

Goodnow Library
Board of Trustees

Corrected Minutes

Wednesday, June 5, 2013 @ 7:30PM
Goodnow Library, Historical Room

Present: Jill Browne, Carol Hull (ch.), Lily Gordon, Esmé Green (sec.), Robert Iuliano, Barbara Pryor, Sarah Sogigian

Call to order and approval of minutes: Carol called the meeting to order at 7:32 pm. A motion was made to accept the minutes of the May meeting. (Iuliano/Pryor). So voted.

Guest: Nancy Hershfield, candidate to fill out the remainder of Jill's term, was invited to attend the meeting. She is excited about the possibility of being a library trustee for many reasons; she and her family are regular library users and wants to give back, and she has enjoyed her work on the 150th committee.

Director's report:

- **Budget:** there is nothing out of the ordinary. This is the end of the fiscal year, so we are carefully watching all balances as final invoices come through.
- **Building:** an L-S student, Alexander Smith, came to visit Esmé and inquired about our interest in exploring the use of solar panels at the library. Esmé discussed this with the Facilities director (Jim Kelly) who encouraged the solar panel company to do a feasibility study.
- **Personnel:**
 - The Children's Librarian, Heather Wilkinson has resigned. The Assistant Children's Librarian has been named interim department supervisor, and another librarian has been named interim assistant. These appointments will get us through the busy summer season and will be assessed in September.
 - A Young Adult Librarian has been hired to replace Krista. Her name is Megan and she will start on July 10 at 15 hours per week.
 - Our custodian, Bob has resigned and a new custodian has been placed by Total Cleaning Services. His name is Vincent. We are holding off on signing the contract renewal until September and some continuity is established.
- **Website update:** Robert is presenting Esmé with secondary page templates this week. Esmé received a letter from the Sudbury Foundation asking for a project report.

- **Phone upgrade:** the new installation company has made a site visit to the library and has presented an aggressive implementation schedule for June. The work should be complete by the beginning of the new fiscal year.
- **Policy update:**
 - **Acceptable behavior:** the following change was made: to move item 6 up to item 2 for emphasis: *"Parents are responsible for the behavior and supervision of their children."* A motion was made by Bob to accept the revisions to this policy; it was seconded by Barbara. So voted.
 - **Safety of children:** there was some discussion about this policy and several edits were suggested. The board asked that the changes be made and presented at the next meeting for approval.
- **150th: sheep painting:** Esmé asked for the opinion of the board in moving the sheep painting from the landing for the limited duration of the 150th celebration, so that that Off the Wall mural could be hung in its place. The board agreed this was reasonable as long as a suitable place could be found to hang the sheep painting during this time.

Trustees' Report:

New trustee recommendation: Barbara and Carol met with Nancy Hershfield and reviewed her qualifications for filling the open position on the board. They found her to be congenial, thoughtful and to have expertise in serving on boards. They recommend her without reservation. A motion was made nominate Nancy Hershfield to the Board of Selectmen as its choice for Jill's replacement. (Pryor/Hull). Voted unanimously.

Liaison appointments: Carol suggested that the board consider resurrecting liaison appointments. This will be discussed at the next meeting.

Actions at Town Meeting: Barbara raised the issue of how to handle amendments that arise unexpectedly at Town Meeting going forward in such a way that it is clear that whomever speaks in the Hall is expressing the position of the board of trustees and not an individual opinion. A motion was made that the official position of the board of trustees is that it respects and works within the budgetary process of the Town. (Gordon/Iuliano). So voted.

Foundation:

- The Foundation board will be having a strategy session led by Colin Anderson for the purpose of talking about what different members of the board are handling, and also to prioritize tasks and goals. There are many different goals competing for attention and it behooves the board to have specific goals, and at the end of the year, be able to cross off some accomplishments rather than having a list of what was not able to be accomplished.

- Bradshaw reception: he has fulfilled his promise to donate \$100K and a reception in his honor will be held on Monday, July 22 at 10:30.
- Wine Tasting: the planning for the wine tasting is underway, and it will be held on October 19 and called "A Toast to The Goodnow."

New Business:

- Director's evaluation: the trustees would like their input included in Esmé's evaluation, and are asked to send their comments to Bob and Lily by the end of this week. Esmé will send out her evaluation and goals from last year, as well as her accomplishments from this year, and the evaluation form.

Old business:

- There was unanimous consent by the remaining members of the board in their desire to note heartfelt appreciation to Jill and Phyllis for their work for many years.

Adjournment: The motion to adjourn was made by Jill Browne as her final act as a board member at 8:46pm. So moved.

Next meeting: September 3 at 7:30 p.m.