

Goodnow Library

Board of Trustees

Tuesday Feb. 9, 2010

Goodnow Library, Trustees Room

7:30 p.m.

AGENDA

Meet with officers of the Friends: 7:30-8. Express appreciation to the Friends. Give a brief update on Goodnow Foundation –still working through FAQ and also assessing fundraising model. Give a brief statement on Collaboration C. Ask about Friends activities.

1. Call to Order and Minutes: motion to approve the Jan. minutes.

2. Financial Report (Jan. FY10): nothing unusual to report. Roofing issues will be taken up in spring. Some aspects should be under warranty.

3. Director's Report:

a) RFID and Self Check-Out: the conversion process –tagging and encoding all items (115,000) is moving forward. We have tagged about 72,000 items. Volunteers are a big help. We've just started encoding items as well – scanning the barcode number of each item onto its tag, and will be receiving additional RFIC components and adding volunteers for this as well.

b) Annual Report: final version submitted.

c) FY11: larger departments were asked to identify additional reductions to the non-override budget submitted in October. This would be in addition to the budget reductions departments submitted to get to 1.5% below the FY10 budget. Town portion of FY11 budget is \$105,000 short of meeting non-override budget. Bill submitted further reductions to cleaning contract, utilities and automation amounting to \$5,000. He reminded the Town Manager that his retirement would amount to some level of savings in the Director's salary line for FY11.

As part of the FY11 override budget, we receive level service funding, with small increase above maintaining our existing purchasing power for library materials. This budget also creates the facilities management department.

3. Trustees Report:

a) Collaboration C.: Bill and Barbara submitted summary and latest minutes to members of the Collaboration Committee.

b) Goodnow Foundation: brief report from Jill and Bill. Note: April 4, 2013 will mark the 150th anniversary of the Goodnow Library.

4. Old Business:

5. New Business:

6. Adjournment: