

**LINCOLN-SADBURY REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MINUTES  
Tuesday, November 8, 2022**

**7:02PM**

**Zoom**

**Present**

Heather Cowap, *Chair*; Cara Endyke-Doran, *Vice Chair*; Candace Miller; Harold Engstrom; Kevin Matthews; Mary Warzynski.

**Also Present**

Bella Wong, *Superintendent/Principal*; Kirsteen Patterson, *Director of Finance and Operations*; Danielle Weisse, *Teachers' Association*; LSRHS Student Senate; METCO Parent Representative.

**Call to Order**

The meeting was called to order at 7:02pm.

**Public Comment**

No public comment.

**Presentation**

- **Student Services**

- Richard Whitehead, *Director of Student Services*

- Martha Wall, *Director of Counseling & Student Supports*

**Data Trends- IEPs**

- The 9th and 10th grade students are identified as the "Post Pandemic" students, who had the most disrupted educational experience during the 19-20 and 20-21 school years.

## Students who have an IEP here at LS

Grade Level	Students who have an IEP	Total LS Enrollment	% of IEPs (SY 19-20)	% of IEPs (SY 20-21)	% of IEPs (SY21-22)	% of IEPs (SY 22-23)
9	81	376	18.1	18.8	22.5	21.5
10	90	387	18.0	18.9	17.9	23.3
11	65	355	16.5	19.9	17.1	18.3
12 (12+)	69	366	17.3	17.6	18.5	18.8
<b>Total</b>	<b>305</b>	<b>1484</b>	<b>17.5</b>	<b>18.8</b>	<b>19</b>	<b>20.5</b>

Data:

- **Current Year (22-23) Data**
- Does not include students in Out of District Placements
- Does include students who attend LS Academy
- **State % of Student who have an IEP is 18.9%**
- **Current 9th & 10th grade students 'Post-Pandemic Identification'**
- **Two Year Trends Three Year Trends Four Year Trend**

3

- Emotional and Specific Learning (Reading and Math) disabilities are at high levels this school year and have climbed steadily, post-pandemic.
- With specialized programs now at LSRHS- LS Academy (started '20-'21), and 'Partners' (started '22) our numbers in specialized programs have increased.
- Inclusionary practices are meeting student needs in general.

## Special Education Students by placement type at LS

Placement Type	SY 19-20	SY 20-21	SY 21-22	SY 22-23	Four Year Trend
Full Inclusion	225	237	242	241	+16
Partial Inclusion	26	24	28	39	+13
Specialized Programs	13	28	23	25	+12
<b>TOTAL</b>	<b>264</b>	<b>289</b>	<b>293</b>	<b>305</b>	<b>+41</b>

- Approximately 75%-80% of out of district students "arrive" to LSRHS already outplaced by Sudbury or Lincoln Public Schools.
- The strength of LSRHS's specialized programs is reducing the need for out of district placement.
- The downward trend is encouraging.

# Out of District Four Year Trend

	SY 19-20	SY 20-21	SY 21-22	SY 22-23	Four Year Trend
<b>TOTAL</b>	56	53	53	49	-7

- With specialized programs in place at LSRHS, it gives those students an opportunity to be educated with their peers.
- Keep in mind that there will always be a need for out of district placements, especially for high need students.

## 504 PLANS

- 504 plans increased for 9th graders, most likely due to the pandemic. As well as 12th graders, most likely due to the post college pressure.

## Students on 504 Plans

Grade	# of Students on 504 Plans	Total Enrollment	% of Students (SY 19/20)	% of Students (SY 20/21)	% of 504 (SY 21/22)	% of 504 (SY 22/23)
9	32	353	7.0	7.0	7.4	9.1
10	33	411	7.7	7.6	8.7	8.0
11	35	389	9.7	8.0	9.6	9.0
12	48	352	10.0	11.8	10.2	13.6
<b>TOTAL:</b>	<b>148</b>	<b>1505</b>	<b>8.6</b>	<b>8.6</b>	<b>9.0</b>	<b>9.8</b>

- LSRHS students have a substantial amount of support. **Ex:** Associate Principals, School Counselors, Clinical Counselors, Nurses, METCO representative, Clinical Seminars, Student support teams (PEERS, MVP, & Peer mediation).
- LSRHS has an ongoing partnership with guardian(s)/parent(s) such as, parent teacher conferences, 504 & IEP meetings (virtual or in-person), house team parent collaborations, and/or program parent collaborations
- Students who may need additional support are referred to their house team. Programs like the *Beacon Transition program*, the *Academic Support Center* (drop in center), *Academic Interventionist*, and the *ACE alternative programs* are programs that'll support the "targeted" student(s) with many accommodations like smaller class sizes.

## Specialized Programs for Students with an IEP

### **Our Specialized Programs here at LS:**

- **The Learning Center:** serves the majority of students at LS. Liaisons provide academic and skills support in a small group setting.
- **Link 1:** is a Language Based Learning Program that provides skills instruction and academic support in a small group setting.
- **Link 2:** is a program that supports students on the Autism Spectrum who require structured academic and clinical support in a small group setting.
- **Reach:** support students with developmental and learning challenges with a focus on vocational and functional academics. Instruction is provided in a small group setting.
- **Excel:** Students with emotional based challenges who require wrap-around clinical services as well as targeted small group instruction.
- **'Partners':** **NEW to LS this year. Working in partnership with the New England Center for Children (NECC) the program supports students in an ABA structured classroom.**
- **LS Academy:** is our off-site program for students with emotional based challenges who require wrap-around clinical services in an alternative school setting

Each **specialized program** provides unique, individualized support for the students supported there. The framework of each program allows for flexibility and thoughtful implementation of the IEP service delivery grid.

\* Students of the 'Partners' program are primarily from Curtis Middle School\*

### GOING FORWARD

- The Special Education Parent Advisory Council (**SEPAAC**) provides opportunities for guardian(s)/parent(s) to have trainings, meet other families, collaborate with administrators to conduct workshops and presentations.  
[lssepac.chair@gmail.com](mailto:lssepac.chair@gmail.com)
- New IEP documentations will be implemented September 2023; training is currently taking place.
- Upcoming virtual event "Stigma: Addressing the Stigma Behind Invisible Disabilities" with John Crocker; on Thursday, November 17, 2022 at 7:30pm.
- A program review will take place in the school year '23-'24.

### **Information and Discussion**

*Heather Cowap, Chair*

- FYI/Reminder- School committee meeting scheduled for March 7, 2023 in Boston, MA. Superintendent Bella disclosed, Executive Director of the METCO program- Milly Arbaje-Thomas offered to host a tour and collegial dinner with the school committee and METCO Parent Council sometime before the scheduled meeting in Boston.
- FYI/Reminder- School committee meeting scheduled for March 21, 2023 in Lincoln, MA.

- Updated subcommittee assignments:

### LSSC Subcommittee Assignments 2022-2023



<b>Subcommittees</b>	<b>Members</b>
<a href="#">Finance Subcommittee</a>	Heather Cowap, Cara Endyke Doran
<a href="#">Policy Subcommittee</a>	Kevin Matthews, Candace Miller, Mary Warzynski
<a href="#">Superintendent/Principal Evaluation Subcommittee</a>	Heather Cowap, Harold Engstrom, Mary Warzynski
<a href="#">Negotiations Subcommittee</a>	Heather Cowap, Cara Endyke Doran, Mary Warzynski,
<a href="#">Health Insurance Subcommittee</a>	Kevin Matthews, Mary Warzynski,
<a href="#">Superintendent Search Subcommittee</a>	Harold Engstrom, Kevin Matthews, Candace Miller

### Liaisons 2022-2023

<b>Liaison</b>	<b>Member(s)</b>
<a href="#">Sudbury and Lincoln FinComs</a>	Cara Endyke Doran, Heather Cowap,
<a href="#">CIAC (Capital Improvement Advisory Committee), Sudbury</a>	Cara Endyke Doran, Heather Cowap, Harold Engstrom
<a href="#">CapCom (Capital Committee), Lincoln</a>	Cara Endyke Doran, Heather Cowap, Harold Engstrom
<a href="#">MASC (Massachusetts Association of School Committees)</a>	Kevin Matthews
<a href="#">MARS (Massachusetts Association of Regional Schools)</a>	Kevin Matthews
<a href="#">Sudbury and Lincoln Boards of Selectmen</a>	Cara Endyke Doran, Heather Cowap
<a href="#">Sudbury Transportation Committee</a>	Mary Warzynski
<a href="#">Sudbury Council on Aging</a>	Kevin Matthews
<a href="#">Lincoln Council on Aging</a>	Harold Engstrom
<a href="#">Sudbury Parks and Recreation</a>	Kevin Matthews
<a href="#">Lincoln Parks and Recreation</a>	Heather Cowap
<a href="#">NEASC Accreditation</a>	Candace Miller

### LS School Committee Representatives 2022-2023

<b>Committee</b>	<b>Members</b>
<a href="#">Safety Council</a>	Cara Endyke Doran, Candace Miller
<a href="#">Strategic Planning Steering Committee</a>	No one at the time is assigned
<a href="#">LS OPEB Trustees</a>	Harold Engstrom, Heather Cowap
<a href="#">NEASC Accreditation</a>	Candace Miller
<a href="#">Buildings/Capital Planning/Facilities Use</a>	Harold Engstrom
<a href="#">Health and Safety Representative</a>	Candace Miller
<a href="#">Wellness Policy Council</a>	Cara Endyke Doran
<a href="#">Transition Planning</a>	Harold Engstrom

- FYI/Update- schedule training(s) via M.A.S.S for committee communications guidelines and review of open meeting law.

### Student Senate Representative Report

*Olivia Gottlieb, Secretary of the Student Senate*

- During the previous student senate meeting, administration placed a request to discuss food delivery and food delivery theft among students. So far the student senate suggested creating signage reminding students there are existing cameras in the area.

- The Student Senate was given approval from administration to hang posters around the school for midterm elections. Posters include QR codes to make the elections/voting accessible from a technology device.
- For the upcoming annual fundraiser, the student senate is adding a festive photo booth with optional characters, creating daily spirit themes, and hosting a bake sale on Wed, Nov. 21st during the A.C.A block to raise money for the Sudbury Food Pantry.

### **METCO Program Report**

*Perditta Cedeno, METCO Parent Representative*

- Anticipate a Holiday POTLUCK.
- Organizing a community service project in Boston.
- Reminder- METCO parent council meetings take place monthly.
- Candace Miller; SC member suggested having BINGO Night in Boston. Ms. Cedaeno will bring this idea to fellow METCO Parent Council members' attention, as well as ask if METCO Parent Council members will join the SC meeting/collegial dinner taking place in Boston on March 7, 2023.

### **Teacher's Association Representative Report**

*Danielle Weisse, President of Teacher's Association*

- Congratulations Sarah Greeley for winning the 21-22 MIAA coach of the year for the Girls' Rugby team.
- Thank you to the 9th grade advisors for chaperoning the 9th grade dance.
- Counselors and teachers are busy writing the first round of recommendations for colleges, while also finishing quarter one's grades.
- Thank you to LSRHS's nurses for facilitating the optional trainings. Upcoming Seizure training Wednesday, November 9, 2022. Stop by the flu clinic!
- Thank you to our long term and short-term substitutes.
- Thank you, Lori Hodin, and Sharita Langston for facilitating/organizing "Faculty Fun Day" on Wednesday, November 2, 2022. Thank you to those who hosted activities, and for those who participated in the activities.
- "Musical Seussical"- Carly Evans, Thursday, November 17th-20th at LSRHS.

### **Chairperson and Liaison Updates**

- Harold Engstrom will schedule a Superintendent Subcommittee Search meeting early next week.

### **Superintendent/Principal Updates**

*Bella Wong, Superintendent/Principal*

- Senior Dress Up day was a success.
- Fun Friday on October, 25, 2022, hosted by the Cultivating Community Committee was a success. Students and staff wore the color pink in honor of breast cancer awareness. The committee collected/donated items like lotions, socks, blankets etc. to help keep those individuals comfortable.

- The Wellness Dept. held a Halloween Breakfast. Staff dressed up from the '80's decade.
- Thank you Sharita Langston and Lori Hodin for facilitating Faculty Fun Day on November 2, 2022.
- Boston Health Clinic is collecting clean white socks for homeless individuals.
- Cradles to Crayons are collecting gently used clothes for younger children.
- In a couple of weeks- More Than Words will be collecting all types of books.
- Congratulations to the girls' Soccer, Volleyball, and Field hockey teams for making it to Postseason Play.
- Musical "Seussical" on Thursday, November 17th-20th.
- Update on cell phone policy: Teachers' will continue to have the initial choice in how cell phones are used within their classroom. Nevertheless, any teacher who would like to request a "Cell Motel" will be approved.

### **Director of Finance and Operations Report**

Kirsteen Patterson, *Director of Finance and Operations Report*

- LSRHS received the budget guidance from both towns- Lincoln and Sudbury. Lincoln can support 2.5% of the budget. Lincoln may be able to provide an additional percentage, which is a portion of the OPEB debt and health components. Sudbury's percentage is 3.3% of the FY24 budget.
- On Tuesday, November 8, 2022- there was a preliminary review with Sudbury's department directors "CIAC" for all the capital projects across all departments.
- The evening of Wednesday, November 16, 2022- Lincoln CapCom will hold a formalized meeting.
- A notification to OPEB Trustee for Doodle Poll were given suggestive dates for full actuarial evaluation report by Odyssey Advisors.
- On Wednesday, November 30th there will be a budget development meeting with the broker of Harvard Pilgrim's health insurance. We're hoping to establish a holding number for the FY24 budget.

### **Action Item**

***VOTE: Heather Cowap offered a motion to dissolve the Superintendent Evaluation Subcommittee for the upcoming 22-23 process. Cara Endyke-Doran seconded the motion. There was no discussion. Six out of the six members of the school committee were in favor via a roll call vote.***

***VOTE: Heather Cowap offered a motion to change the 2022-2023 subcommittee role(s). Mary Warzynski joined the Policy Subcommittee; Harold Engstrom joined Capital CapCom Lincoln Subcommittee and CIAC Sudbury Subcommittee; Mary Warzynski replaced Harold Engstrom on the Negotiations Subcommittee. Harold Engstrom seconded the motion. There was no discussion. Six out of the six members of the school committee were in favor via a roll call vote.***

***VOTE: Heather Cowap offered a motion to move approval of minutes for September and October of 2022 to an executive session where there will be***

***additional items to discuss during an upcoming executive session. Kevin Matthews seconded the motion. There was no discussion. Six out of the six members of the school committee were in favor via a roll call vote.***

### **Approval of Minutes**

Heather Cowap moved to accept the LSSC Minutes of October 25, 2022, as corrected. Candace Miller seconded the motion. There was no further discussion. Six out of six school committee members were in favor via roll call vote.

### **Future Agenda Items**

- Editing the individuals on the School Committee email group.
- Create a protocol for students ordering/purchasing food during class time hours.
- Invite a local legislator to speak on behalf of all the commonwealth private school placements increasing to 14% at a SC meeting.
- Continue to develop/implement a hybrid school committee meeting policy and hone in on the technology issues.
- Create a policy to encourage and acknowledge large donations.

### **Public Comment**

*Maura Carthy, Sudbury, MA.*

What is the RFP threshold?

Heather Cowap, *Chair* responded by saying, "Someone will follow up with you privately."

### **Adjourn**

- Heather Cowap motioned to adjourn the open session. Kevin Matthews seconded the motion. Six out of six members of the School Committee were in favor via roll call vote. The meeting adjourned at 9:07pm.