

Goodnow Library  
Board of Trustees  
Tuesday, May 3, 2005  
Goodnow Library, Small Conference Room  
7:30 p.m.

## AGENDA

### 1. Call to Order and Minutes.

**2. Financial Report (February FY05):** Overall, the budget categories are fine. We will be turning back some salary and building funds. We will have more ballast work done. I am looking to have carpets, tile and upholstery cleaned and the trim of old wing painted. Landscaping is underway.

**3. Friends Report:** the Friends' Book/Bake Sale netted \$15,000. The Friends' will have a presence at Sudbury Day.

### 4. Director's Report:

**a) FY06 budget:** with the passage of the override, we will be able to move forward on the Assistant Director's position. We also gain an additional \$8000 in the Library Materials budget - \$5000 above price increases.

**b).Bulletin Board Policy:** several years ago we discussed establishing a loose-leaf binder for the type of notices that we do not display on our lobby and interior bulletin boards– announcements of and for babysitting, summer jobs, and yard sales, almost anything legal. Deb asked that we re-consider it. This is just an alert. We will present information at the June meeting.

#### c) Facilities:

1. Berm. Bill Place has us on his list for repairing the berm.

2 Ballasts. A number of ballasts will be replaced.

3. As mentioned above, working on exterior painting and other needs.

**d) Strategic Plan Survey:** the final tally: 216 random returns, 93 in-house returns and 46 electronic returns – 315 in total. Mark Thompson's department has been maintaining a frantic pace. He will be able to work on processing the results in mid-May when he gets college student help.

**e). Shelving:** recommend that we follow through on the plan to add shelving in key areas: non-fiction, fiction, large print, children's picture books, chapter books and a/v. I estimate it will total approximately \$25,000. We have approximately \$35,000 left in Build for the Future.

**f) One Book One Sudbury:** we have one more session on May 10 that will include a film and talk on Voudouon religious practices and a discussion of Tracy Kidder book, Mountains beyond Mountains, about Dr. Paul Farmer.

**g) Assistant Director:** we will begin advertising the position within the next week and hope to begin preliminary interviews by mid-May. Need to discuss process.

**h) Children's Dept.** staff received an extremely complimentary letter thanking them for the programs and resources that made the long winter bearable.

### 6. Trustees Report:

**a) Chair person:** Appointment of Bob Iuliano as chair and election of vice chair.

### 7. Old Business:

### 8. New Business:

**9. Adjournment:**