

Goodnow Library
Board of Trustees
Wednesday, March 3, 2004
Goodnow Library, Historical/Trustees Room
7:30 p.m.

AGENDA

1. Call to Order and Minutes (Feb., 2004)

2. Financial Report (Feb. FY04): nothing unusual to report on the FY04 budget.

3. Friends Report: the Friends supported the plan to set up joint meetings. May 11 seemed to be the first likely date. The Friends were also pleased to support the idea of the 5th Anniversary. The Friends suggested several programs for it. Lily will follow up on the ideas.

4. Director's Report:

a) Library Budget for FY05: the Fin Com's recommended budget for Town Meeting will include additional funding for the Library. It equals about 60 percent of the incremental increases that we had requested. If it is supported at Town Meeting and if the state doesn't reduce Town aid by more than the Fin Com projected, then we will have additional funds for staffing and library materials in FY05.

b) Wireless System: the system is operating. We have gotten positive feedback. Barbara Pryor has submitted publicity to the local papers.

c) Pendant Lights: Bill is meeting with the Library's electrician, architect and a supplier to review a proposal for changing all of the ballasts and bulbs for the pendant light fixtures. The 38 fixtures have been an on-going problem. The meeting will be the afternoon of the Trustees meeting.

d) PLA: the convention was excellent. A number of programs provided information and guidance on matters important to Goodnow, for example, self-checkout technology. Bill will report at the meeting.

e) McNoughton: need I say more.

f) CD inserts: just a reminder that at an upcoming meeting we will be reviewing this issue again.

g) State Aid: Goodnow received \$17,700 in state aid for this year - \$1,100 less than last year.

h) Goodnow Portrait: Bill is looking into a request to add a portrait of a Goodnow family member to our collection.

6. Trustees Report:

a) Strategic Plan: Barbara will give an update.

b) Meeting Room Policy: update on political meetings.

c) Trustee by-laws: begin to look at topics that could be included. Somerville Library is gathering by-laws from other libraries and asked other libraries for by-laws. Given some of the recent issues we have had I thought that the trustees might want to think about updating their by-laws –last update 1993. As an example, Wellesley has a “collective Authority of the Board clause that says decisions are made as a collective body. No individual member may make decisions or act for the Board unless specifically

authorized to do so by majority vote of the Board. The Wellesley by-laws list trustee and director responsibilities.

7. Old Business: 5th year Anniversary. Lily will update.

8. New Business:

9. Adjournment