

## Sudbury LEPC VIP (Vulnerable In-town Populations) Subcommittee

Minutes of Meeting Wednesday, March 19, 2008; 10:00 AM, Wingate

**Present:** Barbara Bahlkow, Frost Farm; Michael Carroll, Assistant Fire Chief; Roberta Henderson, Sudbury Pines Extended Care; Kristin Kiesel, Council on Aging; Wayne Pultman, Wingate Healthcare; Sally Sack, Springhouse Pond;

**Also invited:** Stacy Carlin, Sudbury Pines Extended Care, Marilyn Fatherly, Longfellow Glen; Lt. Rick Glavin, Sudbury Police Department; Jo-Anne Howe, Sudbury Housing Authority; Martha Lynn, Sudbury Town Social Worker; David Mortimer, Chair, Sudbury Commission on Disability; Richard Simon, Coordinator, Sudbury LEPC; Linda Sullivan, Parmenter; Elizabeth Weisner, Orchard Hill

<b>Next meeting</b>	Wednesday, April 30, 2008, 10:00 AM, Springhouse Pond Clubhouse
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Issue	Discussion	Decisions/Questions	Next Steps
Minutes of meeting January 30	Minutes accepted as written.		
<b>Old Business</b>			
Action Item Update	<p>The 211 emergency information number is not actually up and running yet.</p> <p>Three additional sites have been visited for overflow shelters.</p> <p>The <i>Decision Care Guide</i> books from Blue Cross/Blue Shield on simple first aid and medical issues have been obtained.</p> <p>Roberta gave Kris the number for Tricia Kelley regarding day cares.</p> <p>The trustees of Springhouse Pond prefer to be the ones who contact people with fireplaces to ask if they could shelter neighbors in the event of a power loss.</p>	<p>The issue of equal access for everyone regardless of abilities in the overflow shelters is being addressed. It is not clear if the Town will sign an MOU with the overflow shelters.</p> <p>Orchard Hill suggested that their day care space could be used for a shelter dormitory.</p> <p>The first aid books will be put in the Go Bags.</p>	<p>Dave will draft a letter of information and introduction to the VIP committee to day care, suggesting the 48 hour supply.</p> <p>Kris will call Tricia Kelley.</p> <p>Roberta will meet with Barbara to develop a draft MOU.</p>

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CERT	<p>MEMA is running an 8-session regional CERT training course at the High School, at no cost to participants. Some of the Sudbury CERT members are sitting in for a refresher.</p> <p>CERT is still seeking a source for blankets at \$1 each to equip the Senior Center shelter.</p> <p>CERT is looking for storage for MREs to feed shelter occupants.</p>	<p>A course may be offered for shelter management.</p> <p>CERT is looking to work more closely with the MRC in Sudbury.</p>	<p>Wayne and Roberta would like to take the next CERT training.</p> <p>The Senior Center meal site manager will work with CERT to develop MRE storage space in the kitchen.</p>
Voluntary Registry	<p>The forms were sent out with the Sudbury Annual report, and are slowly coming back in. Linda Sullivan, the public health nurse, is data entering them. The form is also available on line.</p>		
Day cares			<p>Now that Kris has contact information, she will see about getting day cares involved in the VIP activities.</p>
Publicity	<p>No update.</p>		
Go Bags	<p>The CERT Go Bag project is in full swing. 15 bags have been obtained, and stocked with a variety of starter items including Red Cross “Comfort Kits”, a wind-up radio, toiletries, a pill organizer, matches, plastic bags, water sample, a leaflet that describes what the Go Bag should contain,</p>	<p>The Senior Center will operate the Go Bag distribution, providing the bags to those who may not have the cognitive or physical ability to assemble their own bag or cannot afford to purchase the supplies. If the person can afford it, a \$65 contribution will be requested for each bag, to be used toward</p>	<p>A suggestion is to have a school “adopt” the program, and bring in items for the Go Bags.</p>

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	information booklets and more.	purchasing another bag for someone else who needs one.	
<b>New Business</b>			
Cultural Competence	Another vulnerable population is that of those who do not speak English.	Different cultures have different norms about families, food, and living arrangements. It would be helpful to have some training in understanding these different cultures.	Kris is working with a group that is trying to get a grant to provide cultural competence training to community members and local officials.
Heat	The warm weather season is approaching. More Americans die of heat-related issues than of all other meteorological events (like hurricanes, earthquakes, and tornados) combined.	The group will look at what we need to do to be ready for a heat emergency in town this summer.	
<b>Next meeting</b>	Wednesday, April 30, 10:00 AM, Springhouse Pond		

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