

# Goodnow Library Board of Trustees

## Minutes

Tuesday, November 4, 2025, 6:27 pm

Recording of the proceeding can be found at [sudburytv.org](https://sudburytv.org).

**Call to order:** Ingrid called the meeting to order at 6:27 PM.

Ingrid gave notice of the meeting being recorded.

**Attendance:** Eriko Frank was absent.

## Public Comment:

## Written Reports:

### *Minutes*

Megan motioned and Katina seconded approval of the minutes. The minutes were unanimously approved.

### *Director's Report*

See attached report for details.

### *Financial Report*

See attached report for details.

### *GLF Report*

See attached report for details.

## Discussion Items:

### *Collections Development Policy Review*

Ingrid motioned and Lissa seconded to make changes to the Collection Development Policy. The policy changes were approved unanimously.

### *Food and Allergy Policy Review*

Ingrid motioned and Megan seconded to update the "Food and Beverages in the

Library” section of the Food and Allergy Policy. The policy changes were approved unanimously.

#### *FY 27 Budget Discussion*

Budget priorities: 1) Base budget; 2) Salary analysis/adjustment for staff in comparison with neighboring towns; request for a programming/outreach librarian position.

#### *Date for December Meeting*

The meeting for December will be Tuesday, December 2, 2025 at 6:30 PM.

#### **Future Agenda Items:**

#### **Items in the last 48 hours:**

There were no new items in the last 48 hours.

#### **Adjournment:**

Ingrid motioned and unanimous approval to adjourn. The meeting adjourned at 6:59 PM.

#### **Documents used during the meeting:**

1. Trustees’ Agenda 2025-11-4
2. Goodnow Library Trustees Meeting Minutes - 2025-10-7
3. Director’s Report (including Finance Report) - 2024-11-4
4. GLF Report November 2025
5. Collection Development Policy #3-1, April 2022 version
6. Food and Allergy Policy #4-B-5, May 2012 version

**Next Meeting: Tuesday, December 2, 2025 6:30 PM**