

Goodnow Library
Board of Trustees

AGENDA

Tuesday, June 6, 2023, 6:30 p.m.
Small Conference Room
21 Concord Road, Sudbury

Call to order/Notice of meeting recording

Attendance

Public Comment*

Board Photo

Written reports

1. Approve minutes of the May 2, 2023 meeting
2. Director's report
3. Foundation report

Correspondence

1. 5/16/23, John McQueen *Alert---*Sudbury May 20th Bruce Freeman Rail Trail *EVENT LOCATION CHANGE*
2. 5/31/23, Leonard Simon, *Library Trustees actions and vote regarding award of plaque to a potential and unknown donor*
3. 6/1/23, Daniel Carty, *Select Board Liaison*

Updates

- Facilities projects pending:
 - Community Room Kitchen
 - EV Charging stations
 - Elevator
 - Ramp awnings
- Scott Foster Portraits

Any other items not known 48 hours in advance of the meeting

Adjournment

Next meeting: Tuesday, September 5, 6:30PM

**The Trustees invite residents of Sudbury to comment on matters related to the library. Please sign in and wait to be recognized by the Chair. State your name, address, and any relevant affiliation. Limit remarks to three minutes. The purpose of public comment is for Trustees to hear perspectives to inform their effective governance of the Goodnow Library. Public comment is not a discussion, debate, or dialogue; therefore, commenters should not expect a response. The public comment period is 15 minutes total.*

Goodnow Library Board of Trustees

Minutes - DRAFT

Monday, May 15, 2023, 6:30pm

Recording of the proceeding can be found at sudburytv.org.

Call to order: Lily called the meeting to order at 6:30pm

Notice of the meeting recording: Lily gave notice of the meeting being recorded.

Attendance: All trustees were in attendance.

Public Comment:

Sally Hild (206 Nobscot Rd) - Sally thanked the staff and the Goodnow Library Foundation for bringing in Jarett Krosoczka (author) last week. It was terrific and she would love to see more of these events.

Minutes:

Jean motioned and Katina seconded to approve the meeting minutes for the April 4 meeting with one addition discussed. The motion passed unanimously.

Election of Officers:

Jean motioned and Ingrid seconded to nominate Katina as chair for the year.

Natalie nominated herself. There was no second.

The motion for Katina as chair was approved by a vote of 5-1.

Ingrid motioned and Katina seconded a motion to nominate Jean as vice-chair for the year.

The motion was approved unanimously.

Lily thanked the board, and several members of the board thanked Lily for her service as chair this past year.

Katina presided over the remainder of the meeting.

Trustees' Report:

There was no correspondence this past month.

Director's Report:

Earth Day

Great feedback from the community. Many would love to see it again.

Gala

It was a wonderful event and great to have it back in the library.

Finances

We are about 88% into the fiscal year and finances look on track.

July 4 holiday policy

The library currently has a policy about which days the library should close around the July 4 holiday. The current policy has the library closing for 2 days (July 4 and an additional weekend day.). A stricter policy was proposed to only close the library on July 4.

Natalie motioned and Jean seconded to approve the “strict” version of the proposed July 4 holiday policy.

Scott Foster Photographs

The library has an opportunity to purchase photographs / portraits of Native Americans from our area. Esmé will gather more details (exact size of photographs and possible locations in library for display) and bring that information to a future meeting.

Foundation Report:

The Foundation report was shared.

Lily shared high compliments to the GLF for the gala. She loved that the event was back at the library and focused on the library itself. Many people commented to her that they are so thankful for Esmé and her work as the director.

Esmé specifically thanked the teenagers who were on the cleanup crew.

Old Business:

Katina noted that we should officially restate / reappoint a secretary to take the minutes of our meetings. Jean volunteered to continue doing this work.

New Business:

None.

Adjournment:

Around 7:15 pm the meeting adjourned.

Documents used during the meeting:

1. Trustees' Agenda 2023-5-15
2. Goodnow Library Trustees Meeting Minutes - April 4, 2023
3. Director's Report - 2023-5-15
4. Public Comment Sign-In Sheet
5. July 4 Policy Proposal
6. Scott Foster information
7. Foundation Report

Next Meeting: Tuesday, June 6, 2023 6:30pm

Director's Report

June 6, 2023

Overview

Volunteer Appreciation Luncheon: we held our annual appreciation lunch for the library volunteers. As usual, everyone had a great time sharing a meal and socializing with the many community members who freely give their time to the library. We gave them personalized bookmarks engraved with each volunteer's initials, and staff brought in home made desserts. The library could not operate as it does without the help of our volunteers who pull books on request, help out with programs, sort books for the book sale and more.

Pride Day: we will be celebrating our second annual Pride event again with the Sudbury Cooperative Preschool, although this year there are many more community partners, including churches, synagogues, banks and organizations. This year we will be expanding our programming to include teen activities in addition to crafts for little children. The library activities will be held on the front lawn and drag queen and other performances and events will take place on a stage indoors at the church. In the event of rain, all activities will be moved indoors at the church. The event planners have been in close communication with SPD and have a detailed plan in the event of protests.

Teen Study Week: this year the library will not offer extended hours, but will continue to welcome students studying for finals to the library to work. We will provide extra seating, school supplies and candy. We are enlisting parent volunteers to help with student check ins. There will be additional staff in the library to manage the atmosphere and keep things running smoothly.

L-S Senior Service Day: On Wednesday last week, ten high school seniors chose the library for their service day. They helped prepare crafts for summer reading, organized storage spaces, and shifted collections. They did an amazing job and we congratulate them on their graduation!

Statewide news:

The Massachusetts Library System, the Massachusetts Library Association, the Massachusetts School Library Association, and the Massachusetts Board of Library Commissioners have released a joint statement: "[Massachusetts Library Organizations Stand with Librarians Against Censorship and Intolerance](#)." It responds to the sharp rise in challenges to books in MA, cites MA General Law, chapter 78, and stands with librarians across the Commonwealth as they face these challenges on the frontlines.

"Book Challenges, Library Collection Policies, and Massachusetts Law" The MBLC will host a webinar on *Thursday, June 15 from 10AM-11:30AM*, for municipal leaders to provide an overview of library operations, procedures and statutory requirements led by MBLC Library Advisory Specialist Maura Deedy.

[More Information & Registration](#)

FY24 Budget update: The newly released Senate Ways and Means budget meets the requested amounts in the [FY2024 Legislative Agenda](#). For library funding, budget lines that will be in Conference Committee are:

- State Aid to Public Libraries, line 7000-9501, Senate funded at \$17,600,000 (the legislative ask); House funded at \$16,825,000.
- State Aid to Regional Libraries, line 7000-9401, Senate funded at \$15,967,600 (the legislative ask); House funded at \$15,441,800.

After the conference committee finishes their version of the budget, it will be voted on again by both chambers and sent to Governor Healey to either veto items, or sign into effect. FY2024 starts on July 1, 2024.

Coming Up

- 6/11 Pride Day Celebration
- 6/10-6/15 Teen Study Week
- 6/22 Summer Reading kickoff
- 8/10 End of Summer Reading

92%

FY23							
Account Name	Budget	Expensed YTD FY23	Available FY23	% Spent FY	FY22 YTD	% Change FY22 - FY23	
Town Funds							
General Expense	\$ 10,000.00	\$ 9,845.18	\$ 154.82	98%	\$ 2,604.72	278%	
Contracted Services	\$ 52,000.00	\$ 49,844.65	\$ 2,155.35	96%	\$ 8,029.52	521%	
Library Materials	\$ 211,026.00	\$ 203,562.41	\$ 7,463.59	96%	\$ 47,823.61	326%	
Automation	\$ 63,000.00	\$ 61,510.18	\$ 1,489.82	98%	\$ 43,237.07	42%	
Total Expenses	\$ 336,026.00	\$ 324,762.42	\$ 11,263.58	97%	\$ 101,694.92	219%	
Carry Forward	\$ 3,318.44	\$ 2,669.72	\$ 648.72	80%	\$ 12,096.00	-78%	
Salaries	\$ 998,026.00	\$ 866,507.34	\$ 131,518.67	87%	\$ 223,404.33	288%	
Total Town Funds	\$ 1,337,370.44	\$ 1,193,939.48	\$ 143,430.97	89%	\$ 337,195.25	254%	

Account Name	Budget	Expensed YTD FY23	Available FY23	% Spent FY	Revenue FY23	FY22 YTD	% Change FY22 - FY23
Trust & Miscellaneous Revenue							
Goodnow Funds	\$ 35,000.00	\$ 32,342.45	\$ 2,657.55	92%	\$ 1,217.67	\$ 2,191.75	1376%
Bradshaw - Hist	\$ 100.00	\$ 100.00	\$ -	100%	N/A	\$ -	0%
CPA - Hist Reno	\$ 130,172.53	\$ 200.81	\$ 129,971.72	0%	N/A	\$ -	0%
Lopater - Books	\$ 1,091.89	\$ 1,091.89	\$ -	100%	N/A	\$ 491.33	122%
Raymond	\$ 100.00	\$ 100.00	\$ -	100%	N/A	\$ -	0%
Rhoades - Garden.	\$ 600.00	\$ 600.00	\$ -	100%	N/A	\$ -	0%

State Aid & Revolving Funds							
Library Services Revc	\$ 10,000.00	\$ 8,982.03	\$ 1,017.97	90%	\$ 38,366.74	\$ 783.75	1046%
Meeting Room Revol	\$ 10,500.00	\$ 932.50	\$ 9,567.50	9%	\$ 3,900.00	\$ -	0%
State Aid	\$ 53,763.62	\$ 36,883.79	\$ 16,879.83	0%	\$ 23,595.89	\$ 18,087.68	104%



**GLF Report
June 2023**

1. Endowment

- The Endowment Committee continues to meet to finalize documents and is working on strategies for next steps.
- Next meeting is June 12.

2. Author Series

- **Wednesday, June 21, 7pm: A multimedia event and author visit with Jean Duffy, author of *Soccer Grannies*, and Beka Ntsanwisi, founder of the South African Soccer Grannies team. *Soccer Grannies: The South African Women Who Inspire the World* tells the story of a team of 40- to 80-year-old women in rural South Africa who defy social convention to play soccer for the companionship and health benefits it provides. Their strength and resiliency help them face life's challenges with dignity, humor, and hope. They teach the rest of us that age, gender, and expectations cannot define an athlete. Jean, a soccer player herself, will recount how their shared love of soccer brought the two teams together on both sides of the Atlantic. Beka will share why she formed the team, the struggles she faces, and her dreams for the future. The event also includes a screening of a short documentary about the Soccer Grannies team.**
- **Jarrett Krosoczka** author event had 85 attendees
- **Sami Greenfield** author event had 90 attendees

3. Be Bold Speaker Series

- Working on series for fall, likely 2–4 programs focused on parenting, each one targeting a different age group of kids.

4. Grants

- Working on two possible grants: funding for Smart Lockers and capacity building.