

# Goodnow Library Board of Trustees

**Minutes (DRAFT)**

**Tuesday, October 7, 2025, 6:30 PM**

**Recording of the proceeding can be found at [sudburytv.org](http://sudburytv.org).**

**Call to order:** Katina called the meeting to order at 6:28 PM.

Land Acknowledgement

Katina gave notice of the meeting being recorded.

**Attendance:** All trustees were in attendance.

**Public Comment:**

**Written Reports:**

## *Minutes*

Ingrid motioned and Eriko seconded approval of the September 2, 2025 minutes. The minutes were unanimously approved.

## *Director's Report*

See attached report for details.

## *Financial Report*

See attached for details.

## *GLF report*

Presented by Jennifer Jones, GLF Development Director. Mini campaign provided for cost for the Teen Area Furniture purchase.

**Discussion Items:**

## *Fall Spotlight*

"Fall 2025: New Library Initiatives" to be posted on the Goodnow Library Trustees page.

#### *Digital Collections Policy Review*

Abi Smith reviewed the update on proposed changes for the Digital Collections Policy, Lissa motioned for approval of the Digital Collections Policy, Megan seconded. The policy was approved unanimously.

#### *Acceptable Behavior Policy Review*

Ingrid motioned for the approval of the Acceptable Behavior Policy with changes, Megan seconded. The policy was approved unanimously.

#### *Use of Library Facilities Policy Review*

Eriko motioned for the approval of the Use of Library Facilities Policy with changes, Jill seconded. The policy was approved unanimously.

#### *Quiet Study Room Policy Review*

Megan motioned for the approval of the Quiet Study Room Policy with changes, Lissa seconded. The policy was approved unanimously.

#### *Preliminary FY 27 Budget Discussion*

Amy reviewed the budget process, identified potential requests for the FY 27 Budget.

#### *Announcement from Chair*

Katina is stepping down as chair due to the need to reduce her volunteer commitments. Katina motioned to nominate Ingrid as Board of Trustees Chair, Lissa seconded. The motion was approved unanimously.

#### **Future Agenda Items:**

#### **Items in the last 48 hours not known in advance of the meeting:**

There were no new items in the last 48 hours.

#### *Date for November Meeting*

Meeting for November will be Tuesday, November 4, 2025 at 6:30 PM.

#### **Adjournment**

Katina motioned and Ingrid seconded; unanimous approval to adjourn. The meeting adjourned at 7:14 PM.

**Documents used during the meeting:**

1. Trustees' Agenda 2025-10-7
2. Goodnow Library Trustees Meeting Minutes - 2025-9-2
3. Director's Report (including Finance Report) - 2025-10-7
4. Goodnow Library Foundation Report Director of Development Update: October 2025
5. Digital Collections Policy June 2025 Draft
6. Acceptable Behavior Policy (Policy #4-B-1)
7. Use of Library Facilities Policy (Policy #4-C-1)
8. Quiet Study Rooms Policy (Policy #4-C-3)

*Next Meeting: Tuesday, November 4, 2025 at 6:30 PM*