

Goodnow Library Board of Trustees

Minutes

Tuesday, October 1, 2024 at 6:30 PM

Recording of the proceeding can be found at sudburytv.org.

Call to order: Jean called the meeting to order at 6:35 PM.

Jean gave notice of the meeting being recorded.

Attendance: All trustees were in attendance.

Public Comment:

There were no public comments.

Written Reports:

Minutes

Megan motioned and Ingrid seconded approval of the September 4, 2024 minutes. The minutes were approved with 1 trustee abstaining due to absence.

Director's Report

- Joanne Lee, Head of Reference, has transitioned to a new role as Assistant Director of Wayland Library.
- Massachusetts Good Neighbor Day Proclamation September 28.
- Welcome banner in multiple languages and Goodnow Neighbor Day.

See attached report for details.

Financial Report

- Indigenous History Grant: Jasmine Goodspeed was hired as the researcher for the Special Collections Indigenous History Project, which began in 2023.

See attached for details.

Foundation Report

- Bradshaw Fund update.
- October 18, 2024 Goodnow Library Foundation Gala

See attached report for details.

Discussion Items:

Fiscal 26 Budget Discussion

- Determination of staffing needs and consideration of market survey.

Board Goals 2024-2025 Draft

See attachments

Policies

- Reviewing policies that were created vs. amended.
- Creation of a Policy for First Amendment Rights

Review Annual Calendar

- November: Preliminary budget discussion. Vote on budget request.
December: Review by-laws.

Goodnow Library Foundation Gala Early Closing

- Jean made a motion to close the library early on October 18 at 2 PM for upstairs, 4 PM downstairs. Katina seconded the motion. Trustees voted unanimously to close early.

Meeting Room Policy

Internal discussion ongoing about the use of meeting rooms and to make more accessible. Need vs. policy. Megan to provide overview of meeting policy at other libraries. Community Room is well utilized but the Small Conference Room to be determined.

Date for November meeting

Meeting for November will be Tuesday, November 5, 2024.

Items in the last 48 hours:

There were no new items in the last 48 hours.

Adjournment:

Ingrid motioned, Jean seconded, unanimous approval to adjourn. The meeting adjourned at 7:11 PM.

Documents used during the meeting:

1. Trustees' Agenda 2024-10-01
2. Goodnow Library Trustees Meeting Minutes - 2024-09-03
3. Director's Report (including Finance Report) - 2024-09-03

Next Meeting: Tuesday, November 5, 2024 6:30 PM