

Goodnow Library
Board of Trustees

Minutes

Thursday, May 9, 2013 @ 7:30PM
Goodnow Library, Conference Room

Present: Lily Gordon, Esmé Green (sec.), Carol Hull, Robert Iuliano (outgoing chair), Barbara Pryor

Absent: Jill Browne, Phyllis Cullinane, Sarah Sogigian

Guest: *Heather Wilkinson, Children's Librarian, reporting on her trip to the American Library Association conference in Seattle, WA. She learned about many new exciting books for kids, visited vendors and brought back many freebies. She expressed her thanks for the opportunity to attend this national event.*

Call to order and approval of minutes: Bob called the meeting to order at 7:35 pm. A motion was made to accept the minutes of the April meeting. (Hull/Gordon). So voted.

Director's report:

Budget: Esmé went over the operating budget. We are approximately 90% through the fiscal year. We are in good shape for most lines, however, we are 99% through the maintenance line, so we are hoping to avoid any major repairs. This is the time of year when we begin to close out the fiscal year. Town meeting is coming up so we will have a clearer picture of the next fiscal year when it is concluded. Esmé plans on putting forward a capital request for painting and carpeting in the next cycle.

Building: We are planning our Spring Cleaning of the building. It will be about \$3,000, to deep clean carpeting, strip and buff the parquet, and power wash the outdoor areas. We have a new custodian named Bob. Barbara added that electricians are coming to redo the lighting in front of the library, and the Sudbury Garden club is redoing the garden around the statue with the help of the Highway Department and a grant from the Cultural Council.

Personnel: We have successfully filled the opening in technical services. Kelly Townsend, who was volunteer for us has been awarded the job and is being trained by Bettie Rose.

Trustee replacement process: Bob explained that in his conversation with Maureen, the Selectmen would like the Trustees to present two names for consideration. A recruitment statement will be posted to the town's website, and then the board would interview potential candidates. Once the board

decided on who to present to the Selectmen, a joint meeting would be scheduled where both bodies would come together in one vote.

Next chairperson: As Bob's term as chairperson expires at the conclusion of town meeting, the board needs to elect a new president. Tradition dictates the vice-chair be nominated. However, because the vice-chair is Barbara Pryor, who is taking over the Foundation presidency, she asked to be excused. Carol Hull was nominated by Bob and seconded by Barbara. So voted.

Website update: the process is moving along, and the designer and Esmé are close to agreeing on the main design. The next step is to design templates for the secondary pages.

Phone upgrade: the Selectmen have signed the contract with a new vendor and work will commence and be completed in June.

Gift of library photo from SHS: Esmé presented the group with a photograph believed to be the earliest photographic image of the library, donated to the library by the Sudbury Historical Society. Bob made a motion to accept the gift, and it was seconded by Barbara. So voted. Esmé will send a thank you note expressing our sincere appreciation.

PR award: Esmé presented Goodnow's first-ever MLA PR Award; Honorable Mention for Logo.

Trustees' Report:

Foundation:

- **Discussion of possible names:** Barbara reported that building the donor database is still a priority of the Foundation Board, and that they are seeking more board members. Please send her any ideas or suggestions of names for either.
- **IPads (vote to accept):** a motion was made by Bob to accept the gift of 10 iPads from the Goodnow Library Foundation to the Library. Seconded by Barbara. So voted.

New Business:

- **Magazine rack:** Esmé reported on the feedback she received from other libraries about handling complaints. The board's opinion was that we should not reverse our decision and take no immediate action unless a suitable alternative could be found.

Old business: *none*

A motion was made to adjourn at 9:31 p.m. by Bob. It was seconded by Barbara. So moved.

Next meeting: June 4, 2012 at 7:30 p.m.