

Sudbury LEPC VIP (Vulnerable In-town Populations) Subcommittee

Minutes of meeting Wednesday, June 13, 2007; 10:00 AM, Longfellow Glen

Present: Barbara Bahlkow, Frost Farm; Michael Carroll, Assistant Fire Chief; Stacy Carlin, Sudbury Pines Extended Care; Gabriele Cohen, Springhouse Pond; Catherine Congo, Wingate; Marilyn Fatherly, Longfellow Glen; Roberta Henderson, Sudbury Pines Extended Care; Jo-Anne Howe, Sudbury Housing Authority; Barry Joress, Wingate; Kristin Kiesel, Council on Aging; Ruth Mori, Parmenter VNA;

Also invited: ; Lt. Rick Glavin, Sudbury Police Department; Martha Lynn, Sudbury Town Social Worker; Richard Simon, Coordinator, Sudbury LEPC; Elizabeth Weisner, Orchard Hill

Next meeting	Wednesday, August 8, 10:00 AM, Wingate		
Issue	Discussion	Decisions/Questions	Next Steps
Minutes of meeting May 2, 2007	Minutes accepted as submitted		
Membership Updates	This will be the last meeting for Cathy Congo, who is taking a new position for Wingate to coordinate hospice services for the company. Wingate will be represented by Barry Joress until a new administrator is hired. Roberta Henderson, owner and administrator of Sudbury Pines, has joined the group.	Welcome Roberta Henderson! She is on the Board of the Salvation Army, a group with emergency preparedness experience and manpower.	
Old Business			
CERT	CERT is doing outreach to recruit more members. They will be at the July 4 yard sale and at Sudbury Day giving out information. They are also organizing four lectures about CERT at the High School in hopes of conducting a full CERT training course in the fall. CERT's first priority is sheltering, and is working to stock the Senior Center	CERT hopes to go on a filed trip to learn from CERTs that have held a sheltering drill. Barbara is chair of the Sudbury CERT. There are questions about the use of the L/S High School as a shelter, since it is not town-owned, and has no supplies on hand.	CERT plans to hold a sheltering drill here when supplies are ready. CERT is looking to meet with clergy from various churches and synagogues in town, to see if their facilities could be used for shelter overflow.

	site with needed materials.		
Formal Agreements among agencies	<p>Chief MacLean is working to develop formal agreements among agencies, including L/S High, but the shelter there would not be equipped to meet special needs.</p> <p>The issue of pets in emergencies is still an open question.</p>	<p>It will be important to have materials stored in each corner of Sudbury, since roads may be impassable.</p> <p>It would be good to have agreements from vets and animal shelters in town to keep pets if their owners need to be sheltered. Do owners need to be near their pets, or just know that they are being taken care of? How will pets be restrained/contained?</p>	We can ask for donations of pet crates, but not until we are ready to store them.
Fireplaces at Frost Farm	Barbara has learned there are 19 fireplaces out of 40 units, and is working to get those with fireplaces to agree to shelter their neighbors in case of power outage. She is also hoping to get a fireplace installed at the club house.		
Go bag	<p>Cathy has spoken with the Rotary about funding “Go” bags for seniors who can’t afford them. Barbara has learned that the Red Cross is selling filled, basic “Go” bags for \$31.</p> <p>One model for funding that has worked for the Lock Box program is that seniors who can afford to pay for their bag can be asked to donate the cost of a bag so that another senior can receive a bag free. Seed money from the Rotary could make this possible.</p>	Cathy has asked her contact at the Rotary to call Kris directly to interface about this. A talk about emergency preparedness is being given tomorrow evening at the Rotary by Richard Simon and Fire Chief Ken MacLean. Maybe Kris should join them?	Kris will call Richard Simon to ask about joining the talk. If not, Kris will make contact with the Rotary directly.
Voluntary registry	Kris is sitting on a state-wide group looking at creating voluntary registries	The community of people with disabilities should be involved in this	Kris will ask if a question about this can be placed on the town

	for people who would need extra help in emergencies of evacuations.	issue.	census for next year. Kris will also see if someone from the Commission on Disability will join the VIP group.
VIP Project Summary	Kris has written a summary of our committee's projects, for use in explaining it to funding sources.		
New Business			
Facility response	Roberta said that she understands that if there were to be an emergency, Sudbury Pines and Wingate would need to house people that were being moved from Emerson to make room for others. Her staff would immediately go on 12 hour shifts, and take volunteers to help by making beds and other non-skilled work.	Cathy said that since Katrina, there has been an expedited competency assessment available to determine who is appropriate for such work.	
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