

**LINCOLN-SADBURY REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MINUTES
Thursday, February 2, 2023**

**5:02
PM**

Zoom

Present

Heather Cowap, *Chair*; Cara Endyke-Doran, *Vice Chair*;
Harold Engstrom; Kevin Matthews; Candace Miller; Mary Warzynski.

Call to Order

The meeting was called to order at 5:02pm.

Public Comment

No public comment.

Information and Discussion

Superintendent/Principal Job Posting Presentation

Kevin Matthews, Chair of the Superintendent Search Subcommittee

- Thank you to my colleagues on the subcommittee and at LSRHS for your help in editing the documentation that'll be used for the Superintendent search profile.
- Final Step: To approve the document that's been presented to the committee as a search profile.

Presenter (TBD)

Heather Cowap, Chair

- The School Committee is in motion to tentatively schedule Glenn Koocher (MASC: Superintendent Search Consultant) to join a regular school committee meeting. Heather Cowap will request agreed upon dates from members on the school committee.
- The School Committee meeting with Glenn Koocher will consist of a listening session, while also defining/refining the superintendent's expected role at LSRSD.

Superintendent/Principal Process and Timeline Presentation

Kevin Matthews, Chair of the Superintendent Search Subcommittee

- The superintendent search for LSRSD has been slightly extended.
- Applications for the Superintendent/Principal position are due Tuesday, February 28, 2023.
- The Superintendent/Principal Search Screening Committee will conduct interviews with potential candidates the second week of March.
- The Superintendent/Principal Search Screening Committee will meet the first week of March. During this time, the screening committee will be viewing applications and a tiered system in hiring a candidate.

Action Item

VOTE: Heather Cowap offered a motion to approve the final documentation of the Superintendent/Principal posting that'll be used for the job application process. Candace Miller seconded the motion. Candace Miller and Cara Endyke-Doran suggested differentiating/clarifying the roles of the Superintendent's and Principal's job duties within the near future. Six out of the six members of the school committee were in favor via a roll call vote.

Adjourn

- Heather Cowap motioned to adjourn the open session. Cara Endyke-Doran seconded the motion. Six out of six members of the School Committee were in favor via roll call vote. The meeting adjourned at 5:32pm.