

Sudbury LEPC VIP (Vulnerable In-town Populations) Subcommittee

Minutes of Meeting Wednesday, January 30, 2008; 10:00 AM, Frost Farm

Present: Barbara Bahlkow, Frost Farm; Michael Carroll, Assistant Fire Chief; Marilyn Fatherly, Longfellow Glen; Roberta Henderson, Sudbury Pines Extended Care; Jo-Anne Howe, Sudbury Housing Authority; Kristin Kiesel, Council on Aging; David Mortimer, Chair, Sudbury Commission on Disability; Wayne Pultman, Wingate Healthcare; Sally Sack, Springhouse Pond;

Also invited: Stacy Carlin, Sudbury Pines Extended Care, Lt. Rick Glavin, Sudbury Police Department; Martha Lynn, Sudbury Town Social Worker; Richard Simon, Coordinator, Sudbury LEPC; Linda Sullivan, Parmenter; Elizabeth Weisner, Orchard Hill

Next meeting	Wednesday, February 27, 2008, 10:00 AM, Wingate
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Issue	Discussion	Decisions/Questions	Next Steps
Minutes of meeting November 30, 2007	Minutes accepted as written.		
Membership change:	Linda Sullivan has accepted the job as Sudbury's public health nurse through the Board of Health's contract with Parmenter. Linda will join the committee and take on Ruth's role.		

Old Business

CERT	<p>CERT is working to equip the shelter at the Senior Center. They hope to have meals enough to feed 100 people for one night. They are working on getting blankets at \$1 each from the Red Cross.</p> <p>Sudbury now has 9 shelters: three main shelters at the High School, Junior High and the Senior Center, and 6 overflow shelters in various churches and synagogues.</p> <p>CERT is still working on setting up the Go-Bag program, and will include a copy of <i>Decision Care Guide</i> from Blue Cross/Blue Shield in each if</p>	<p>Orchard Hill will be an overflow shelter, and Sudbury Pines and Wingate may also be shelters. Orchard Hill has a generator that can drive the heating system, as does SPEC; SPEC has enough food for two weeks.</p> <p>CERT needs a publicity chairman, but has set up many subcommittees.</p>	<p>The Shelter subcommittee of LEPC will visit the two nursing homes and Orchard Hill.</p> <p>Mike will ask Debbie Greeno for copies.</p>
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	copies can be obtained.		
Voluntary Registry	<p>The Voluntary registry questionnaire has been through many revisions. The Selectmen have voted to allow it to be included in the packet that is delivered with the Annual Report. Kris got a grant from the Sudbury Foundation for the costs of printing, folding, and stuffing the questionnaire into the report packet.</p>	<p>A disclaimer has been added that says “Please be aware that the Sudbury Fire department and other Town departments are committed to providing assistance in emergencies, but depending on the nature of the emergency and its duration it may not be possible to provide immediate assistance with evacuation. For this reason it is important that all citizens make plans and preparations to care for themselves.” This is so that people understand that the emergency personnel are not promising to respond immediately to everyone in every circumstance.</p>	<p>Kris will get the questionnaire to the printer, and will establish drop-off boxes around town for the returns. Kris will work with mark Thompson to make the questionnaire available on line.</p>
Day cares	<p>Children in day cares may be stranded there depending on the emergency, and are seen as a vulnerable population. Dave obtained a list of all 27 day cares in Town that are licensed by the state Office on Children.</p> <p>Roberta said that day cares must have a 72 hour emergency plan.</p> <p>There is no list if informal, “underground” day cares. How can we reach them?</p> <p>Roberta said that each day care is inspected monthly by a representative of the licensing agency, who is a Sudbury resident.</p>	<p>The issue for day cares is food; most parents supply their own due to concerns about allergies, etc.</p> <p>It would be helpful to have a representative of the day care sector join the VIP committee.</p> <p>Day cares should have a 48-hour supply of food and clothing for each child. They can ask the parents to supply this.</p> <p>We might reach underground day cares through a newspaper article.</p>	<p>Dave will draft a letter of information and introduction to the VIP committee to day care, suggesting the 48 hour supply.</p> <p>Roberta will let Kris know the name of the local inspector, and Kris will ask this person to join the VIP committee.</p>

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Publicity	The Commission on Disability is planning a monthly series on emergency preparedness activities for people with disabilities.	Informing BayPath Elder service, the local clergy, and realtors about the need to have people prepare to care for themselves for 72 hours in emergencies is a good idea.	Kris will coordinate with the Commission on Disability for this series.
Evacuation drivers	The Senior Center's spare van has a wheel chair lift and is being used by specially trained FISH drivers to take a person who uses a wheelchair to physical therapy appointments.	These same drivers could be used to help drive in an evacuation.	
Springhouse Pond	<p>Sally has developed a telephone tree. The Fire department can call anyone on the top of the list with emergency notification, and they will call all the other residents.</p> <p>A packet of information is being prepared for all residents that includes first aid information, emergency sheltering information, and resource numbers.</p>	The goal is to make Springhouse Pond as self-reliant as possible. There are four residents of special concern.	<p>Sally will poll residents with fireplaces to see if they would be willing to shelter other residents in case of a power failure.</p> <p>Sally will help residents make plans to care for themselves for 72 hours if necessary.</p>
New Business			
2-1-1	Mike Carroll said that FEMA is instituting a new 2-1-1- number to call in case of emergency.		
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