

Goodnow Library
Board of Trustees
Wednesday, Feb. 6 2002
Goodnow Library, Historical/Trustees Room 7:30 p.m.

AGENDA

1. Call to Order and Minutes (Jan. 001)

2. Financial Report (Jan. FY02): nothing unusual to report except that there will be an expensive elevator repair - \$4500. It seems we may squeak by in utilities, still a little early to tell.

3. Friends Report: Friends propose that we have the Sudbury Quilters make quilt related to 9/11. The Friends are beginning to prepare for the book sale.

4. Director's Report:

a) **Library FY03:** The "reduced" FY03 budget that was approved at last meeting was submitted – a 40% reduction in the FY03 budget recommended by the Town Manager. However, the Town is now focusing on non-override budgets, to get a sense of the impact on services. If no override is implemented, all Town department budgets will be level funded – the same total as FY02, at best. In this worse case scenario, some line items in the FY03 budget would actually be less than FY02 in order to absorb increases in salary (step and COLA), utilities and contracted services. Our meeting with Fin Com focused on the impact of this non-override budget. A non-override budget would mean reducing the book, automation, building, cleaning and personnel budgets. We would also lose the funds earmarked for PC's to replace dumb terminals. These reductions would weaken services and cause some reductions in hours. They come at a time when use of the Library is at an all time high and is still growing. Fin Com was sympathetic. With an override, we would probably need to implement the reductions discussed at the January meeting – with some adjustments.

b) **Kayak:** should be exhibited by early March.

c) **Archival Database:** the database is up a running. We are resolving one glitch.

d) **Hosmer Paintings:** paintings re-arranged and plaques in place.

e) **Annual Report:** submitted the revised version of the annual report.

5. Trustees Report:

a) **Revised Policy for Exhibit areas:** at the last meeting the trustees agreed that exhibits should not promote sales of works displayed. Revised policy is enclosed.

6. Old Business:

7. New Business:

8. Adjournment