

Goodnow Library Board of Trustees

Minutes - Approved 10/7/2025

Tuesday, September 2, 2025, 6:30 PM

Recording of the proceeding can be found at sudburytv.org.

Call to order: Katina called the meeting to order at 6:29 PM.

Katina gave notice of the meeting being recorded.

Attendance: All trustees were in attendance.

Public Comment:

Written Reports:

Minutes

Megan motioned and Ingrid seconded approval of the June 3, 2025 minutes. The minutes were unanimously approved with revision.

Director's Report

See attached report for details.

Financial Report

See attached for details.

Discussion Items:

Trust Funds

Megan motioned, Eri seconded the expenditure limits.

Library Closures

Director requested closure of the library on September 11 5-9 PM for Shelf Reading and October 17 all day for Staff Development Day. Lissa motioned, Ingrid seconded. Unanimous approval for library closures.

Susan A. Litowitz memorial plaque

Memorial plaque in memory of Susan Litowitz for her contributions to the

community. Eriko motioned, Lissa seconded of placement of plaque honoring Susan Litowitz.

Digital Collections Policy

Policy had never been established; draft was reviewed. Further information to be Obtained and determined at October meeting.

Identify Trustees Fall Spotlight topics

Items were identified and to be shared as part of Director's newsletter. ? distribution of this information.

Date for October meeting

Meeting for October will be Tuesday, October 7, 2025 at 6:30 PM.

Items in the last 48 hours not known in advance of the meeting:

There were no new items in the last 48 hours.

Future Agenda Items:

1. Digital Collection
2. FY 27 Budget discussion

Adjournment:

Lissa motioned and Ingrid seconded; unanimous approval to adjourn. The meeting adjourned at 7:18 PM.

Documents used during the meeting:

1. Trustees' Agenda 2025-9-2
2. Goodnow Library Trustees Meeting Minutes - 2025-6-3
3. Director's Report (including Finance Report) - 2025-9-2

Next Meeting: Tuesday, October 7, 2025 at 6:30 PM