

**Minutes of Sudbury LEPC Meeting
Tuesday April 3, 2007
Goodnow Library, 10AM – 11AM**

Agenda Items Discussion:

1. **Welcome by Town Manager – Maureen Valente and Fire Chief Ken MacLean**
Maureen provided opening remarks and Chief MacLean led the introduction of meeting participants and brief comments.
2. **Update and input on Town Comprehensive Emergency Management Plan (CEMP)**
Chief Maclean (Emergency Management Director) explained the purpose of CEMP and passed around copies of the plan for review and comment by members.
3. **Vulnerable In-Town Populations Committee (VIP)**
Kris Kiesel reviewed the progress of the VIP sub-committee of the LEPC, its meetings and a Table-Top exercise held at the Wingate facility.
4. **Community Emergency Response Team (CERT)**
Richard Simon provided an overview of the recent formation of the Sudbury CERT, He reviewed the start-up meeting at Fire Headquarters organized by Chief MacLean and the subsequent certification training accomplished in cooperation with the Wayland CERT. Eleven Sudbury residents completed this course and form the core of the CERT team. Thanks to Gale McNiff for supporting this effort. Cooperation with MRC was discussed especially in sheltering activities.
5. **Regional Cross-Roads Emergency Planning Committee (RPEC) Update.**
Chief MacLean reviewed this regional LEPC group, now in its Start-Up phase. It combines the towns of: Sudbury, Wayland, Weston, Concord and Carlisle
6. **Proposed By-Laws**
Richard Simon presented the By-Laws and these were approved by vote.
7. **MRC Status**
Lynne Geitz provided an update of the Sudbury Medical Reserve Corps.

Meeting adjourned at approximately 11AM

Attendees:

* Nancy Brumback LWV	Gerald Cicciu – Citizen
* Stacy Hart – Town Crier	Marie Rock – Citizen
Kris Kiesel – Council on Aging Director	John Seeger – CERT
* Bill Place – DPW	Dennis Brothers – Mass RACES
Richard – Simon LEPC Coordinator	Lynne Geitz Sudbury BOH/MRC
Rita Skog LSRH Transportation Dir.	* Mary Will – Dir. Finance/Trans K-8 Schools
Maureen Valente – Town Manager	* Bob Leupold – Board of Health
* Lt. Rick Glavin – Sudbury Police	Steve Monteiro - CERT
***Chief MacLean	

Note the “*” LEPC categories at meeting: 9 out of 13 categories were represented exceeding the required 50%

The following people signed up for helping with the Sudbury CEMP Comprehensive Emergency Management Plan – RE: Chief MacLean

- Kris Kiesel – Special Populations
- Mary Will – School Information
- Dennis Brothers
- Lynne Geitz