of the available community scholarships.
- The 'Racial Climate Community Group' met on Wednesday, February 7th at 7pm in Conference Room B at LSRHS.
- "Coffee Talk with Andrew" was held on Thursday, February 15th at LSRHS at 8:30am.

- As a reminder, the LSSC is scheduled to meet in Boston at METCO's Headquarters on Tuesday, April 2, 2024 at 7pm. A tour and dinner is scheduled for 6pm.
- The Chinese-American Association of Sudbury facilitated the 'Chinese New Year Community Celebration (Year of the Dragon)'. The event was held on Saturday, February 10, 2024 at 3:30pm-8:00pm in LSRHS's Cafeteria. State Senator Jamie Eldridge, Representative Carmine Gentil, and Sudbury's town manager, Mr. Sheehan were all in attendance.

## **Director of Finance and Operations**

*Kirsteen Patterson, Director of Finance and Operations*

- Notification was provided/certified for the Excess and Deficiency, in the amount of \$1,218,547.00. Plans are in motion to strategize some proposals for the potential repurposing for that identified amount.
- The 'Digital Budget book' for FY '25 was posted on the school's website. In addition to each School Committee member being given a personal hard copy of the digital budget book.  
[FY'25 Digital Budget Book](#)
- The audit report from 'Powers and Sullivans' is scheduled for Tuesday, March 5, 2024.

## **Action Items:**

***VOTE: Mary Warzynski motioned to approve the change of date for the upcoming LSSC meeting on Tuesday, March 5, 2024 to Wednesday, March 6, 2024 at Lincoln's Town Hall. Kevin seconded the motion. No discussion. Five(5) out of five(5) members were in favor via roll call vote.***

***VOTE: Catherine Bitter motioned to approve the FY'25 Proposed Budget. Mary Warzynski seconded the motion. No discussion. Five(5) out of five(5) members were in favor via roll call vote.***

***VOTE: Cara Endyke-Doran motioned to approve the 2024-2025 Program of Studies. Catherine Bitter seconded the motion. No discussion. Five(5) out of five(5) members were in favor via roll call vote.***

## **Approval of Minutes:**

Ravi Simon moved to accept the LSSC Minutes for January 23, 2024. As there were no objections or corrections to these minutes, they stand as approved, as read.

**Future Agenda Items**

- Discuss/explore whether the LS School Committee should be appointing potential LSRHS Administration as employees.
- Discuss the signature approval on the LS's School Committee Newsletter.

**Public Comment**

No comment

**Adjournment**

Ravi Simon motioned to adjourn the meeting. Catherine Bitter second the motion. Five(5) out of five(5) members of the School Committee were all in favor via roll call vote. The meeting adjourned at 8:57pm.