

Goodnow Library
Board of Trustees
Tuesday, Nov. 14, 2006
Goodnow Library, Small Conference Room
7:30 p.m.

Minutes

Present: Barbara Pryor (chair), Phyllis Cullinane, Bob Iuliano, Jill Browne, Carol Hull, Lily Gordon and Bill Talentino

1. Call to Order and Minutes. The meeting was called to order at 7:35. Welcomed Phyllis Cullinane back to the board. Approved of the October minutes with a correction in spelling.

2. Financial Report (Oct FY 07): nothing unusual to report.

3. Friends Report: the Friends purchased a laminator for the staff. It will allow staff to better protect display posters and signage.

4. Director's Report:

a) FY08: Bill highlighted key points in the budget narrative. He and Barbara met with Town Manager, Maureen Valente October 26 to review the Strategic Plan. At the end of the discussion Bill asked Maureen if she believed it was realistic to include significant budget increases that support the Plan in the FY08 proposal. The increases would reflect specific needs and key elements of the goals identified in the Strategic Plan. Maureen could not predict the direction of the FY08 budget process, but advised us to include the requests.

The trustees asked Bill to emphasize that the requests are based on specific input from the community – responses from the community survey. He will also explain the mix of staffing called for in the proposals.

b) Basic English Conversation Skills: the program began two weeks ago. There are four-five regular participants. It seems to be meeting a need for acquiring basic conversational skills. The program goes for eight weeks. Bill and the volunteer offering the program will evaluate the results and decide on how to proceed.

c) COA: Bill has been in discussion with Ed Gottman and through Ed with the COA on a delivery program for the homebound. He has contacted other MLN libraries for information and advice. He hopes to put together a plan soon. Jill and her daughter are already offering this service and will be included in this program.

d) School Cooperation: Bill is in contact with the LS school librarians and with Town school system's librarians to set up meetings to discuss how to expand collaborative efforts to serve students.

6. Trustees Report:

a) Strategic Plan: Bill and Barbara met with Maureen Valente for input on the plan. The Committee's final steps are to set priorities and a timeline for the goals, objectives and activities. This exercise will take place after Bill's budget hearing with Maureen.

b) Trustees by-laws: the Trustees have not reviewed the by-laws for quite some time. Carol Hull and Bob Iuliano will review them and make recommendations. The other Trustees were encouraged to pass on suggestions to Bob or Carol.

c) Goodnow Foundation: for a variety of reasons, dissolving the existing foundation and establishing a new one would seem to be the most efficient plan for creating an entity that is meets all current state and federal requirements. Jill will investigate this option. Bob agreed to help. Bill will ask Wayland P.L. about its foundation.

7. New Business:

a) New Year's Eve (Sunday). The Library will close Sunday at 4 pm.

b) Signs: Bill will create a permission request form for organizations asking to post a sign on Library property.

8. Adjournment: 8:55 (L. Gordon/B. Iuliano)