

Goodnow Library Board of Trustees

Minutes

Tuesday, October 4, 2022, 6:30pm

Recording of the proceeding can be found at [sudburytv.org](https://www.sudburytv.org).

Call to order: Lily called the meeting to order at 6:40pm

Notice of the meeting recording: Lily gave notice of the meeting being recorded and made public.

Attendance: All trustees in attendance except for Barbara.

Minutes: Jean agreed to take minutes for the meeting.

Trustees' Report:

Strategic Plan

The Strategic Plan for 2022-2027 was proposed at the previous meeting, Sept 6, 2022. There were a few clarifying questions tonight.

Goal 8 - Natalie expressed a belief that Goal 8 was actually goals for the Goodnow Library Foundation, not for the Library itself. Others agreed that this goal should be removed.

Goal 6 - Katina suggested adding a link to the report with the definition of a Climate Resiliency Hub.

Natalie made a motion to approve the Strategic Plan with Goal 8 removed, and a link added for Climate Resiliency details. Seconded by Jean. The motion passed unanimously.

Land Acknowledgement

Katina gave background on what a Land Acknowledgement was. She shared the version used by the DEI commission and also a proposal for one that the Trustees might adopt.

Esmé suggested adding it to the library website. There was general agreement from the Trustees that this was a good idea.

Katina suggested that the Trustees give the Land Acknowledgement some thought and a decision could be made at a future meeting. There was general agreement from the Trustees for that proposal.

Goal Setting

Jean proposed that the Trustees should set annual goals for themselves. She presented some proposed goals for 2022-2023.

Volunteer Hub - The idea is that the Goodnow Library could become a hub for adult volunteers in a similar way that the MKL office at Lincoln-Sudbury Regional High School has become a volunteer hub for high school students.

Katina suggested that partnering with Sudbury Doing Good may be beneficial. Other trustees and Esmé mentioned other volunteer centers, Sudbury Senior tax relief volunteer program, Helping Hands, and others. If the library establishes a hub, it should work with and complement these other centers.

Jean volunteered to spearhead this initiative if the Trustees agree to pursue it.

Reach out to the Friends of Goodnow - The Trustees agreed to reach out to the Friends. The goal would be to invite them to a meeting to share any proposal they might have for how they envision a relationship with the library. The Trustees would listen to the Friends proposal and then discuss at a later date.

Natalie suggested that perhaps the Foundation would also be invited to the meeting. Several Trustees expressed that this invitation to the Friends was about the relationship between the Friends and the library and did not involve the Foundation.

3 dates were proposed for the invitation - Nov 1, Dec 6, and Jan 3.

The Trustees agreed that Lily would email the Friends and extend the invitation.

Communicate Trustees work to the Community - There was general agreement that communicating the Trustees work once or twice a year would be beneficial. There was some discussion about how this might also streamline the Annual Report process.

Update the Strategic Plan - Earlier in the meeting the Strategic Plan was voted on unanimously. This goal is complete!

Calendar - Natalie suggested adding a goal about an annual calendar. The Trustees agreed that having a calendar with various milestones (e.g. Budget submission deadline, Annual Report deadline, etc.) would be helpful.

Jean will add this goal to the Goals document and make other suggested edits, and then she will bring the updated document back at the next meeting.

Correspondence

One piece of correspondence was received in regards to the signage at the library for Indigenous People's Day. The writer was concerned that not mentioning Columbus Day was offensive to people with Italian American Heritage.

The Trustees agreed that Esmé would respond to the email and convey that there was no offense intended and reiterate the library's commitment to diversity and inclusion. She would also mention that there is currently an Italian Heritage display in the library.

Director's Report:

ARIS report - Esmé reviewed the snapshot of the ARIS report. It was noted that Children's book checkouts and Adult programming has increased significantly even compared to pre-Covid numbers.

Library Services Fund - There was general agreement from the Trustees for Esmé to request to raise the spending limit on the Library Services Fund by \$5k. This is because costs for postage and such for passports, toner for printers, paper, etc. have risen.

DEI Statement - Natalie made a motion to approve the proposed DEI statement for the library. Seconded by Ingrid. The motion passed unanimously.

Adjournment:

At 8pm Natalie made a motion to adjourn. The motion passed unanimously.

Documents used during the meeting:

1. Trustees' Agenda 2022-10-4
2. Director's monthly report 10-4-22
3. Goodnow Library Trustees Goals 2022-2023 – Draft Proposal
4. Land Acknowledgement Statement
5. ARIS snapshot

Next Meeting: Tuesday, Nov 1, 2022 6:30pm