

## Sudbury LEPC VIP (Vulnerable In-town Populations) Subcommittee

Minutes of meeting Wednesday, April 4, 2007; 10:00 AM, Longfellow Glen

Present: Barbara Bahlkow, Frost Farm; Michael Carroll, Assistant Fire Chief; Gabriele Cohen, Springhouse Pond; Catherine Congo, Wingate; Marilyn Fatherly, Longfellow Glen; Lt. Rick Glavin, Sudbury Police Department; Jo-Anne Howe, Sudbury Housing Authority; Kristin Kiesel, Council on Aging; Ruth Mori, Parmenter VNA; Richard Simon, Coordinator, Sudbury LEPC

Also invited: Martha Lynn, Sudbury Town Social Worker; Elizabeth Weisner, Orchard Hill;

<b>Next meeting</b>	Wednesday, May 2, 2007 10:00 AM, either Fire Station or Senior Center; date to be confirmed		
<b>Issue</b>	<b>Discussion</b>	<b>Decisions/Questions</b>	<b>Next Steps</b>
Minutes of Meeting January 31, 2007	Minutes accepted as submitted		
<b>Old Business</b>			
<b>Updates</b>			
Tabletop exercise	<p>Learnings from the exercise included (for Wingate) sparking a review of evacuation supplies and kits, an updating of emergency call lists, and a plan to discuss evacuation plans with the Bosse health club, determine the weight bearing capacity of the Wingate roof, and talking to the snowplowing company to see if they could shovel the roof if needed.</p> <p>The group discussed Route 20, a state road, which is very narrow and could form a bottleneck in an emergency.</p>	<p>Since Route 20 is a state road, the state would have to be involved in widening it. Sudbury wants to retain the rural character of the town, so there might be political resistance. To get the issue to move forward, the group could contact Jody Kablack, Town planner.</p>	
Update on sheltering	<p>Barbara is attending a CERT (Citizen's Emergency Response Team) training in Wayland, and updated the group on a presentation by Larry Rosenberg, Red Cross Disaster Services Chairman. If the Town</p>	<p>The Red Cross has certified two shelters, the L/S High School and the Senior Center. Where is the report of their survey?</p> <p>Federal mandates may require that shelters accept pets, but Red Cross</p>	<p>Richard Simon will ask Larry Rosenberg to come speak to the LEPC on sheltering issues.</p> <p>Kris will try to get a copy of the Red Cross survey report.</p>

	<p>requests a Red Cross shelter (done by the Logistics Officer of the Incident Command System (ICS), they will open a previously approved shelter within 90 minutes or less of being called, and most likely will operate the shelter. They will supply the food (from fast food restaurants), cots, disposable blankets, and chairs. The Incident Commander will tell the Red cross how many people will be sheltered, and which specialists are needed. Teams of Red Cross volunteers have special training to operate shelters, including following registration procedures. They do not allow drugs, pets, fire arms, or food other than what they supply.</p> <p>Sudbury will have both a Medical Reserve Corps and a CERT. In some cases, their roles might overlap.</p>	<p>shelters do not accept pets. What will the practice be in Sudbury, and how will this discrepancy be resolved?</p> <p>The Senior Center is a shelter, but Senior Center staff has not had training in sheltering.</p> <p>Sudbury has cots, and will make arrangements to store them properly at the Senior Center.</p> <p>Should the MRC and CERT coordinate functions?</p> <p>What needs to be done about food inventory for emergencies (if Red Cross is not staffing the shelter)?</p>	
Isolated seniors and people with disabilities	<p>We still may have many unidentified people in the community who might need extra help in emergencies, but of whom we know nothing.</p> <p>The Fire Department's new Supra Box program is going well. The program allows FD access to the home of someone who may need help without having to break something to enter.</p> <p>The Police department's free cell phone program is going well, and a couple of people have come in based on the item in the <i>Sudbury Senior</i></p>	<p>We can get the word out by asking the Town Moderator to mention the Emergency Call List at Town Meeting tonight, and by getting an item on the local access cable channel.</p>	<p>Kris will look into getting a mention at Town Meeting and work to develop a local access cable spot.</p>

	<i>Scene.</i>		
<b>New Business</b>			
Comprehensive Emergency Plan	Chief MacLean is developing the Sudbury Comprehensive Emergency Plan, but it has many gaps. Chief MacLean is looking for input in developing the plan.	The VIP group would like to give ideas and input for the section dealing with special populations.	Kris will get that section from Chief MacLean and give copies to VIP members to review.  The Committee will discuss that section at the next meeting.
Information/education meeting/tabletop exercise	It might be a good idea to have a tabletop exercise for seniors, but not until more details of the emergency plan have been determined.		
<b>Next meeting</b>	Wednesday, May 2, 2007 10:00 AM, either Fire Department or Senior Center		