

**LINCOLN-SADBURY REGIONAL SCHOOL DISTRICT COMMITTEE
MINUTES**

Wednesday, August 3, 2011

6:00 p.m.

Conference Room B

Present: Nancy Marshall, Chair, Radha Gargeya, Vice-Chair, Mark Collins, Elena Kleifges, Kevin Matthews and Patty Mostue.

Also present: Scott Carpenter, Superintendent/Principal, Judy Belliveau, Director of Finance & Operations, Lisa Weiss, president of the Teachers' Association, Janine Dailey, Shared METCO Director, and Nelson Reyes, METCO Parent representative, as well as the visitors listed on the sign-in sheet attached to the approved minutes of this meeting, were also present.

Agenda Enclosures/Handouts

- Unapproved minutes for the meetings of June 8, June 21 and June 28, 2011
- Draft School Committee Liaison Assignments
- Draft School Committee Calendar
- Draft School Committee Monthly Meeting Topics
- Bullying Prevention Plan
- Recommended Motion for Final Budget and Assessment Vote
- Lighting Project Information

Call to Order

Nancy Marshall called the public meeting to order at 6:10 pm.

Approval of Minutes

The School Committee voted unanimously to approve the minutes of June 8, June 21 and June 28, 2011 with minor edits.

Public Comment

There was no public comment.

Recognitions

Scott recognized the following:

Tom Grandprey, L-S Music teacher, for organizing a group of L-S musicians to play in both the Lincoln and Sudbury 4th of July parades. Members of the L-S Summer Jazz Combo who performed were: James Jhun, Jeremy Robson, Bryan Richman, Anderson Koenig, Ori Ravid, Aaron Vale, Bobby Familiar, and Max Weiss. There was additional help from a few future L-S students who were the Candy Tossers and American Flag distributors: Ella and

Grace Grandprey and Rory and Darby Carpenter. The flags included a note about Scott Milley. And a huge thanks to the B&G folks for their truck and trailer. (Float design and decorations courtesy of Scott Carpenter)

The musicians were awarded "Best Jazz Band" in Lincoln and received 3rd place for "General Float" in Sudbury

Teachers' Association Report

Lisa spoke about the number of teachers involved in conferences and other programs over the summer, and she herself was at a program at Williams College.

METCO Representative Report

Janine Dailey, our new Shared METCO Director, was introduced to the Committee again. She began officially on August 1st and has already met with parents and was looking forward to meeting the faculty.

Nelson Reyes said that the community was excited about Janine's appointment and he and Mercedes wanted to have a conversation with Janine.

Chairman's Report

Nancy noted that she had met with Jim Rao, Chairman of the Sudbury Finance Committee to get acquainted and to discuss communication between the Finance Committee and the L-S School Committee. Nancy and Scott had worked on a letter to the Sudbury Finance Committee.

Nancy reviewed the draft list of Subcommittee/Community Liaison assignments with the School Committee and asked Judy to make some minor adjustments.

Nancy confirmed that the School Committee retreat with the Administration will be August 18th from 9:00 to 3:00, tentatively planned at the Lincoln Library. The meeting will be posted. The School Committee calendar was presented and reviewed. The first meeting in September was moved to the second full week of September, with all meetings on the 2nd and 4th weeks of the month. A meeting was added in June based on what has become the norm for meetings in June.

The Town of Sudbury was planning a workshop with legal counsel to discuss open meeting law, executive session protocols, and negotiation sessions and invited the L-S School Committee to participate. The School Committee suggested a 7:00 a.m. meeting as ideal, or a 6:00 p.m. meeting with sufficient notice. Nancy will follow up with Sudbury.

Liaison Reports

New Insurance Regulations: Radha Gargeya reviewed the presentation by EBS Foran in conjunction with the legal firm of Mirick, O'Connell regarding the new regulations and the specific process that must be followed should a community or district choose to adopt the new legislations. There were two meetings held with the towns of Lincoln and Sudbury and L-S on July 18th and August 3rd to compare plans and plan designs and to consider how the new law would impact each Town and the District. Judy commented that the Minuteman Nashoba Health Group was also reviewing the draft regulations and will be exploring the options for the group and the process required.

Superintendent/Principal's Report

Scott explained that the DESE had contacted the District, claiming a communication had been sent to L-S previously, requiring changes to the district's Anti-Bullying Policy based on the DESE comments. Scott and Sandy Crawford addressed the minor adjustments needed and will bring a copy of the plan to the next meeting with the highlighted changes in order to have a vote on it.

Scott discussed the School Goals and said that he had met with the Administrative Team in June and he would like to spend time at the next School Committee meeting on this.

Scott thanked the Committee for encouraging him to attend the M.A.S.S. conference in July. The new insurance regulations were the predominant topic, as well as the new teacher evaluation regulations. CNN correspondent David Gergen was the keynote speaker updating the association on the economy.

Scott took the opportunity at the conference to speak with others about legal costs and advised the Committee that L-S should consider engaging a less costly firm for more routine matters.

Lastly, Scott described the field lighting project that the local sports groups and the Boosters would like to contribute to. Presently the cost is estimated at \$225,000 and the groups are just short of that. Scott supported the project given the very poor condition of the lights and the cost-effectiveness of a new system but expressed concern about the public perception that the school is laying off staff but can afford to install lights. Mark Collins agreed and offered to meet with Scott and the representatives in order to present at the next meeting. Scott explained that he went to court to advocate for the students involved in the Senior prank because, in his opinion, he held the teacher responsible for the situation and the magistrate concurred.

Scott spoke about a young woman who asked him to write a letter of recommendation for her for a private school. It was poignant and reflects the difficulty for students at L-S who need a more hands-on experience and smaller classes. Lisa also wrote a similar letter for a 10th grader. Patty Mostue also commented on two Lincoln students who were not returning to L-S for similar reasons.

Information & Discussion

Scott and Judy spoke briefly about their desire to file for a variance from the Town of Sudbury for the White House building in order to attract proposals that will serve the students at L-S and be a revenue stream. The previous bid and proposal had great advantages for L-S, but following much effort to find solutions, the lease term restrictions under the law ultimately precluded being able to move forward with the company. Scott described the possibility of a small coffee and/or food concession that could operate and give students career exploration and work opportunities. This, however, would require the variance.

Action Items

Vote on Final Budget and Assessment

On a motion by Mark Collins, seconded by Patty Mostue, the School Committee voted unanimously to adopt a final FY12 operating budget of \$20,493,427, FY12 pensions and insurance of \$4,059,189, and FY12 debt service of 2,639,950 for the fiscal year beginning

July 1, 2011 and to approve a total Assessment of \$23,882,374.20, such amount to be apportioned to the member towns in accordance with the calculation specified in the Regional Agreement.

On a motion by Kevin Matthews, seconded by Radha Gargeya, the School Committee voted unanimously to direct the District Treasurer to certify the apportionment of the above figures in accordance with the Regional Agreement and notify the member towns of their respective shares of such apportionment.

Other Business

Judy reported that the Sudbury Finance Committee had requested further OPEB analysis beyond what the Segal Company had prepared and presented to the School Committee. It appears that the first couple of items that the Finance Committee wants may be simple for Segal to produce but Segal indicated that there may be costs involved in preparing an analysis of the other item. Judy forwarded the information to Segal and is waiting for a specific cost proposal.

Bill Schedules

None

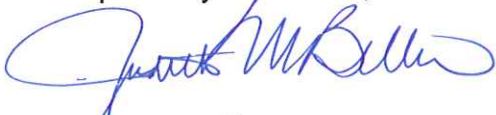
Calendar of School Events

The School Committee Retreat is the only item scheduled .

Executive Session

On a motion by Elena Kleifges, seconded by Kevin Matthews, a roll call vote was taken and all members voted in the affirmative to enter into Executive Session at 7:35 p.m. for the purpose of discussing matters related to collective bargaining which, if not discussed in Executive Session, could be detrimental to the District's position. The Committee will not return to Open Session.

Respectfully submitted,



Judith M. Belliveau
Director of Finance & Operations

Superintendent/Principal's Report

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LINCOLN-SUDBURY REGIONAL SCHOOL COMMITTEE
Liaison Assignments
2011-2012

DESCRIPTION:	LIAISONS:
Budget	Nancy Marshall/Radha Gargeya
Policy	Nancy Marshall/Patty Mostue/Elena Kleifges
Building/Capital Needs	Mark Collins/ Elena Kleifges
Supt/Principal Evaluation	Patty Mostue/Kevin Matthews
District Goals	Nancy Marshall/Elena Kleifges
Strategic Planning	Nancy Marshall/Kevin Matthews/Elena Kleifges
Negotiations	Mark Collins/Kevin Matthews/Patty Mostue
Health Insurance	Radha Gargeya/Mark Collins/Kevin Matthews
DESE Evaluation Process	Patty Mostue/Elena Kleifges
Communications/Outreach	Nancy Marshall/Radha Gargeya
LSRHS/LSRSC Websites	Radha Gargeya/Nancy Marshall
NEASC Accreditation	Patty Mostue/Elena Kleifges
Suburban Coalition	Radha Gargeya/Kevin Matthews
EDCO	Patty Mostue/Elena Kleifges/Nancy Marshall
MASC	Elena Kleifges/Nancy Marshall
Sudbury K-8	Radha Gargeya/Kevin Matthews or Elena Kleifges
Lincoln K-8	Patty Mostue /Nancy Marshall
SPED Parent Advisory Committee	Patty Mostue
Councils on Aging	Sudbury: Elena Kleifges/Radha Gargeya Lincoln: Nancy Marshall/Patty Mostue
Boards of Selectmen	Nancy Marshall/Radha Gargeya
Lincoln and Sudbury Finance Committees Joint Liaisons	Nancy Marshall/Radha Gargeya
SERF	Elena Kleifges
Park & Recreation	Sudbury: Elena Kleifges Lincoln: Nancy Marshall
G-4	Radha Gargeya

Lincoln-Sudbury Regional High School
390 Lincoln Road
Sudbury, MA 01776



Telephones:
978-443-9961
781-259-9527
Fax 978-443-8824
www.lsrhs.net

LINCOLN-SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE

NOTICE OF MEETINGS - SCHOOL YEAR 2011-2012

Agenda to be posted before each meeting

- | | |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <u>Tuesday, September 13, 2011</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, September 27, 2011</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, October 11, 2011</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, October 25, 2011</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, November 8, 2011</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, November 22, 2011</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, December 13, 2011</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, December 20, 2011</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, January 10, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, January 24, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |

Donna K. Cakert, District Clerk

Posted:

This is a tentative schedule and does not reflect Budget Meetings and Town Meetings.

Lincoln-Sudbury Regional High School
390 Lincoln Road
Sudbury, MA 01776



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LINCOLN-SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE

NOTICE OF MEETINGS - SCHOOL YEAR 2011-2012

Agenda to be posted before each meeting

- | | |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <u>Tuesday, February 14, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, February 28, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, March 13, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, March 27, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, April 10, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Boston at a location to be determined. |
| <u>Tuesday, April 24, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, May 8, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, May 22, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, June 5, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, June 19, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |
| <u>Tuesday, June 26, 2012</u> | The Lincoln-Sudbury Regional District School Committee will meet at 7:30PM in Lincoln-Sudbury Regional High School Conf. Room B. |

Donna K. Cakert, District Clerk

Posted:

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LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

FY12 SCHOOL COMMITTEE AGENDAS INFORMATION & VOTES

September:

- *Wellness Committee Presentation*
- *B&G Presentation*
- Closing Balance Report from the previous fiscal year (Include Treasurer's Report & Reapportionment Vote)
- Vote Budget Adjustments, if any, for current fiscal year

October:

- *Counseling Dept. Naviance Presentation*
- Enrollment Reports & Enrollment Projection (include budget apportionment ratio)
- Vote on School Choice for next fiscal year
- Budget Calendar (coordinate with FinCom liaisons)
- School Committee budget guidelines; Finance Committees' guidelines
- Community Input to Budget Process
- Discussion of Budget Priorities

November:

- *Department Presentation*
- School Committee Policy review process and schedule

December:

- *Department Presentation*
- Budget presented to School Committee
- School Committee votes budget to present to the Finance Committees

January:

- Refer to Budget Calendar for budget presentation schedule

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

FY12 SCHOOL COMMITTEE AGENDAS INFORMATION & VOTES

February:

- School Committee votes highest budget for FY13 (45 days prior to earliest town meeting, which is Lincoln)

March:

- Lincoln Town Meeting – last Saturday of the month
- On-going budget discussions

April:

- *Hold meeting in Boston*
- On-going budget discussions

May:

- *Department Presentation/Food Services/School Council?*
- Sudbury Town Meeting
- Annual Appointments after the conclusion of town meeting (appoint: District Treasurer, District Clerk, and School Committee Secretary)

June:

- Budget Revote (highest budget voted in February-revote after town meeting)
- Food Service Contract Renewal (may renew for 1 additional year, voted annually)
- Revolving Accounts (revolving accounts under Chapter 44, Section 53E1/2 – Capital Outlay, EnerNOC Capacity Payment accounts)
- Vote Annual Tuition Rates (use regular day rate calculated from the End of Year Pupil and Financial Report)

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
Sudbury, Massachusetts

VOTE OF THE FY 2012 SCHOOL BUDGET
August 3, 2011

I move that this Committee approve and hereby adopt the final FY '12 Operating Budget of \$20,493,427; the FY'12 Pensions & Insurance budget of \$4,059,189; and the Debt Service budget of \$2,639,950 for the fiscal year beginning July 1, 2011, and approve a total Assessment of \$23,882,374.20 such amount to be apportioned to the member towns in accordance with the calculation specified in the Regional Agreement.

I move that this Committee hereby direct the District Treasurer to certify the apportionment of the above figures in accordance with the Regional Agreement and notify the member towns of their respective shares of such apportionments.