

**LINCOLN-SADBURY REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE - FINANCE SUBCOMMITTEE
MINUTES**

**Wednesday, May 7, 2025
Remote**

Present: Maura Carty, Ravi Simon, Cathie Bitter

Also present: Kirsteen Patterson, Andrew Stephens

I. Call to Order

Maura Carty called the meeting to order at 7:04 PM.

II. Public Comment

No public comment was provided.

III. Budget Book Discussion

Maura, Cathie, and Ravi summarized their thoughts and observations from the district budget books they reviewed:

- SPS and LPS included more narrative, which helped to provide context and explanations for people less familiar with district finance.
- SPS included more visuals.
- Mendon included a “return on investment” that highlighted accomplishments.
- The LS budget book also has preferred features, e.g., the calendar, rationales for year-to-year budget changes.

Maura added observations to the “Comparable budget” spreadsheet. Ravi and Cathie will do the same.

The group discussed trying to narrow down to one or two new things to add or change each year.

- A department spotlight could be helpful to show how our funding is used to benefit students. This would highlight the good work that LS is doing.
- Some narrative could be added by other staff or admin (e.g., department chair), which would place less burden on the business/finance office.
- There was also a suggestion that LS already shares some of the valuable practices found in other districts’ budget books, and it was recommended that we consider adding this information to the LS budget book.
- Andrew suggested starting a doc that can be populated as we consider new additions.

IV. Topics not reasonably anticipated by the Chair

No additional topics were raised.

V. Review and approve meeting minutes April 2, 2025 Meeting Minutes

Approval of minutes was postponed (meeting was shortened due to Sudbury town meeting).

VI. Adjournment

Ravi Simon made a motion to adjourn. Maura Carty seconded the motion. A roll call vote was taken. The meeting adjourned at 7:34 PM