

Goodnow Library
Board of Trustees

Minutes

Tuesday, October 2, 2012 @ 7:30PM
Goodnow Library, Conference Room

Present: Jill Browne, Phyllis Cullinane, Esmé Green (sec.), Lily Gordon , Robert Iuliano (ch.)

Absent: Carol Hull, Barbara Pryor

Call to order and approval of minutes: Bob called the meeting to order at 7:40 pm. A motion was made to accept the minutes of the September meeting.(Iuliano/Browne). So voted.

- Financial: Bob noted that the materials spending increased from the last month by only 2% (from 31-33%)and wondered if this was a concern. Esmé agreed it was not much, but said there is variation on amounts spent from month to month. The amounts spent on other line items were in line with this point in the fiscal year.
- Strategic plan draft: Strategic plans are due to the Board of Library Commissioners on October 1st, however, the plan for Goodnow was not ready by that date. Bob made a motion to delegate authority to the Trustee Chair to approve it once it was completed, should that happen before the next meeting. Esmé was in process of communicating with the Library Commissioners about an extension. *[update: Esmé learned that new directors have a two year grace period to complete strategic plans, therefore, Goodnow remains in good standing and continues to be eligible for LSTA grants. The new deadline for Goodnow is October 1, 2013.]*
- Solicit names for sesquicentennial committee: The Library will celebrate its 150th on April 4, 2013. Esmé is seeking members for a community wide effort. The group came up with about 7 good suggestions. Esmé will follow up with them.
- Building: Esmé updated the group on the cleaning bid, which went to the current contractor, with whom we are very happy. Jim Kelly in his new role as facilities manager has been working with Esmé to learn about the building systems, service contracts and other ways to improve financial efficiency.

- Capital budget requests: The library made no capital requests this round. Esmé and Jim plan to put forward a request for carpeting and painting in the next (FY15) round.

Trustees' Report:

- Foundation report: Jill reported that 45 tickets to the Oct 20 event have been purchased so far. A press release has been sent to the Crier. At the last meeting, the Foundation board decided not to reapply for a grant from the Sudbury Foundation until April. Mary Serr has been hired to do administrative work for Sue Gladstone, who is leaving.

New Business:

- Director's evaluation: there was a discussion about whether the board wanted to engage the town in the director's evaluation.

Old business:

- Examples of other libraries' policies on viewing adult material: after reviewing policies from other libraries, two approaches were identified. In the example of Boston, their approach is not to interfere unless it is illegal; the other approach is illustrated by the Reading Library who will interfere if the material is causing a disturbance. The board decided to leave our policy as is.
- Keeping track of library artwork: Phyllis finished her updated inventory of library artwork and distributed it to the group. Thank you, Phyllis!

Adjournment: The meeting was adjourned at 9:00 pm. (Iuliano/Browne)

The next meeting is scheduled for Tuesday, November 6, 2012 at 7:30 pm.