

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT**  
**SCHOOL COMMITTEE MINUTES**  
**Tuesday, October 24, 2023**

**7PM**

**REMOTE**

**Present**

Cara Endyke-Doran, *Chair*; Ravi Simon, *Vice Chair*;  
Catherine Bitter; Kevin Matthews; Lucy Maulsby; Mary Warzynski.

**Also Present**

Andrew Stephens, *LSRHS Superintendent/Principal*  
Helen Sotiriou, *Co-President of Teachers' Association*  
Kirsteen Patterson, *Director of Finance and Operations*  
LSRHS METCO Program Parent Representative  
LSRHS Student Senate

**Call to Order**

The meeting was called to order at 7:02PM.

**Public Comment**

No comment

**Student Senate Updates**

*Olivia Gottlieb, President of LSRHS Student Senate*

- The Student Senate welcomed seven new ninth grade representatives at the previous meeting on Wednesday, October 18, 2023.
- The Student Senate will facilitate a 'Taste Test' for the new vending machines options on Wednesday, November 1, 2023 during A.C.A.

## **METCO Program Report Updates**

*Yolanda Parker, METCO Parent Representative*

- METCO hosted 'Fun Friday' on Friday, October 13, 2023 to commemorate Hispanic Heritage month. Everyone enjoyed the delicious food.
- LS METCO student leadership team attended the "METCO Directors Student Leadership" conference on Friday, October 20, 2023 at Emmanuel College. The conference was centered around mindfulness and wellness to empower student voices.
- On Friday, October 27, 2023, METCO students will be given the opportunity to attend the football game, with a provided late bus after the game. METCO students were provided food from the local Asian restaurant.
- A METCO student of the month was chosen and posted to the IG account and on the school's bulletin board.

## **Presentations**

- [LS Safety Council Presentation 10/24/23](#)  
- Lori Hodin & Peter Elenbass
- [Lincoln-Sudbury Regional High School Annual Enrollment Report: FY 2024-2025](#)  
-Kirsteen Patterson
- [LS Class Size & Staffing Report](#)  
-Leslie Patterson
- [2023-2024 Superintendent Goals](#)  
-Andrew Stephens

## **Information and Discussion**

*Cara Endyke-Doran, Chair of LS School Committee*

- [UPDATED DRAFT: LS School Committee Goals 2023-2024](#)

## **Outstanding Subcommittee & Liaison Agreements:**

-Select members to District Agreement Subcommittee

*Lucy Maulsby and Ravi Simon were appointed as the members of the District Agreement Subcommittee.*

## **-Select Liaison to the Racial Climate Community Group (RCCG)**

*Cathie Bitter was appointed as the Liaison to the Racial Climate Community Group.*

**Please find the [LSSC Subcommittee Assignments here](#)**

## **Chairperson and Liaison Updates**

No updates

## **Teachers' Association Updates**

*Helen Sotiriou, Co-President of Teachers' Association*

- On Friday, October 20, 2023, 'Oktoberfest' performed at the Musician's Union.
- On Tuesday, October 24, 2023, the Girls' Volleyball game honored Breast Cancer month with a 'Think Pink' theme.
- On Thursday, October 19, 2023, about 40 kids participated in the 'Math Olympiad'.
- 'Fun Friday'- On Friday, October 20, 2023 was hosted by the German department to kick off 'Oktoberfest'.
- The German exchange students arrived!
- The sophomore class are collecting donations (fuzzy socks, puzzles, lotion etc.) for the 'Hope Kits' in support of the breast cancer survivors.
- Quarter one ends Thursday, November 2, 2023.

## **Superintendent/Principal Updates**

*Andrew Stephens, LSRHS Superintendent/Principal*

- The Unified basketball game took place on Thursday, October 17, 2023. If you want to experience pure joy and fun, please attend the next game on Friday, November 3, 2023 at 4:30pm in LS's Gym. Thank you Daniel Lee- LS Athletic Director for facilitating this program at LSRHS.
- On Monday, October 30, 2023 the World Language (German) department hosted the "Fall Harvest & Thanksgiving" Dinner event.
- Thank you to all of the members of the 'Wall of Recognitions' committee, the facilities department, and all of the people who attended the event. A huge thank you to Susan Frommer who oversaw the many logistics of details throughout the months.
- Community Connections hosted an event on Thursday, October 26th at 7:30pm, for parents to think and discuss the five greatest factors regarding children at risk for addiction- "The Five Protective Factors for Addictions: What every parent should know".

## Director of Finance and Operations

*Kirsteen Patterson, Director of Finance and Operations*

- Kirsteen Patterson provided the School Committee with an updated 'Budget Calendar'. [FY25 Budget Timeline Calendar-second draft](#)
- All of the capital requests were submitted. The first capital meeting with Lincoln and Sudbury are locked in.
- All of the preliminary meetings are scheduled.
- The auditors were on-site on Monday, October 23, 2023 for FY '23.
- The E&D submission is scheduled to be finalized the week of October 30, 2023.
- The Cafeteria has been given a 'face-lift'- new signage and improvements to really exude the 'LS Pride'.



### **Action Items:**

***VOTE: Cara Endyke-Doran moved to accept the 'Superintendent's Goals'. Lucy Maulsby seconded the motion. There was no discussion. The vote was unanimous.***

***VOTE: Cara Endyke-Doran moved to accept the 'School Committee Goals'. Lucy Maulsby seconded the motion. There was no discussion. The 'School Committee Goals' stand as approved as read. The vote was unanimous.***

Cara Endyke-Doran moved to accept the LSSC Minutes for September 26, 2023. As there were no objections or corrections of these minutes, they stand as approved, as read.

### **Future Agenda Items**

-Discuss/explore whether the LS School Committee should be appointing potential LSRHS Administration as employees.

**Public Comment**

No comment

**Adjournment**

Cara Endyke-Doran motioned to adjourn the meeting. Lucy Maulsby second the motion. Six(6) out of six(6) members of the School Committee were in favor via roll call vote. The meeting adjourned at 10:16pm.