

## **Goodnow Library Board of Trustees**

### **Minutes**

**Tuesday, March 7, 2023, 6:30pm**

**Recording of the proceeding can be found at [sudburytv.org](http://sudburytv.org).**

**Call to order:** Lily called the meeting to order at 6:31pm

**Notice of the meeting recording:** Lily gave notice of the meeting being recorded.

**Attendance:** All trustees in attendance.

### **Minutes:**

Ingrid motioned and Barbara seconded to approve the meeting minutes for the Feb 7 meeting. The motion passed unanimously.

### **Trustees' Report:**

#### *Winter Update*

There was one question about the EV charging stations. Would they be Tesla-type or more generic? Esmé will look into this.

The 2022-2023 Goals and this Winter Update will be posted to the library website in the Trustees section.

#### *Director's Performance Review*

Esmé to email evaluation forms to the Trustees. They will complete them by the next meeting.

#### *Correspondence*

There was an email sent to all Town Committees with regards to artifacts from the Rail Trail construction. It was agreed that the Trustees didn't have any interest in these and they trust that the Sudbury Historical Society will handle this issue well.

#### *Public Comment at Meetings*

Natalie shared a proposal for public comments at our future meetings.

The ensuing discussion resulted in the following proposal:

*The Trustees invite residents of Sudbury to comment on matters related to the library. Please sign in and wait to be recognized by the Chair. State your name, address, and any relevant*

*affiliation. Limit remarks to three minutes. The purpose of public comment is for Trustees to hear perspectives to inform their effective governance of the Goodnow Library. Public comment is not a discussion, debate, or dialogue, therefore commenters should not expect a response. The public comment period is 15 minutes total.*

*Public comment will be included starting at the April 2023 meeting.*

Natalie motioned and Katina seconded to approve public comment as discussed in this meeting. The motion passed unanimously.

### **Director's Report:**

#### *LSTA Grant Letter of Support*

Katina and Esmé are working on an LSTA grant. They asked that the Trustees write a letter of support for this grant application.

Katina motioned and Natalie seconded to submit the proposed letter of support. The motion passed unanimously.

#### *Displays Policy*

A new policy about book/materials displays was proposed by Esmé.

Jean motioned and Barbara seconded to approve the new book/materials policy as discussed in the meeting. The motion passed unanimously.

#### *Notary Services*

The library will start to offer Notary services. This will be a free service to the community.

#### *Notable News*

The Children's department has been very responsive to community requests. Chess Clubs stopped happening at the elementary schools during/after Covid, but the demand for them has actually increased. The response to the library's Chess Club was so positive that they are already expanding the program. Lincoln-Sudbury high school students are helping to facilitate the club.

### **Foundation Report:**

The Foundation report was shared.

**Old Business:**

None.

**New Business:**

None.

**Adjournment:**

At 7:29 pm adjournment.

**Documents used during the meeting:**

1. Trustees' Agenda 2023-3-7
2. Goodnow Library Trustees Meeting Minutes - Feb 7, 2022
3. Director's Report - 2023-3-7
4. LSTA grant letter of support draft
5. Public Comment Proposal
6. Display Policy
7. Notary Services Information
8. Foundation Report

**Next Meeting: Tuesday, April 4, 2023 6:30pm**