

Goodnow Library Board of Trustees

Minutes

Tuesday, December 2, 2025, 6:30 PM

Recording of the proceeding can be found at sudburytv.org.

Call to order: Ingrid called the meeting to order at 6:32 PM. Due to the weather, this meeting was held via Zoom.

Ingrid gave notice of the meeting being recorded.

Attendance: All were present.

Public Comment:

Written Reports:

Minutes

Katina motioned, Ingrid seconded approval of the minutes. The minutes were unanimously approved.

Director's Report

See attached report for details.

Financial Report

See attached report for details.

GLF Report

See attached report for details.

Discussion Items:

Library of Things Policy Review

The policy was reviewed. Amy to review verbiage with library staff and to present at the January 2026 meeting for review.

Use of Meeting Rooms Policy Review

Lissa motioned, Eriko seconded to update the Use of Meeting Rooms Policy. The policy changes were approved unanimously.

FY 27 Budget Discussion

To be presented by the Director on December 9 to the Town and Assistant Town Managers. Budget priorities: 1) Base budget; 2) Salary analysis/adjustment for staff in comparison with neighboring towns; request for a programming/outreach librarian position. Ingrid motioned, Lissa seconded a motion to support the FY27 budget that the Director has proposed and to send a letter of support from the Board of Trustees to the Town Manager. The motion was approved unanimously.

Date for January Meeting

The meeting for January will be Tuesday, January 6, 2026 at 6:30 PM.

Future Agenda Items:

Voting on the Annual Report

Items in the last 48 hours:

There were no new items in the last 48 hours.

Adjournment:

Ingrid motioned, Katina seconded, unanimous approval to adjourn. The meeting adjourned at 7:16 PM.

Documents used during the meeting:

1. Trustees' Agenda 2025-12-2
2. Goodnow Library Trustees Meeting Minutes - 2025-11-4
3. Director's Report (including Finance Report) - 2025-12-2
4. GLF Report December 2025
5. Library of Things Policy #5-9, June 2024 version
6. Use of Meeting Rooms #4-C-2, January 2025 version

Next Meeting: Tuesday, January 6, 2026 6:30 PM