

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT COMMITTEE  
MINUTES**

**Tuesday, May 12, 2015**

**7:00 p.m.  
Superintendent's Conference Room**

**I. Call to Order**

**II. Executive Session**

- approving and reviewing executive session minutes related to collective bargaining and collective bargaining strategy because to do so in public session would be detrimental to the District's bargaining position

**7:30 p.m. Public Session  
Room B**

**L-S Conference**

**Present:** Radha Gargeya, Chair; Elena Kleifges, Vice-Chair; Nancy Marshall; Kevin Matthews; Patty Mostue.

**Also present:** Bella Wong, Superintendent/Principal; Patrick Collins, Director of Finance and Operations; Susan Frommer, English Teacher; Danielle Weisse, English Teacher; Samantha D'Angelo and Jay Gustaitis, Aramark Services; Margaret MacLean, Unibank Financial; David Leary, District Treasurer.

**Call to Order:** The meeting was called to order at 7:33pm Radha Gargeya began the meeting mentioning the death of Jane and Ken Young. He noted that it was a great loss to all: colleagues, students and friends. All will miss Jane's welcoming kind presence. She is remembered as a talented teacher who had the students' best interest at heart.

**Approval of Minutes**

On a motion from Nancy Marshall, the Minutes for March 5, 2015 were approved. Elena Kleifges seconded the motion. There was no discussion and all were in favor.

On a motion by Patty Mostue, the Minutes for April 14, 2015 were approved. Nancy Marshall seconded the motion. There was no discussion and all were in favor.

## **Presentations**

### Annual Food Service Report

Jay Gustiatis and Samantha D'Angelo of Aramark presented their Annual Food Service Report. Lincoln-Sudbury Regional School District has contracted Aramark to provide food service for LS in a three-year contract. This is currently the third year of that three-year contract. The School Committee may renew the Aramark contract on an annual basis for two more years. Samantha D'Angelo has been the food service manager at LS since September 2014. Student participation in food service is up 22% over last year's numbers. Aramark averages 60 breakfasts per day and lunch sales are up to 476 lunches per day. The open campus policy of Lincoln-Sudbury Regional High School greatly impacts the profitability of food service.

Aramark has increased the options available to students, upgraded the quality of food offered, and added a variety of hot meal stations. Quality assurance reviews are done on a monthly basis to evaluate food safety production and labor. Monthly assessments are completed by FSD. Additional assessments are carried out by the Aramark District Manager and Corporate Staff. EcoSure carries out unannounced audits.

Aramark has collaborated with the LS Green Team and Wellness Department to meet community goals. During the summer months improvements will be made to the menu offerings. A policy to limit student outstanding balances would be helpful to the food service company. Patrick Collins indicated that he would look into policies instituted by other schools in the region.

### MLK Project

Susan Frommer and Danielle Weisse presented information on the Martin Luther King Action Program and dedicated it to Jo Crawford who retired this year.

Since L-S has instituted a community service requirement for graduation, the Martin Luther King Action Program has taken on the responsibility for managing that student requirement. The program has undertaken education and awareness, community outreach, service trips and fund-raising. The MLK Action Program finds volunteer opportunities or creates them, keeps track of students' completed hours, holds the MLK Assembly each year and was very involved in the post-Ferguson response. The Program's community outreach efforts include the annual Senior Citizen Thanksgiving in the L-S Cafeteria, "Tech with Teens" at the Senior Center to assist senior citizens with their technology needs, and Senior Class Service Day. The program also organizes

service trips with Habitat for Humanity in Baltimore and in New Orleans, Louisiana, as well as trips to Rosie's Place and the Food Bank. Fund-raising efforts include the annual Jimmy Mack Concert, Celebrate Asia Festival and raising funds for the LS Memorial School in Cambodia and for a school in Nigeria. The MLK Action Program undertakes raising at least \$3,000 per year for the LS Memorial School in Cambodia to pay for computers, teachers and electricity.

This year the Martin Luther King Action Program illustrated the Selma to Montgomery March for Voting Rights in the AB Connector. It was a moving display of the citizens involved, the harm they endured, and test samples of voter registration.

The program oversees other clubs that undertake social service projects such as Never Give Up (cancer), STAR, Prevention of Animal Cruelty, and other human service groups. They maintain the MLK Website that lists community service opportunities for students.

To date, the 405 members of the Class of 2015 have logged just under 18,000 community service hours. 350 students have signed up for the Senior Service Day during senior week. The community service aspect of the program has increased significantly over the past several years.

#### Bond Refinancing Potential

Margaret MacLean, of Unibank Financial, advised the School Committee on the advisability of taking advantage of bond refinancing to achieve substantial potential savings for the district.

#### **Public Comment**

There was no public comment.

#### **Recognitions**

On May 2<sup>nd</sup>, newly retired LS Math Teacher Jane Murphy and her husband Ken were killed while on vacation in St. Thomas, U.S. Virgin Islands. LS was notified on Monday evening May 4<sup>th</sup>. Jane was a beloved member of the Math Department for 17 years and news of her death was devastating. We are thankful for the efforts of the LS Counseling Department, who thoughtfully prepared access to counseling services for all within the building who needed it. The Sudbury and Lincoln Police Chiefs were very helpful in protecting the integrity of the LS campus for the purpose of learning. Jane was a kind and compassionate teacher who left a lasting impression on all her students and colleagues. She will be greatly missed.

On Friday May 1st, LS Mentors in Violence Prevention (MVP) team hosted mandatory violence prevention assemblies for 10th graders (block 5) and 12th graders (block 6). The presentations included highlights from the Courage to Care Healthy Relationship Summit held at LS in March for 150 students from 13 area High Schools. Both assemblies featured student presentations that covered warning signs, pyramid of abuse and intervention strategies. 12th graders heard an L-S alum speak about alcohol, consent and college life. The MVP team worked hard to prepare an engaging and effective program to raise awareness about abusive relationships and promote leadership in cultivating healthy relationships.

Arts Day was held on Thursday April 30<sup>th</sup> in the Auditorium. It was a great opportunity to see music, drama, film performances performed by L-S Students.

Eve Montie received the Metrowest Community Award to recognize 13 high school student leaders who have supported community diversity. The awards were given at the John P. Garrahan MetroWest Community Prayer Breakfast on May 1<sup>st</sup> at 7:15am at the Sheraton Framingham Hotel.

The Atkinson Scholarships were awarded on May 1<sup>st</sup> in the Sudbury Grange Hall. This year's recipients are: Willow Beccia, Matthew Bowler, Andrew Carlson, Haley Colpitts, Iyla Driggs, Carly Eiduson, Celia Feldberg, Rick Gangopadhyay, Vikram Gopal, Kevin Henderson, Scott Henderson, Sydney Miller, Nathan Pan-Doh, Eric Qin, Nicole Wilkinson, and Kimberly Yang.

The Boys Varsity Lacrosse team is selling t-shirts as a community service fundraiser to help the families of marines that were killed in a recent helicopter accident. Their platoon leader was Keith McGilvray (L-S class of 2000), an L-S lacrosse team captain and All-American Lacrosse goalie. Keith graduated from the U.S. Naval Academy and subsequently served many tours of duty in both Iraq and Afghanistan. He led the MARSOC Marines in Afghanistan. The L-S Lacrosse team has a strong sense of brotherhood with team-mates past and present. The funds raised through the sale of T-shirts will be presented to Keith McGilvray at the alumni game on Sunday May 31<sup>st</sup> at L-S. Cam Hyde and Caleb Geitz designed the shirts that will be on sale at the L-S cafeteria for the next few weeks. Please consider purchasing a t-shirt for this worthy cause.

The L-S Model UN club hosted their first in-school conference in the Lecture Hall on Wednesday morning, May 6<sup>th</sup>. Curtis and Lincoln middle school

students were invited to participate. 70–80 students worked collaboratively to engage in difficult dialogue, to further develop diplomatic and public speaking skills and to learn the rules and procedures of the UN. The topic was the conflict in the Ukraine.

Karen Thompson, former Spanish Teacher at L–S, has accepted the position of IDEAS Coordinator at the EDCO Collaborative. IDEAS is a multicultural initiative in its first year at EDCO. Congratulations to Karen!

Susan Frommer reports that more than 300 seniors from the Class of 2015 have signed up for Senior Service Day that will take place on Wednesday, June 3<sup>rd</sup>.

Twenty–nine LS teachers were awarded SERF Ace Awards for Teacher Appreciation. They are:

Gail Baker, Chris Belmont, Kate Berry, David Bloom, Nancy Childress, Timothy Cobbett, Sarah Fetteroff, John Flynn, Jen Garfield, Thomas Grandprey, Chris Herbert, Emily Hopwood, David Hosford, Timothy Jason, Shawn Lingley, Mark Mason, Jeff Mazza, Shawn Miller, Meghan Notari, Annalisa Notaro, JK Park, Mark Perc, Emily Phillips, Jim Raffel, Caroline Singler, Kathleen Thompson, Mary Jane Walsh, Matt Warner, and Matt Wentworth.

### **Student Representative Report**

There was no student representative report.

### **Teacher’s Association Report**

Danielle Weisse reported that the L–S community had supported one another in dealing with the death of Jane Young and her husband. She thanked Bella Wong and the administration for communicating steadily with the faculty and staff.

The METCO breakfast was held at LS and the last round of MCAS tests is currently being administered. The 11<sup>th</sup> Annual Staff Variety Show had been held which raises funds for FELS and for the LS Teachers Association Scholarship Fund.

The TA extended its thanks to the teachers who had served on hiring committees.

Nancy Errico will be presenting a Digital Tools Extravaganza for teachers in the near future.

### **Chairman’s Report**

Radha Gargeya stated that this would be the last report for his term as Chair of the LS School Committee.

Sudbury Town Meeting concluded on May 11, 2015 and the FY16 Budget was approved.

He expressed his appreciation for the manner in which the students and staff had handled the death of Jane and Ken Young. He also expressed his thanks to the police departments of Sudbury and Lincoln.

### **Liaison Reports**

There were no liaison reports.

### **Superintendent/Principal's Report**

Bella Wong announced that Peter Rowe will be the new Interim Director of Finance and Operations. He has retired after 22 years as business manager in Brookline Public Schools. Mr. Rowe is very experienced with degrees from the University of North Carolina, a Masters in Education from Boston University and Simmons College and a Masters in Business Administration from Boston University. Patrick Collins will establish a plan for transition. Peter Row will begin on July 1, 2015.

Over 50 students have submitted Statements of Intent for the Global Scholars Program. There will be a Global Scholars Travel meeting on May 21, 2015 in the Lecture Hall to propose a three-year map of student travel opportunities to help families plan. Work will begin to establish scholarship monies for student travel. Travel will take place primarily during February and April vacations. Research into possible travel trips in the fall to provide opportunities for the 550 LS students involved in spring sports.

Ms. Wong expressed her appreciation to the towns of Lincoln and Sudbury for their support of the FY16 Budget. She also thanked Radha Gargeya for his support since the beginning of her tenure at LS.

### **Director of Finance and Operations' Report**

Patrick Collins recommended that the Committee revote on the FY16 Budget and assessments. This will allow the District Treasurer to prepare member community assessments in a timely manner.

**VOTE:** Nancy Marshall “moved that the FY16 operating and capital expense budget be set at \$29,235,153, and that the FY16 Revenue Budget be set forth in the document titled FY16 General Fund Operating Budget; Revenue Recap, and further that the FY16 OPEB Budget be set at \$75,984 and that the FY16 Assessments be set at the amounts as prescribed in the enclosed document titled FY15 v. FY16 Assessment Comparison.”

Elena Kleifges seconded the motion. There was no discussion and all were in favor.

Mr. Collins recommended the appointment of OPEB Trustees and requested a vote for the June 3, 2015 meeting of the School Committee. This will be the final piece of the OPEB Trust creation. The School Committee will elect members to three seats on the Trust Board. In July 2015, FY16 \$75,000 in funds will be deposited in the Trust. When the trust reaches the \$250,000 threshold, investments may be made.

Mr. Collins recommended that two reach-in food/beverage coolers no longer needed or in use by the cafeteria be sold.

**VOTE:** Kevin Matthews moved “that the reach-in coolers are surplus property and authorize the administration to sell or auction them in accordance with MGL c. 30B.” Nancy Marshall seconded the motion. There was no discussion. All were in favor.

The Annual Appointments will be voted on during the June 3, 2015 meeting of the School Committee.

## **Information & Discussion**

### **Action Items**

- Vote FY16 Final Budget
- Annual Appointments postponed to June 3, 2015
- School Committee Re-organization
- Sign Vouchers #1037, #1038, #1039
- Sign Payroll for 4/30/15

### **Other Business**

LS School Committee reorganization is always undertaken immediately following Sudbury Town Meeting. Radha Gargeya requested a motion to nominate a Chair for the Lincoln-Sudbury School Committee. Nancy Marshall nominated Elena Kleifges to succeed Radha Gargeya as Chair of the LS School Committee. Kevin Matthews seconded the motion. All were in favor.

Patty Mostue moved to nominate Kevin Matthews as Vice-Chair of the L-S School Committee. Radha Gargeya seconded the motion. All were in favor.

## **Calendar of School Events**

Warnings for Q4

May 13, 2015

LS School Committee	May 19, 2015
METCO Banquet	May 19, 2015
ACE Banquet	May 20, 2015
Instrumental Concert	May 21, 2015
Memorial Day	May 25, 2015
Senior Awards Ceremony	May 27, 2015
Senior Scholarship Ceremony	June 2, 2015
LS School Committee	June 3, 2015

**Executive Session, if needed**

**Superintendent's Conference**

**Room**

- approving and reviewing executive session minutes related to collective bargaining and collective bargaining strategy because to do so in public session would be detrimental to the District's bargaining position

**Adjourn**

On a motion from Nancy Marshall and seconded by Patty Mostue, the meeting was adjourned at 9:35pm. All were in favor.

Respectfully submitted,  
Francy Zingale