

Goodnow Library  
Board of Trustees  
Tuesday, March 4, 2003  
Goodnow Library, Historical/Trustees Room  
7:30 p.m.

## AGENDA

### 1. Call to Order and Minutes (Feb., 2003)

### 2. Chair's Report:

**3. Financial Report (Feb. FY03):** several significant repairs made: HVAC and Septic System. Spoke with staff responsible for YA and AV orders about funds remaining. Large orders are being placed.

**4. Friends Report:** nothing to report.

**a) Library Budget for FY04:** information given last month is still the most current available. The finance Committee outlined the FY04 budget deliberations to date in last week's Crier.

**b).Head of Circulation:** we have hired the new Head of Circulation, Deborah Pellegrini. Deborah has been a librarian for more than 20 years. She has been with the Concord Free Public Library for the last seven years.

**c) HVAC:** still waiting for crane etc for replacing compressor. The maintenance service vendor assured Bill that the warranty covers five years. Service provider thinks he has found source of problem with heat/cooling controls for certain areas. He will get back to me.

**d). Elevator:** needs two repairs total cost \$750.

**e) 24/7 Reference:** began yesterday.

**f) Request to use Historical Octagon:** I have been asked to request that a small film company use the Room for one day of shooting for a small film. It will not involve any unusual electrical needs. I said I would bring it to the trustees although they were not receptive to a prior request.

**g) Wireless System:** mark Thompson will be meeting with Anne and me next week about a proposal for gaining wireless connectivity to Internet for users who come in with notebooks.

**h) Speed Read Collection:** still gathering information on pros and cons of switching from the rental collection to a speed read collection of popular items.

### 6. Trustees Report:

**a) Appraisal of Library Art etc.** Lily has a report from Skinners.

**b) Meeting Room:** signature from has been revised and seating capacity signs are on order. Further discussion.

**c) Landscapers:** Lily and Bill have basic outline to share with landscapers.

### 7. Old Business:

### 8. New Business:

### 9. Adjournment