

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MINUTES
Tuesday, December 5, 2023

7PM

HYBRID

Present

Cara Endyke-Doran, *Chair*; Ravi Simon, *Vice Chair*;
Catherine Bitter; Kevin Matthews; Lucy Maulsby

Also Present

Andrew Stephens, *LSRHS Superintendent/Principal*
Meghan Notari, *President of Teachers' Association*
Kirsteen Patterson, *Director of Finance and Operations*
LSRHS Student Senate

Call to Order

The meeting was called to order at 7:05PM.

Public Comment

No comment

Student Senate Updates

Olivia Gottlieb, *LSRHS Student Senate Officer*

- The Student Senate held a meeting on Wednesday, November 29th, in preparation for the Winter Fundraiser. There were a number of different events held the week before the holiday vacation to support a local charity. All proceeds will be donated to Sudbury Food Pantry.

METCO Program Report Updates

No Report

Presentation

- Andrew Stephens, *Superintendent/Principal of LSRHS* and
Kirsteen Patterson, *Director of Finance and Operations*
[LSRHS FY25 Proposed Budget](#)

Information and Discussion

Andrew Stephens, *Superintendent/Principal of LSRHS*

Cara Endyke-Doran, *Chair of the LS School Committee*

- The School Committee will review the *2024-2025 School Calendar* further. The School Committee intends to approve the item at the next school committee meeting on Tuesday, January 9, 2024.

[DRAFT LS School Calendar 2024-2025](#)

Chairperson and Liaison Updates

Cara Endyke-Doran; *Chair of the LS School Committee &*

Cathie Bitter; *member of the LS School Committee*

- The LS School Committee Community Outreach Listening Session was virtually held on Monday, December 18, 2023 at 6:00pm.

Teachers' Association Updates

Meghan Notari, *President of the Teachers' Association*

- Last week, Andrew Stephens hosted a *Staff Drop-in Listening Session*. Thank you for considering the staff's input.
- The World Language Department plans to pilot their 'Language Lounge' for students to receive extra help.
- On Wednesday, December 6th, students were trained to facilitate the MVP courage to care assembly. The assembly was held on Monday, December 18th for all 12th graders.
- The Racial Climate Community Group (RCCG) monthly meeting was held on December 6th.
- The quarter two progress reports and warnings were due Thursday, December 7th.
- Staff from the Math Department visited Lexington High School January 8th.
- Winter sports started practice.
- The Hockey programs hosted *Fun Friday* on Friday, December 22nd. In addition to promoting the *Warrior for Warrior* event on Saturday, December 16th.

Superintendent/Principal Updates

Andrew Stephens, LSRHS Superintendent/Principal

- Over the next three weeks, Kirsteen Patterson and myself presented the LSRHS FY25 Preliminary Budget to the LSRHS School Committee and the Lincoln and Sudbury Finance Committees (12/11 & 12/18). The FY25 Capital Budget Proposals were presented to the Lincoln CAPCOM Wednesday, December 6th.
- Quarter 2 Progress Reports/Warnings concluded on 12/7/23.
- The Racial Climate Community Group (RCCG) at Lincoln Sudbury Regional High School held their 3rd meeting on December 6th at 7 pm in Conference Room B at LS.
- On Friday, 12/8, LS hosted the IDEAS High School Conference for the second year. [IDEAS \(Initiatives for Developing Equity & Achievement for Students\)](#) offers multiple PD opportunities for adults in addition to running this annual workshop for students. There will be about 100 students in attendance, along with their advisors from 16 Massachusetts schools. Thank you to faculty and staff who have relocated classes and meetings in order to free up classrooms (World Language and Wellness) and conference rooms to accommodate this event. And, a huge thank you to B&G, the tech team, the campus aides, the cafeteria staff, Sharita Langston and Tracy Ryan for all of their help.
- The tenth annual “Courage to Care: Escalation” workshop for the senior class was held on December 18th. The Mentors in Violence Prevention (MVP) team hosted assemblies in the auditorium and small group break-out discussion sessions to build our students’ awareness and skills concerning healthy relationships. The workshop is an opportunity for Seniors to build skills and connect with peers as they start to transition to life after high school.
- The first School Committee newsletter was forwarded to the school community on Wednesday, December 6th.
- The second School Committee Listening Session was virtually held on Monday, December 18th from 6-7pm.

Director of Finance and Operations

Kirsteen Patterson, Director of Finance and Operations

- An upcoming meeting with Harvard Pilgrim is underway. The Business Office is awaiting the claims data, for accurate information. A potential meeting with the *Health Insurance Advisory Committee* plans to take place towards the end of December or the beginning of January.
- The Business Office is currently getting updated quotes for Capital Meetings regarding FY'25 requests.
- Hopefully the vending machines are in the building before the winter break, and fully functioning once everyone returns from the break.
- As a reminder, the Lincoln CapCom meeting is tomorrow- Wednesday, December 6th at 7:30pm. The Lincoln Fincom meeting on Monday, December 11th at 7pm. In addition to, The Sudbury Budget Pressures meeting on Monday, December 18th at 7pm.

Action Items:

Cara Endyke-Doran moved to accept the LSSC Minutes for November 21, 2023. As there were no objections or corrections to these minutes, they stand as approved, as read.

Future Agenda Items

- Discuss/explore whether the LS School Committee should be appointing potential LSRHS Administration as employees.
- Update on the 'Alumni Survey'.

Public Comment

No comment

Adjournment

Cara Endyke-Doran motioned to adjourn the meeting. Kevin Matthews second the motion. Four(4) out of five(5) members of the School Committee were all in favor via roll call vote. The meeting adjourned at 8:27pm.