

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT**  
**SCHOOL COMMITTEE MINUTES**  
**Tuesday, December 3, 2024**

**6:30PM**

**REMOTE**

**Present**

Ravi Simon, *Chair*; Cathie Bitter, *Vice Chair*;  
Maura Carty, Cara Endyke-Doran, Kevin Matthews, Lucy Maulsby

**Also Present**

Maureen Bolton, *Co- President of the Teachers' Association*  
Annie Chwalek, *LSRHS Student Senate*  
Kirsteen Patterson, *Director of Finance and Operations*  
Andrew Stephens, *LSRHS Superintendent/Principal*

**Call to Order**

The meeting was called to order at 6:34PM.

**Public Comment**

No Comment(s)

**Student Senate Updates**

Annie Chwalek, *LSRHS Student Senate*

- The Student Senate continued to discuss and seek approval for the '*Spirit Week*' themes during the week of December 16th.
- Posters advertising '*Spirit Week*' will be displayed around LSRHS.

**METCO Program Report Updates**

No METCO Updates

## **Teachers' Association Updates**

Maureen Bolton, *Co- President of the LSRHS's Teachers' Association*

- Monday, December 2, LS teachers and staff had the opportunity to participate in 'Professional Development Day'. The day was full with informative sessions and fun-filled connectedness activities.
- Tryouts for Winter sports started Monday, December 2.
- The 'Cabaret in the Cafe' music event was held on Friday, December 6, 2024.
- 'Mamma Mia' was amazing! Many of the shows were sold out.
- On Monday, December 16, 2024 is the 'Courage to Care' assembly. A mandatory assembly for 12th graders to discuss and learn about violence prevention.

## **Presentation**

Kirsteen Patterson, *Director of Finance and Operations*

Andrew Stephens, *LSRHS Superintendent/Principal*

- [FY26 Preliminary Budget Presentation](#)

School Committee members appreciated the detailed presentation Superintendent/Principal Andrew Stephens and Kirsteen Patterson provided to the School Committee. In acknowledging student enrollment declining, School Committee members questioned the ongoing increased budget requests over the years. School Committee members discovered the need for the increased budget amount is due to the yearly increased costs of the district's municipal requirements. The committee continued to ask questions, offered feedback, and discussed several ideas to improve/establish cost effective approaches for the district.

## **Information and Discussion**

Andrew Stephens, *LSRHS Superintendent/Principal*

- **Program of Studies**

The Program of Studies currently comprises available courses at LS, graduation requirements etc., as well as the Student Rights and Responsibilities (behavioral expectations, discipline code, etc.). The Superintendent, after consultation with the School Council, suggested separating the Program of Studies from Student Rights and Responsibilities into two handbooks for transparency and clarity. School Committee members supported this move and more discussion with the Administration and the Academic Council will occur to move forward with this plan over the course of the year.

### **Chairperson and Liaison Updates**

*Cathie Bitter, Vice Chair of the LS School Committee*

- Last week, Cathie Bitter attended a 'Strategic Planning Process' meeting. The committee discussed glancing at the current Strategic Planning process, whether the four categories should be dissolved or not.

### **Superintendent/Principal Updates**

*Andrew Stephens, LSRHS Superintendent/Principal*

- With some new hires at the Sudbury Police Station, we can expect Officer Mangano to dedicate more sustained time at LSRHS. Thank you Officer Mangano for being accessible at LSRHS during this challenging time.
- The LSB players presented the musical "*Mamma Mia!*" The performance was interactive and fun. Thank you and congratulations to the students and staff who worked hard to bring the community together.
- The 'Blood Drive' on Friday, November 22 was successful with every possible appointment filled.
- Community Connections presents "Strategizing a Community Response to our MetroWest Data" on Tuesday, December, 10th at 7:30pm in LS Cafeteria.
- Sudbury Foundation announced the opening of the Atkinson Scholarship application. The deadline is Saturday, February 1, 2025. Please see Ms. Langston for more information.
- On Monday, December 2 LS teachers and staff chose faculty/administration sessions to partake in for the Professional Development Day. Faculty participated in connectedness activities- Scavenger Hunt and Bingo.

### **Director of Finance and Operations**

No Updates

### **Action Items:**

No action items

### **Approval of Minutes:**

-The LSSC Minutes for November 19, 2024 were approved.

### **Public Comment**

No Comment

**Adjournment**

Ravi Simon motioned to enter the executive session without returning to the open meeting. Maura Carty second the motion. Six(6) out of six(6) members of the School Committee were in favor via roll call vote. The meeting adjourned at 8:06PM.