

# Goodnow Library Board of Trustees

## **Minutes**

**Tuesday, December 2, 2025, 6:30 PM**

**Recording of the proceeding can be found at [sudburytv.org](http://sudburytv.org).**

**Call to order:** Ingrid called the meeting to order at 6:32 PM. Due to the weather, this meeting was held via Zoom.

Ingrid gave notice of the meeting being recorded.

**Attendance:** All were present.

## **Public Comment:**

## **Written Reports:**

### *Minutes*

Katina motioned, Ingrid seconded approval of the minutes. The minutes were unanimously approved.

### *Director's Report*

See attached report for details.

### *Financial Report*

See attached report for details.

### *GLF Report*

See attached report for details.

## **Discussion Items:**

### *Library of Things Policy Review*

The policy was reviewed. Amy to review verbiage with library staff and to present at the January 2026 meeting for review.

*Use of Meeting Rooms Policy Review*

Lissa motioned, Eriko seconded to update the Use of Meeting Rooms Policy. The policy changes were approved unanimously.

*FY 27 Budget Discussion*

To be presented by the Director on December 9 to the Town and Assistant Town Managers. Budget priorities: 1) Base budget; 2) Salary analysis/adjustment for staff in comparison with neighboring towns; request for a programming/outreach librarian position. Ingrid motioned, Lissa seconded a motion to support the FY27 budget that the Director has proposed and to send a letter of support from the Board of Trustees to the Town Manager. The motion was approved unanimously.

*Date for January Meeting*

The meeting for January will be Tuesday, January 6, 2026 at 6:30 PM.

**Future Agenda Items:**

*Voting on the Annual Report*

**Items in the last 48 hours:**

There were no new items in the last 48 hours.

**Adjournment:**

Ingrid motioned, Katina seconded, unanimous approval to adjourn. The meeting adjourned at 7:16 PM.

**Documents used during the meeting:**

1. Trustees' Agenda 2025-12-2
2. Goodnow Library Trustees Meeting Minutes - 2025-11-4
3. Director's Report (including Finance Report) - 2025-12-2
4. GLF Report December 2025
5. Library of Things Policy #5-9, June 2024 version
6. Use of Meeting Rooms #4-C-2, January 2025 version

**Next Meeting: Tuesday, January 6, 2026 6:30 PM**