

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING  
TUESDAY, JUNE 8, 2021**

**7:00 PM**

**ZOOM MEETING**

**Present**

Cara Endyke-Doran, Chairperson; Candace Miller, Vice Chair; Heather Cowap; Howard Engstrom; Kevin Matthews; Mary Warzynski

**Also Present**

Bella Wong, superintendent/Principal; Kirsteen Patterson, Director of Finance and Operations; Joshua Gilman, Teachers' Association; Lucas Tranter, Ellie Gottlieb, Jack Grosberg, Student Senate Representatives; Ron Brumback, Lincoln-Sudbury Liaison

**Call to Order**

The meeting was called to order at 7:03 PM.

**Statement from LS School Committee Chairperson**

Cara Endyke-Doran read the LS School Committee's Non-Discrimination statement. The School Committee acknowledges the recent incident at LS.

**Public Comment**

There was no public comment.

**Information and Discussion**

There was no information and discussion.

**Recognitions**

Ms. Wong expressed her gratitude to all who contributed to making Graduation Day for the Class of 2021 a success. It has been a challenging year for all. She particularly thanked Thomas Grandprey and his musicians, Donna Cakert for preparing diplomas, the Associate Principals and Senior Class Advisors for their work in managing the conferral of degrees, to the monumental efforts of the Buildings and Grounds crew and to the School Committee for their presence at the event. Ms. Wong also acknowledged the students and their parents and offered her congratulations.

**Student Representative Report**

Incoming Student Senate President Lukas Tranter and Vice-President Ellie Gottlieb introduced themselves. Lukas reported that the first Student Senate meeting had occurred and that the Senate was looking for a new Faculty Advisor for the coming year. He expressed thanks to the LSPO for providing funding for the student T-Shirts. Other Student Senate goals for the coming year are a Homecoming event, holiday fundraisers, and Teacher Appreciation Day.

### **METCO Parent Representative Report**

There was no METCO Parent Representative Report.

### **Teachers' Association Report**

Joshua Gilman delivered his last report to the School Committee as his term ends with this school year. Mr. Gilman recognized his colleagues who have served as Faculty Advisors throughout the year. He noted the Computer Science Fair will be held on its raindate of June 15, 2021. He commended Counselor Dan Schuler for his work with the LS Musicians and reminded all of their upcoming concert. Also commended was Maureen Bolton for her management of the AP Exams which took place over several weeks; Mike Guanci for advising the Editors of the FORUM; and the Nursing Department for their work contact tracing during the past year.

### **Chairperson and Liaison Reports**

Ms. Endyke-Doran and the Committee Members worked on the Subcommittee Assignments for the coming year.

The School Committee members will meet for a goal setting workshop with Glenn Koocher to be scheduled before school begins in September.

Ms. Endyke-Doran reminded members of a Webinar on Building and Sustaining an Anti-Racist School Community scheduled for June 10, 2021 at 6:30pm.

Ms. Miller reported that the LS Policy Subcommittee will be meeting on June 17<sup>th</sup> with Glenn Koocher at 3:15pm via zoom.

### **Superintendent/Principal Report**

Ms. Wong thanked local religious leaders, the Anti-Defamation League and community members who offered their support and assistance regarding the recent incident. Ms. Wong also heard from community members who had experienced discrimination in our community.

Senior Awards and Senior Scholarships took place in the past week. Charles Despotopoulos was instrumental in creating the virtual events. Ms. Wong thanked the Sudbury Foundation for the Atkinson Scholarships, the Lincoln-Sudbury Scholarship Fund for orchestrating a vast number of scholarships for graduating seniors, and to the individual donors who provided this financial assistance. Senior Proms also took place in the past week organized by Leslie Patterson and Senior Advisors Ariel Cox and Kristen Ehler in combination with members of the LSPO as well as LS faculty and staff that attended as chaperones. Ms. Wong recognized the Wayside Inn for providing an elegant venue for the Proms. The Wayside Inn was generously willing to forego payment if COVID issues prevented the proms from taking place. Ms. Wong recognized Susan Frommer for organizing Senior Service Day on June 1<sup>st</sup> in which 357 Seniors participated to work on projects in Lincoln and Sudbury.

Ms. Wong reviewed the COVID student data. As school comes to an end, 129 students have remained in remote mode. There have been no COVID cases since April 2, 2021. The testing program which began at the beginning of December continued through mid-June.

Ms. Wong shared the LS End of Year Summary. The organizational overview begins with the portrait of a graduate and is supported by the Strategic Plan. The School Goals are annual and are informed by the Strategic Plan priorities. The School Improvement Plan is created by the School Council. State law requires the School Council to oversee creation and completion of the annual School Improvement Plan. The NEASC Review occurs every 10 years and the coming year will be LS's 10<sup>th</sup> year. The Tiered System Monitoring System occurs each 6 years and was completed during this school year and was led by Aida Ramos.

The School Improvement Plan is based on the Strategic Plan, adopted in fall 2020. The Strategic Plan is informed by data provided by equity surveys, focus groups, and the Metrowest Youth Health Survey.

The LS strategic objectives for 2020-2022 are:

- Conduct needs assessment for a formal four-year advisory program;
- Explore ways to ensure all students are enrolled in appropriately academically rigorous coursework, while receiving effective support;
- Evaluate current academic support programs, including the referral process and access;
- Review department curricula to ensure that they are current and relevant; promote culturally response practices; and support social-emotional learning;
- Review the Current Block schedule;
- Assess institutional challenges to students and staff well-being, including technology, academic commitments, co-curricular commitments, professional responsibilities, professional culture, and community expectations.

Additional accomplishments during the past year have included:

- Approval of the FY22 Operating Budget
- Approval of FY22 Capital Items
- Approval of funding to replace the Community Stadium Field
- Navigating economic uncertainty and COVID relief grants
- Remote/hybrid/remote/hybrid/remote/hybrid to fully inperson on April 26th with 170 students remaining in remote learning
- Favorable OPEB actuarial study
- Change in health insurance provider
- 15 new hires, 2 new administrators, a number of instructional aides and 3 safety monitors
- Student participation in student services at an all time high
- Positive aspects to a disrupted learning environment
- 35 staff coaches out of 117 coaches
- 75 advisors for 110 clubs
- Four athletic seasons
- A musical, round of plays, orchestra, jazz, rock and choral concerts
- Poetry Event, The Fountain, The Forum, DYAD, Student Senate, GSA

- Safe School Initiatives (Diversity Workshop, MVP, and drop-in sessions)
- MLK Action Project
- Student Community Service

#### **Director of Finance and Operations Report**

Eight vendors submitted proposals for contracted cleaning services. Dynamic Janitorial Cleaning submitted the best proposal for a three year contract which was significantly less than the past contracts.

A policy for Student Activity Accounts has been written that addresses recommendations from past audits is available for LS School Committee members'.

Future audits include a Department of Education Food Service Audit, End of Year Report, Student Activity Audit, and General Financial Audit.

July 6, 2021, is the start date for the Stadium Field turf replacement project with completion scheduled by August 17, 2021.

Schedule B for additional advisor positions has been negotiated with the Teachers' Association and was finalized in January 2021. The additions and deletions will become a [part of the next Teachers' Association Contract](#).

#### **Action Items**

***Vote on LS non-discrimination statement: Heather Cowap moved to adopt the LS School Committee's Non-Discrimination Statement as presented. Harold Engstrom seconded the motion. There was no further discussion. All were in favor via roll call vote.***

***Vote LS School Committee calendar 2021-2022: Harold Engstrom offered a motion to approve the LS School Committee Calendar for 2021-2022 as presented with the understanding that there may be subsequent changes, Kevin Matthews seconded the motion. There was no further discussion. All were in favor via a roll call vote.***

***Vote on Subcommittee and Liaison Assignments: Harold Enstrom offered a motion to approve the LS School Committee Subcommittee and Liaison Assignments as written by Cara Endyke-Doran and recorded by Kirsteen Patterson. Heather Cowap seconded the motion. There was no further discussion. All were in favor via a roll call vote.***

***Vote to approve three-year contract with Dynamic Janitorial Cleaning FY2022-2024: Harold Engstrom offered a motion to accept the recommendation to engage Dynamic Janitorial Cleaning Services for a three-year contract beginning on July 1, 2021 and ended June 30, 2024. The motion was seconded by Candace Miller. There was no further discussion. All were in favor via roll call vote.***

**Approval of Minutes**

Kevin Matthews moved to approve the Minutes for May 25, 2021 and August 28, 2020. Harold Enstrom seconded the motion. There was no further discussion. All were in favor via roll call vote.

**Future Agenda Items**

There were no future agenda items.

**Public Comment**

There was no public comment.

**Calendar**

Students Last Day	June 21, 2021
Staff Luncheon	June 22, 2021
School Committee Meeting	June 22, 2021

**Adjourn**

Kevin Matthews offered a motion to adjourn the meeting. Candace Miller seconded the motion. All were in favor. The meeting was adjourned at 9:44pm.

Respectfully submitted,  
Francy Zingale

**To view video of the meeting, please go to: <https://sudbury.vod.cstus.tv/vod>**