

Job Title: Adventure Leader

Department: Parks & Recreation – Summer Programs

Reports To: Camp Director and/or Assistant Camp Director

Position Purpose:

Manage the day-to-day operations of the Sudbury Adventure program by leading and supervising middle school participants and counselors on daily field trips and on-site activities. Foster a safe, fun, and inclusive environment.

Supervision:

Supervises Adventure participants and Counselors. Reports to Recreation Director and/or Assistant Recreation Director.

Essential Functions:

- Lead daily trips and activities with assistance from Adventure Counselors.
- Support and mentor Adventure Counselors, modeling effective supervision and leadership
- Provide daily guidance to Adventure Counselors, including delegation of tasks
- Communicate group needs and incidents to Recreation Director or AD
- Manage participant behavior with consistency and collaborate on support plans
- Monitor safety, hydration, sunscreen use, and participant wellness
- Collaborate with leadership on logistics, and daily adjustments
- Help train and support newer staff in understanding routines and expectations

Minimum Qualifications:

- High School Diploma or equivalent
- 3+ years of experience working in a camp or structured youth program
- Demonstrated experience supervising campers
- Strong communication, leadership, and problem-solving skills
- Ability to work independently while supporting the camp team
- CORI/SORI clearance

Preferred Qualifications:

- Prior experience in a similar leadership role
- Interest in education, youth development, or recreation

Certifications/Requirements:

- Current CPR and First Aid
- Attend all required staff training in June

Pay Grade 4: Adventure Leader

Hourly Rate: \$20.00–\$25.00/hour

Schedule:

Seasonal, non-benefited. Monday–Friday, 8:00 AM–4:30 PM, June–August. Must attend training and work full season.

Disclaimer:

Duties may shift based on camp needs. Employment is seasonal and subject to Town policies.

EEO Statement:

The Town of Sudbury is an Affirmative Action/Equal Opportunity Employer and considers applicants for all positions without discrimination on the basis of race, color, religion, national origin, sex, age, disability, sexual orientation, ancestry, marital status, veteran status, or any other legally protected status.