

Goodnow Library Board of Trustees

Minutes

Tuesday, January 7 at 6:30 PM

Recording of the proceeding can be found at sudburytv.org.

Call to order: Jean called the meeting to order at 6:33 PM.

Jean gave notice of the meeting being recorded.

Attendance: All trustees were in attendance.

Public Comment:

Vivian Zeng, Director of Public Health, shared her appreciation to Esme Green for accommodating the Health Department staff, specifically the two social workers, substance abuse coordinator, and regional coordinator, due to renovations at the DPH office. Symbiotic relationship between Health Department and Goodnow Library: for example, a resident who met with the social worker, who then signed up for a library card; residents who may not have known about the offerings at the library. Plan for ongoing collaboration between the Health Department and Goodnow Library, especially at Locally Grown Sudbury.

Written Reports:

Minutes

Ingrid motioned and Lissa seconded approval of the December 3, 2024 minutes with corrections. The minutes were approved unanimously.

Director's Report

- Elle Harms, Goodnow Library Local History librarian, accepted the position for Head of Reference. This now has created a Local History Library vacancy.
- Multiple events are coming up ahead.
- Bike rack replacement.
- Awaiting drawings for the Historical Room.

See attached report for details.

Financial Report

See attached for details.

GLF Report

See attached for details.

Discussion Items:

Revolving Fund limits

- Increase of \$5000 for expenditure limits for Library Services Revolving Fund and Meeting Room Revolving Fund.

Megan made a motion to increase the Revolving Funds as requested, Lissa seconded. Motion was approved unanimously.

Meeting Room Policy Update

- Eri made a motion to approve the Meeting room policy update, Jean seconded. Motion was approved unanimously.

Date for February meeting

Meeting for February will be Tuesday, February 4, 2025.

Items in the last 48 hours:

Massachusetts Libraries Board of Library Commissioners Legislative Agenda

FY 2026 Goodnow Library Board of Trustees Calendar

- Trustees self evaluation in April, return in May.

Adjournment:

Ingrid motioned, Jean seconded, unanimous approval to adjourn. The meeting adjourned at 7:15 PM.

Documents used during the meeting:

1. Trustees' Agenda 2025-01-07
2. Goodnow Library Trustees Meeting Minutes - 2024-12-03
3. Director's Report (including Finance Report) - 2025-01-07

Next Meeting: Tuesday, February 4, 2025, 6:30 PM