

Goodnow Library
Board of Trustees
Tuesday, January 10, 2006
Goodnow Library, Small Conference Room
7:30 p.m.

AGENDA

Joint Meeting with the Friends at 7:30

1. Call to Order and Minutes.

2. Financial Report (Nov. FY06): No problems or unusual trends to report.

3. Friends Report: the Friends are looking forward to the joint meeting and learning more about the survey results.

4. Director's Report:

a) FY07: the Town Manager's recommended budget for FY07 funds all of the Library's level service cost increases and recommends a \$5,000 increase in the Library Materials budget. The budget includes a COLA increase for staff. It does not support any of the enhanced service requests – additional hours and so on.

b) Holiday Closings: recommend that we revise our formula regarding New Year's Eve. Currently we close at 5 p.m. on N.Y. Eve - whether we are regularly scheduled to close at 5 or 9. Staff suggested that we consider closing at 3p.m. or 4p.m. We serve few people after 3p.m. on New Year's Eve. Without seriously compromising service, it would allow those staff members working the afternoon shift to arrive home a little earlier and get their plans for the evening underway.

c) Approve/Sign Annual Report: the Town needs a signed copy.

d) Meeting with Larry O'Brien: due to budget meetings Larry will not be able to meet with us for several months.

e).Fines FYO: our fines, particularly maximum fines, are much lower than most MLN libraries.

f). Third Quarter Trust Fund Report: Bill has not followed up on the consolidation proposal as yet.

6. Trustees Report:

a) . **Randy LeSage Art Proposal:** Carol Hull will report.

7. Old Business: Mark loaded the analysis software and survey data on Karen Tobin's PC last week. She will be reviewing the software manual this week.

8. New Business:

9. Adjournment:

