

Goodnow Library Board of Trustees

Minutes - Approved 9/2/25

Tuesday, June 3, 2025, 6:30 PM

Recording of the proceeding can be found at sudburytv.org.

Call to order: Lissa called the meeting to order at 6:32 PM.

Katina gave notice of the meeting being recorded.

Attendance: All trustees were in attendance.

Public Comment:

Vivian Zeng, Director of Public Health, shared appreciation to the Goodnow Library for hosting town social workers, Farmer's Market, and vision for ongoing and future collaboration.

Written Reports:

Minutes

Lissa motioned and Megan seconded approval of the May 13, 2025 minutes. The minutes were unanimously approved with revision.

Director's Report

See attached report for details.

Financial Report

See attached for details.

Discussion Items:

Director Search

- Meeting on June 9 to select candidates and to finalize questions from staff/trustees. Possible different questions dependent on interview stage. 1 candidate has withdrawn, currently 12 candidates. Brad Crozier, SPS Superintendent, to be part of the committee.
- Using a rubric for the committee in the selection process.

Board of Trustees Self Evaluation

- New trustee orientation that has been done by the Director; September trustee meeting has an update about finances and would be helpful to have a frame of reference. Consideration for development of future trustees. Highlighting aspects of the library and communicating to the public. Possible video communicating the role of the library trustee; possible spotlight of each trustee.

Endowment Board

- Memorial plaque in memory of Susan Litowitz for her contributions to the community. Location/wording to be discussed further and voted at the September meeting.

Date for September meeting

Meeting for September will be Tuesday, September 2, 2025 at 6:30 PM.

Items in the last 48 hours not known in advance of the meeting:

There were no new items in the last 48 hours.

Future Agenda Items:

Adjournment:

Ingrid motioned and Eriko seconded; unanimous approval to adjourn. The meeting adjourned at 7:18 PM.

Documents used during the meeting:

1. Trustees' Agenda 2025-6-3
2. Goodnow Library Trustees Meeting Minutes - 2025-5-13
3. Director's Report (including Finance Report) - 2025-6-3
4. Goodnow Library Staff Survey (Library Director Search 2025)

Next Meeting: Tuesday, September 2, 2025 at 6:30 PM