

Sudbury LEPC VIP (Vulnerable In-town Populations) Subcommittee

Minutes of meeting Wednesday, December 6, 2006; 10:00 AM, Frost Farm

Present: Barbara Bahlkow, Frost Farm; Michael Carroll, Assistant Fire Chief; Jo-Anne Howe, Sudbury Housing Authority; Kristin Kiesel, Council on Aging; Lt. Scott Nix, Sudbury Police Department

Also invited: Gabriele Cohen, Springhouse Pond; Catherine Congo, Wingate; Marilyn Fatherly, Longfellow Glen; Roberta Henderson, Sudbury Pines; Martha Lynn, Sudbury Town Social Worker; Ruth Mori, Parmenter VNA; Marion Peck, North Woods; Elizabeth Weisner, Orchard Hill;

Next meeting	Wednesday, January 31, 2007 10:00 AM, Musketahquid		
Issue	Discussion	Decisions/Questions	Next Steps
Minutes of Meeting November 1, 2006	Minutes accepted as submitted		
Old Business			
List of actual or potential resources	The group looked at a grid developed to capture the resources available for seniors and people with disabilities in Sudbury, should there be a need to shelter this population at one or more locations in town.	Completing the grid will help us identify both the areas in which we are doing well, and the areas in which we have gaps.	Group members will e-mail information for the grid to Kris at kieselk@town.sudbury.ma.us Mike Carroll will find the civil defense records for the town, since this may have a lot of this information already.
Emergency Call List Update	So far, 17 people have put their names on the emergency call list. Kris has developed an Excel spreadsheet with the pertinent information to use until Mark Thompson can complete work on the Access database that will be available to selected personnel on the Sudbury website. Deb Galloway from the Senior Center and Ruth Mori are making calls to all residents 85 and older to offer assistance and to see if they would like	Facility managers like Jo-Anne and Marilyn have a pretty good idea of who in their areas may need extra assistance, but seniors who live in their own homes, and especially those who live alone, are more isolated. Some of these people receive service from the EMTs and/or police on a consistent basis.	When the EMTs or police make a service call to one of these individuals, they will ask that the Senior Center outreach worker make a follow-up call to see if more help is needed and to see if the individual would like to be added to the list.

	to be on the list.		
New Business			
Frost Farm	<p>Frost Farm has 22 people who live alone. Not all housing units at Frost Farm have gas fireplaces to use in case of a power failure. It also is not clear how residents would be notified if there was an emergency.</p> <p>The Frost Farm community building does not have a generator, and is not large enough to house all the residents.</p>	Barbara will meet with the trustees of Frost Farm to see about developing a telephone tree among residents for use in emergencies, and also to see if those with fireplaces may be willing to provide shelter to those who do not have fireplaces.	Barbara will meet with the trustees.
Red Cross Survey	Kris has not received the results of the Red Cross Survey, and it is not clear what the results were of a similar survey at the High School.		
Information/Education	The education event planning was tabled until next meeting.	Kris will speak at a meeting of the Musketahquid tenant's association about the emergency list and the File of Life program.	Jo-Anne will have Shirley Pease, Tenant Association president, call Kris to set up a date.
Next meeting	Wednesday, January 31, 2007, 10:00 AM, at Musketahquid.		