

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT COMMITTEE
MINUTES
Wednesday, November 9, 2016**

**7:30 p.m. Public Session
B**

L-S Conference Room

Present

Elena Kleifges, Chair; Radha Gargeya; Nancy Marshall; Patty Mostue; Gerald Quirk

Also Present

Bella Wong, Superintendent/Principal; Sherry Kersey, Director of Finance and Operations; Caroline Singler, TA President; Caitlyn Carter, Student Senate Representative; Joan Campbell, Department Chair of World Languages

Call to Order

Elena Kleifges called the meeting to order at 7:34pm

Approval of Minutes

Approval of Minutes for October 25, 2016 was tabled until the next meeting.

Presentation

Joan Campbell, Department Chair for World Languages, reported that the Language Department was thriving with the addition of three new hires who added great expertise in instructional technology and language acquisition through art at the elementary level. The French teachers are collaborating with a French preschool in Sudbury based in the congregational church. The German sub-department has just hosted 20 German exchange students for three weeks and is looking forward to hosting a Dota concert on November 15th sponsored by the Goethe Institut. The trip to Rome organized by the Latin sub-department was a great success and is already planning to repeat the trip in the 2017-2018 school year. The Spanish sub-department is considering switching the Spanish Exchange program to a new school following the teacher in Spain who has facilitated the exchange program in the past but has moved to a new school. Finally, Mandarin has enjoyed a successful start with a very talented new teacher, Xin Dong, who was hired as a .25FTE. The World Language Department hopes to be able to hire Mrs. Dong next school year as a .50FTE

when she begins teaching both Mandarin 1 and Mandarin 2. This is Year 1 of the Mandarin Pilot Program which is designed for non-native speakers. Ms. Campbell has been very impressed with the level of interaction in the Mandarin classes.

Public Comment

There was no public comment.

Recognitions

Halloween Breakfast sponsored by Wellness and Library Departments was much appreciated by staff and faculty. This year our hosts dressed as “minions” from the Pixar movie.

Halloween Dress Up Day passed without incident. The senior costumes were creative and the skits in the gym were well attended with 9th and 10th graders watching the event from the auditorium.

On Friday, October 28th, 52 LS Financial Literacy students attended the Reality Fair hosted by Keefe Tech in Framingham. The LS Students had completed a project to determine what job they might decide to pursue in the future and what they could potentially earn upon graduation from college. Students experienced the reality of budgeting and managing their finances. We extend our gratitude to DCU and Middlesex Savings Bank for sponsoring LS participation in the event. Kathleen Thompson and Chris Stanek teach the Financial Literacy Course this semester and prepared LS students for the event.

On October 28th, the 13th Annual Faculty/Staff/Student Variety Show was held in the LS Auditorium. LS Staff (35) and students (11) joined their talent to provide an amazingly fun and entertaining evening to raise funds for FELS and LSTA Student Scholarships.

The LS Chapter of ASPIRE (Asian Sisters Participating in Reaching Excellence) attended a roundtable conference on Saturday, November 5th at Simmons College in Boston from 12 noon to 4pm. The title of the conference was “What is the Importance of a Community of Asian American Women Leaders?”

LS alum Sarah Clarke, '03, a Mechanical Engineer at Raytheon, has volunteered to become the mentor of Samphors Phoeurn, a 2010 graduate of the LS Memorial School in Cambodia who is in her 3rd year of study in Mechanical Engineering at the Institute of Technology in Phnom Penh. Samphors is the first

member of her family to graduate high school and the first to go to college. She is one of 4 females in a class of 128.

Congratulations to Vicky Caburian, Amanda Klein, Sarah Greeley and the 2016 field hockey team. The team had a tremendous season. They are a wonderful group of young women who did a great job all year playing, practicing and serving. In addition to youth field hockey clinics, the senior leadership team represented L-S in a local charity run.

The French Club organized a bake sale today to benefit two charities contributing aid to Haiti to help rebuild after the recent hurricane: Partners in Health and St. Boniface Haiti Foundation.

Librarians Paula Myers and Susan King continue to provide up to the minute support for LS students working on research projects. The librarians maintain a website for research citation methods that remains current with Modern Language Association guidelines.

LS Students participated in the Metrowest Adolescent Health Survey today during Block 5. The survey questions cover many topics including alcohol, tobacco and other drug use; violence and safety; nutrition and physical activity; sexual behaviors; online behaviors; and mental health. This project will help our district develop and enhance its health education and prevention services.

On Wednesday, November 16th, new faculty members will be observing other classes in the building. Observation Day provides our new teachers with an opportunity to see what different departments, teaching styles, grades, heterogeneous classes and leveled classes are like. Our thanks to Ken Kimura and Allison Richardson who have organized the observations.

Student Representative Report

The Student Senate displayed information on this year's election ballot questions to inform students about the issues at hand. A student representative will announce LS students who have served in the armed forces in honor of Veteran's Day. The Student Senate is working to prepare for their December fund-raiser.

Teachers' Association Report

Caroline Singler reported that Quarter 1 is now over and grades are due from teachers tomorrow morning. The Science Department recently worked with an outside consultant on laboratory safety training. Department meetings have

focused on the Student Senate request for homework-free periods in preparation for school-wide discussion. The faculty are also preparing for the upcoming John Saphier presentations. Finally, Faculty observation day will take place on November 16th. New faculty will visit and observe classes that day.

Chairman's Report

Elena Kleifges and Nancy Marshall attended the annual Massachusetts Association of School Committees conference. There were many workshops available for School Committee members to attend on a wide variety of topics. Ms. Kleifges recommended that the LS School Committee members revisit their school goals for the year.

Liaison Reports

Nancy Marshall reported further on the MASC conference. The theme of the conference was Social/Emotional Learning with Ron Ferguson as one of the keynote speakers of the event.

Superintendent/Principal's Report

Bella Wong reported on the faculty's ongoing study of 5-strand learning: Instructional Practice; Family Engagement; Youth Culture; Using Data; and Leadership. The faculty at LS has been and continues to be very proactive on this front.

Bids will be requested for the lower turf fields and for the security cameras now that approval has been granted via Special Town Meeting. The Board of Selectmen in Lincoln have also granted their approval for these projects.

Ms. Wong attended the Suburban Superintendent's Conference in Austin, Texas, November 2-5, 2016. The title of the conference was Cultivating Technology and Innovation. It was interesting to learn what other school districts are planning.

Work on the Center for Innovation at LS began during Spring 2016 and was inspired by a film and book entitled "Most Likely to Succeed." By Tony Wagner. Discussions on the subject have since followed in School Council and at Staff Meetings. The vision statement for the center is to provide a hub for project-based learning with the intention to support projects developed through an established design thinking protocol whereby students are prompted to think carefully how to define the problem and through an iterative process to reach a resolution. Students will be encouraged to think of an application to social and technical global issues when defining problems for their projects. Through

funding granted by SERF and by the LSPO, an Innovation Working Group of 33 staff members has been formed, visits to existing local innovation centers has been made, a summer ED&E Workshop has been held, and 5 staff members have attended a High Tech High Fall Residency Program in San Diego, CA.

Work on renovating 420 Lincoln Road has also been progressing through selection of an architect who has had conversations with students and staff to learn what aspects of a “maker space” they considered important, to initial sketches based on this feedback. The costs for renovation of the entire building is approximately \$560,000. Cost for added items to enable the space to function as envisioned such as internal fittings, furniture, deck, solarium and amphitheater to create outside workspace would be \$255,000. The cost to renovate the first floor only of 420 Lincoln Road would be approximately \$300,000.

Next steps are to apply for additional grant monies, finalize the architectural sketches, and invitation to the community for mentors and advisors for possible projects. Ms. Wong indicated that she had submitted a grant to the Sudbury Community Preservation Commission for funds to renovate 420 Lincoln Road. Mr. Quirk questioned submitting a grant to the Community Preservation Commission for this purpose.

Members of the School Committee inquired about the necessity of space outside the existing building, the yearly cost of maintaining 420 Lincoln Road, what staff would monitor students when using the building, where additional funding would come from, and whether the renovation should be part of a larger district-wide plan. Bella Wong indicated that the cost of a simple renovation to the building to prevent its decay, is very close to the cost of recreating the space as a center for innovation. Ms. Kleifges recommended tabling the discussion for the evening.

Director of Finance and Operations' Report

Sherry Kersey reported on the completion of the FY16 financial audit; an administrative review of the FY17 food service contract, and submission of documents for E&D Certification. Ms. Kersey has been attending certification classes to support her role as Procurement Officer at LS. LS's request for a new water heater was presented to the Sudbury Capital Commission.

Information & Discussion

There was no information or discussion.

Action Items

Vouchers #1017 and Payroll for 10/28/16 were signed.

VOTE: Gerald Quirk moved to accept the donation with gratitude of \$500 from Middlesex Savings Bank to be used to defray the costs of LS students in the Financial Literacy class for attending the Reality Fair held on October 28, 2016.

VOTE: After a Third Reading of the Substance Abuse Policy, Nancy Marshall moved to adopt the Substance Abuse Policy pending suggested edits. Patty Mostue seconded the motion. There was no further discussion. All were in favor.

Other Business

There was no other business.

Calendar of Events

Veteran's Day	November 11, 2016
Fall Musical	November 16-19, 2016
LS School Committee	November 22, 2016
Thanksgiving Recess	November 23, 2016
Instrumental Concert	December 1, 2016
Choral Concert	December 8, 2016
Warnings Due	December 12, 2016
LS School Committee	December 13, 2016

Adjourn

Gerald Quirk moved to adjourn the meeting. Radha Gargeya seconded the motion. All were in favor. The meeting ended at 9:40pm.

Respectfully submitted,
Francy Zingale