

Goodnow Library
Board of Trustees

Minutes

Tuesday, January 7, 2014 @ 7:30PM
Goodnow Library, Conference Room

Present: Lily Gordon, Esmé Green (sec.), Nancy Hershfield, Carol Hull (ch.), Robert Iuliano, Barbara Pryor, Sarah Sogigian

Call to order and approval of minutes: Carol called the meeting to order at 7:37 pm. A motion was made to accept the minutes of the December 2, 2013 meeting. (Iuliano/Gordon). So voted.

Director's report:

FY15 Budget: Esmé, Carol and Anna will be meeting with the Town Manager and Assistant Town Manager on January 9 to discuss the library's FY15 budget, which includes a request to make the Young Adult position full-time.

Website: The website launch is imminent. The design and content is complete and the switchover from test site to live is currently underway. Some of the trustees asked how the new site will be publicized, if we will submit a press release, or post flyers.

Cleaning contract: As of January 1, the library's contract with Total Services is terminated, and a new contract with Jani-king is commencing. There have been a few bumps during the transition, namely finding the right employee to place at the library. We have been working closely with Jani-king to resolve this.

Trustees' Report:

Foundation:

- Submitted grant to Sudbury Foundation on 12/30/13. Will hear back in at the end of March.
- Friends: have held two meetings regarding programming. The reaction among the Friends was negative. Discussions have come a long way. Initially the foundation was going to finish up the author series, but subsequently agreed to turn it over to the Friends. Going forward, the foundation will meet with the Friends to discuss how to move forward.
- The Capital Campaign Committee met, and discussed the following: Beer & Bites Program, two adult focus groups and one for children. They agreed that the grassroots approach was the best way for the Foundation to cultivate donors. They also discussed holding two fund raising events. One in October at the library as the Foundation has for the last two years, and a general town-wide solicitation at year end.

- The Foundation is still looking for additional board members, so please send any ideas of new recruits along to Barbara.

Liaison appointments: Sarah reported that she reached out to the Friends about being a liaison but hasn't heard back yet.

New Business: none

Old business: none

Plaque/naming policy: tabled

Adjournment: a motion to adjourn was made by Bob at 8:40. Seconded by Lily. So moved.

Next meeting: February 4 at 7:30 p.m.