

Goodnow Library Trustee Meeting
December 2, 2014
Goodnow Library, 21 Concord Rd, Sudbury

Attendance: Barbara Pryor, Robert Iuliano , Carol Hull, Sarah Sogigian (secretary/Vice Chair), Lily Gordon, Esmé Green, Nancy Hershfield (Chair, via telephone, non-voter)

Special guest: Anna Roughsedge

Call to Order: Nancy called the meeting to order, Sarah seconded.

Vote on November 2014 meeting minutes: Unanimous

FY 15 discussion

- Approximately \$9,000.00 shortage
- The budget will go to the Town Manager in December. If not approved, we will discuss balancing the budget in other ways

FY 16 discussion

- Esmé will prepare 3 budgets and submit them all to FinCom.

The board discussed creating a sustainable model for the library to stay within the town budget.

A motion was put forth to support a level budget for FY16 and a full time YA position. Motion: Carol, Lily seconded.

Financial report: we are 42% through the budget, which is on target.

Personnel- Esmé reported that she held a staff meeting 2 Mondays ago (November 24, 2014) to share the budget info with staff. She also held a Q and A sessions so that staff could learn more about this situation and process. They all thanked Esmé for being open and friendly.

Facilities- Staff now have Key Cards to access the building. There have been some glitches, but they are being worked on. Cameras are up and running; staff have the policy.

Foundation- Annual Appeal letters were delivered to every house in the town. They voted new officers and are looking for 2 new trustees.

New Business- Digital Content group (from Minuteman Library Network) reports that new publishers are available via Overdrive. Goodnow also has additional copies

of specific works just for Sudbury residents. OverDrive use is up, network wide, almost 9,000 more downloads in FY15. Kindle is the most popular format.

In FY14, the Goodnow's share of the cost for content is \$10,000. If voted, it may go up to \$1,000. MLN is working to consolidate policies throughout the membership. Right now, each library has their own set of loan policies.

The 9C cuts that happened at the State Level mean 1.5% less State Aid to libraries.

Staff Appreciation- Esme suggests a party to celebrate staff in January. Sarah and Esmé will plan.

Adjournment motion by Bob, seconded by Lily

Respectfully Submitted
Sarah Sogigian
January 4, 2015