

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MINUTES
Tuesday, November 21, 2023

7PM

HYBRID

Present

Cara Endyke-Doran, *Chair*; Ravi Simon, *Vice Chair*;
Catherine Bitter; Kevin Matthews; Lucy Maultsby; Mary Warzynski.

Also Present

Andrew Stephens, *LSRHS Superintendent/Principal*
Helen Sotiriou, *Co-President of Teachers' Association*
Kirsteen Patterson, *Director of Finance and Operations*
LSRHS Student Senate

Call to Order

The meeting was called to order at 7:03PM.

Public Comment

No comment

Student Senate Updates

Frances Yee, *LSRHS Student Senate Officer*

- The Student Senate is actively planning for the annual 'Winter Fundraiser' during the week before the winter break. Last week, the Officers of the Student Senate met with Mr. Stephens to introduce/discuss some ideas surrounding the upcoming event. The activities are aimed towards cultivating community, like, a bake sale, a winter themed photobooth, and spirit week- there will be a different theme each day during that week. All funds raised will go towards a local organization or charity.
- Officers of the Student Senate plan to schedule another meeting with Mr. Stephens to finalize the remainder of the details for the upcoming event.

METCO Program Report Updates

No Report

Presentation

- Richard Whitehead- *Director of Student Services & Martha Wall- Director of Counseling & Student Supports*
[LS Student Services Presentation](#)

Information and Discussion

No Update

Chairperson and Liaison Updates

Mary Warzynski; *member of the LS School Committee*

- There is a tentative meeting scheduled on Friday, December 8th to discuss a potential 'Alumni Survey'.

Ravi Simon; *Vice Chair of the LS School Committee* & Kevin Matthews; *member of the LS School Committee*

- As a reminder, the LS School Committee Community Outreach Listening Session will be held on Monday, November 27, 2023 at 6:30pm in the Conference Room of the Goodnow Library in Sudbury.

Teachers' Association Updates

Helen Sotiriou, Co-President of the Teachers' Association

- There were 30 students who attended the 'social justice retreat'. These students are being trained to facilitate the 'Safe School' assembly this upcoming February.
- The special education department hosted a lovely breakfast for teachers/staff on Monday, November 20th.
- LSRHS was chosen this year to participate in the 'Math Meet' at MIT.
- The musical "Curtains" took place November 15th-18th. The show was great! Students did such a great job!
- No school on Monday, November 27, 2023- due to Teacher/Staff Development day.

Superintendent/Principal Updates

Andrew Stephens, LSRHS Superintendent/Principal

LSB Production of Curtains:

The LSB Players production of *Curtains* was a great show! This was a very impressive production from the sets to the acting to the choreography. Congratulations to the actors, tech crew, pit orchestra, and the adults, particularly Carly Evans, Tom Grandprey, and Michael Bunting who put in so much time and effort for a great production!

L-S & Community Mental Health Supports Information:

In the monthly L-S School Council Meetings, there are discussions about the different supports available to students and families as they pertain to Mental Health. One take-away is that L-S has many supports available and that we could do a better job at communicating those school and community supports to students and families. To that end, please browse the [L-S Counseling Dept. website](#) to see other important information that could be of help.

For any student and/or family seeking supports (Mental Health, Academic, Social Emotional) to directly contact the student's respective counselor and/or Associate Principal.

Homework vacation guideline

VACATION HOMEWORK: L-S encourages students to pursue independent learning beyond the school's curriculum and to rejuvenate when school is out of session. L-S teachers are mindful of the value of such experiences over school vacations and plan their curriculum accordingly. With this in mind, teachers strive to assign no homework over Thanksgiving, December, February, and April breaks. Additionally, due dates for major projects and papers, as well as test dates, should not occur on the first two calendar days after a break. Exceptions to this guideline include, but are not limited to:

- Assignments in Advanced Placement (AP) courses
- Assignments whose due dates have to be altered due to school cancellations

November 27 PD Day:

- On Monday, November 27th, LS teachers/faculty will place the L-S Strategic Plan objective “Narrowing Opportunity and Achievement Gaps” front and center. Teachers/faculty are thrilled that Dr. Elizabeth City will be with us to share her expertise! Together, we will analyze data (grades and course enrollment), apply the 5 Whys root cause analysis tool, and develop action plans. Additionally, we will leave this day understanding our explanatory style and how it might impact our work with students. We will do all of this while deepening our connections with colleagues (within and across departments).

Director of Finance and Operations

Kirsteen Patterson, Director of Finance and Operations

- The first *Health Insurance Advisory Committee* meeting took place on Tuesday, November 21, 2023. The committee discussed health insurance for all retirees and anyone actively employed. As of right now, there isn’t a definite number regarding premium increases. This will be determined and later spoken on during the FY ‘25 budgeting cycle.
- The budget presentation for FY ‘25 will be presented to the school committee on Tuesday, December 5, 2023.

Action Items:

Cara Endyke-Doran moved to accept the LSSC Minutes for November 8, 2023. As there were no objections or corrections to these minutes, they stand as approved, as read.

Future Agenda Items

- Discuss/explore whether the LS School Committee should be appointing potential LSRHS Administration as employees.
- Update on the ‘Alumni Survey’.

Public Comment

No comment

Adjournment

Cara Endyke-Doran motioned to adjourn the meeting. Kevin Matthews second the motion. Six(6) out of six(6) members of the School Committee were all in favor via roll call vote. The meeting adjourned at 8:25pm.