

Goodnow Library
Board of Trustees

Minutes

Tuesday, March 4, 2014 @ 7:30PM
Goodnow Library, Conference Room

Present: Lily Gordon, Esmé Green (sec.), Nancy Hershfield, Carol Hull (ch), Barbara Pryor, Sarah Sogigian

Absent: Robert Iuliano

Call to order and approval of minutes: Carol called the meeting to order at 7:48 pm. A motion was made to accept the minutes of the February meeting as corrected (Hershfield/Gordon). So voted.

Director's report:

Financial report: operations spending is on target, as long as there are no large, unexpected expenses for the remainder of the fiscal year.

Facilities update: Jim Kelly arranged for some maintenance on the carpet, replacing the carpeting in the elevator and patching up various areas around the building. He also had weather stripping added to the doors in the conference room.

Personnel: we have not heard any updates on the request to make the Young Adult position full time. The current YA librarian works part-time in the Bedford Library, where they have also made a budget request for a full-time position. Their town meeting is scheduled for the last week of March. The board asked Esmé to ask the TM for any information on the status of our request.

Policy approvals:

Gifts and donations: no vote. The board requests several changes. Esmé will bring it back next month.

Acceptable behavior, Quiet study rooms, Exhibits and displays, Use of bulletin boards: A motion was made to accept these policies as revised. (Hershfield/Gordon). So voted.

Gift of artwork: Esmé presented a request to accept artwork from Donald Sackman and C.B. Bradley to the library. The board requested that Esmé notify the artist and send tax exempt letters and thank you notes. It was also requested that we seek the right to reproduce the work in library publications. A motion was made to accept the gifts of artwork of CB Bradley and Donald Sackman with the rights to reproduce the art. (Hershfield/Gordon). So voted.

Trustees' Report:

Foundation:

- Barbara planned to ask for a vote to accept donation from Foundation for purchase of coffee station, but deferred to the next meeting when all board members could be present.
- Barbara updated the board on the plan to sell bricks or tiles as a fundraiser. These bricks would be sold especially to fund the endowment.

New Business:

1. Sarah announced that she would not be able to attend the May meeting.

Old business: *none*

Adjournment: a motion to adjourn was made by Nancy at 9:18. Seconded by Lily. So moved.

Next meeting: TBD, pending Annual Town Meeting, which starts May 5, and Esmé's attendance at the MA Library Association annual conference, May 6-8.