

Editorial
may prove costly

architects chosen
school projects

Costly
choices

1997
ANNUAL TOWN REPORT

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ment

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Town Crier
to form one

358th Annual Report
of the Town Officers of
Sudbury, Massachusetts
Year Ending December 31, 1997

SPR

OKS

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kill rocks st

'condo' Article 25 pas

ets off firestorm of anger among town officials but not all, comply
with recent water ban

New trail he

Developer eyes Route 117
property for senior housing

e dedicated Oct. 25

city resident will
bid Edison adieu

Public invited to def

character

code changed to 978

Tax relief
for seniors

children

ests draws fire

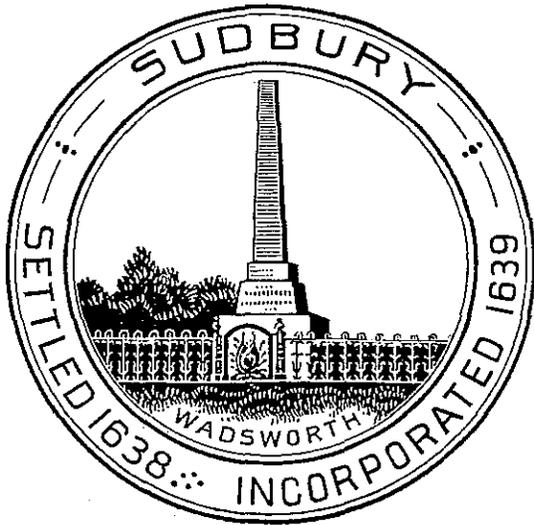
Water flushing may stain laundry

Cover: "The Year in Headlines"
From the Sudbury Town Crier and TAB

Title Page: "Grist Mill at the Wayside Inn"
Photo by Stanley Klein



*Grist Mill at the Wayside Inn
Photo by: Stanley Klein*



**Town of Sudbury
Massachusetts 01776**

1997 Annual Report

Typesetting by Crane
Dennisport, MA

IN MEMORIAM

NORMAN E. BURKE (1928-1997)
Moved to Sudbury: 1983
Strategic Planning Committee: 1996-1997

KARL E. CLOUGH (1912-1997)
Sudbury resident: 1967-1996
Finance Committee: 1971-1978
MMRVTHS - Planning Subcommittee Designee: 1978
Council on Aging: 1985-1991

RONALD J. GRIFFIN (1923-1997)
Moved to Sudbury: 1955
Park and Recreation Commission: 1970-1973
Highway Commission: 1975-1976
Veterans Advisory Committee: 1988-1997

BARBARA L. McDERMOTT (1926-1997)
Moved to Sudbury: 1950
Democratic Election Officer &
Emergency Inspector: 1996-1997

MARGARET F. McQUEEN (1925-1997)
Moved to Sudbury: 1961
Goodnow Library Trustee 1967-1974
Election Officer: 1976-1980

JOHN STEPHEN YEO (1940-1997)
Moved to Sudbury: 1981
Conservation Commission: 1984-1993

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FEDERAL, STATE AND COUNTY OFFICIALS

		Residence	Office Tel. No.
United States of America			
President	William Clinton	Washington, DC	(202) 973-2600
Vice President	Albert Gore, Jr.		
Senators	Edward M. Kennedy	Boston	(617) 565-3170
	John F. Kerry	Boston	(617) 565-8519
Representative			
5th Congressional District	Martin T. Meehan	Lowell	(978) 459-0101
Commonwealth of Massachusetts			
Governor	A. Paul Cellucci	Hudson	(617) 727-7200
Secretary	William F. Galvin	Boston	(617) 727-9180
Registrar of Deeds			
Middlesex South District	Eugene C. Brune	Somerville	(617) 494-4510
Treasurer and Receiver General	Joseph D. Malone	Watertown	(617) 367-6900
County Treasurer/ Chairman, Retirement Board	James E. Fahey, Jr.	Watertown	(617) 494-4125
Attorney General	L. Scott Harshbarger	Cambridge	(617) 727-2200
Auditor	A. Joseph DeNucci	Newton	(617) 727-2075
Clerk of Courts	Edward J. Sullivan	Cambridge	(617) 494-4010
Councillor			
3rd Councillor District	Cynthia S. Creem	Newton	(617) 727-2756
District Attorney	Thomas F. Reilly	Watertown	(617) 494-4050
Registry of Probate and Insolvency	Robert B. Antonelli	Woburn	(617) 494-4530
Senator			
5th Middlesex District	Susan Fargo	Lincoln	(617) 722-1572
Representative			
13th Middlesex District	Susan W. Pope	Wayland	(617) 722-7319
Special Sheriff	James V. DiPaola	Malden	(617) 494-4400

NOTE: Officials in office as of January, 1998.

SUDBURY AT A GLANCE

SETTLED: 1638 - Incorporated 1639; 358 years old in 1997

POPULATION: 16,542 Voters: 10,517 (October, 1997)

AREA: 24.7 Square Miles

BUDGET FY 97-98:

Operating Budget:	\$39,025,856
Other appropriations:	1,169,704
Borrowing:	<u>47,571,000</u>
TOTAL	\$87,766,560

TAX RATE: 1996-97: \$16.04 Residential, \$23.14 Commercial/Ind./Pers. Property

GOVERNMENT: Selectmen/Town Manager with open Town Meeting

PUBLIC LIBRARY: Goodnow Library, member of Minuteman Library Network

SCHOOLS: Three elementary, one middle school, Lincoln-Sudbury Regional High School and Minuteman Science Technology High School

PUBLIC SAFETY: Full-time Fire Department with three fire stations, also provides emergency ambulance service to hospitals
Full-time Police Department

RECREATION: Atkinson Town Pool, Teen Center, supervised summer playground program, tennis courts and instruction, band concerts, July 4th celebration, facilities and programs for baseball, softball, basketball, football, lacrosse, field hockey, hockey, ice skating, soccer, and skateboarding area.

HOSPITALS WITHIN 10 MILES: Emerson Hospital, Concord
Metrowest Medical Center/Framingham Union Campus, Framingham
Marlborough Hospital, Marlborough

HEALTH CARE SERVICES: Parmenter Health Services, Inc.

HOUSES OF WORSHIP: Baptist, Catholic (2), Congregational, Episcopal, Church of New Jerusalem, Jewish (2), Lutheran, Methodist, Presbyterian, Unitarian, and Non-denominational

UTILITIES: Electrical service, Boston Edison Company
Natural Gas service, Boston Gas Company
Water, Sudbury Water District
Telephone service, Bell Atlantic
Cable Television, Cablevision Systems Corp.

TRANSPORTATION: Bus service to Boston and Northboro by Cavalier Coach Corp.

ELECTED TOWN OFFICIALS

(Effective after the
Annual Election - March 31, 1997)

	<u>Term</u> <u>Expires</u>		<u>Term</u> <u>Expires</u>
Assessors, Board of		Park and Recreation Commission	
William J. Keller, Jr. (res. 4/16/97)	1998	Elizabeth J. Nikula, Co-Chairman	1998
Trevor A. Haydon (appt. 6/23/97)	1998	Thomas Reihle	1998
Joseph H. Nugent, Jr. Chairman	1999	Patricia H. Burkhardt, Co-Chairman	1999
David G. Berry	2000	Leonard Noce	2000
		Mark S. Shulman	2000
Goodnow Library Trustee		Planning Board	
Phyllis A. Cullinane	1998	Carmine L. Gentile	1998
Carol Hull	1998	John O. Rhome, Chairman	1998
Thomas B. Arnold	1999	Lawrence W. O'Brien	1999
Hans J. Lopater, Chairman	1999	William J. Cossart	2000
David L. Levington	2000	William J. Keller, Jr.	2000
Jill Browne	2000		
Health, Board of		Selectmen, Board of	
Donald C. Kern, Chairman	1998	Lawrence L. Blacker, Chairman	1998
Hugh Caspe	1999	John C. Drobinski	1999
Michelle Stakutis	2000	Maryann K. Clark	2000
Lincoln-Sudbury Regional School District Committee		Sudbury Housing Authority	
Donna K. Coutu (res. 4/17/97)	1998	John R. Heerwagen	1998
Sharl Heller (appt. 5/7/97)	1998	Bettie H. Kornegay	1999
David P. Wilson, Chairman	1998	John C. Darcey	2001
Janet Miller	1999	Steven J. Swanger, Chairman	2002
Stephen Silverman	1999	Sudbury School Committee	
Charles Schwager	2000	Stephenie Kay Cook	1998
Andrew M. Schwarz	2000	William G. Braun	1999
		Richard J. Robison	1999
Moderator		Karen V. Krone	2000
Thomas G. Dignan, Jr.	1998	Gregory S. Lauer, Chairman	2000
		Water District Commissioners	
		Robert H. Sheldon, Chairman	1998
		Robert F. Boyle	1999
		Lee H. Goodstone	2000

APPOINTED TOWN OFFICIALS

(Effective May 1, 1997)

Administrative Assistant to the Board of Selectmen

Janet Silva

Affirmative Action Officer

Terri Ackerman

Aging, Council on

Clayton F. Allen

Vacancy (Frost)

Louise J. O'Connor

Carol Galloway Oram, Chairman

Joseph M. Proud

Aruna D. Pundit

Frank Ricciardi

Anna B. Schoechert

Marguerite Urgotis

Aging, Council on, Director of

Ruth A. Griesel

Americans with Disabilities Act (ADA) Coordinators

Terri Ackerman - employment compliance

John B. Hepting - structural compliance

Animals, Inspector of

Paula E. Adelson

Appeals, Board of and Earth Removal Board Alternates

Patrick J. Delaney, III

Andrew J. Fay

Marshall A. Karol

Thomas W. H. Phelps (Co-Chair.)

Gilbert P. Wright, Jr. (Co-Chair.)

Assessing, Director of

Daniel A. Loughlin

Assessor, Assistant

Cynthia M. Gerry

Mary H. Walsh (ret.)

Auction Permit Agent

Janet Silva

Bike Trail Committee

Gerald B. Berenson

F. Daniel Buttner

Ronald B. Conrado, Ex-officio

Deborah Dineen, Ex-officio

John C. Drobinski, Chairman

David J. Roddy

Budget and Personnel Officer

Terri Ackerman

Buildings, Inspector of

John B. Hepting

Earl D. Midgley, Deputy

Charles F. Willett, Interim Deputy

Cable Television Committee

Martin Greenstein

M. Jacob Kuykendall, Chairman

Mary Beth Lisman

Hans J. Lopater

Daniel D. Rosen

Harriet E. Rosenberg

Douglas E. Smith

Mark Thompson, Ex-officio

Frederick G. Walker, Ex-officio

Jeffrey Winston

Cemeteries, Superintendent of

Robert A. Noyes

Chief Procurement Officer

Steven L. Ledoux

Civil Defense

Michael C. Dunne, Director

Robert A. Noyes, Assistant Director

Marvis M. Fickett, Radio Operator

Community Social Worker

Martha E. Lynn

Conservation Commission

Richard O. Bell

Parker L. Coddington

Bridget Hanson

Deborah Z. Howell

Stephen M. Meyer, Chairman

Michael S. Stiller

Charles L. Zucker

Conservation Coordinator

Deborah Dineen

Constables

James D. Conboy

Curtis P. Donelan

Samuel P. Gorfinkle

Lawrence E. Hartnett, Jr.

Stephen P. LaRoche

Sean B. McCarthy

Theodore Milgroom

Jerrald M. Vengrow

Design Review Board

Deborah Bulkley Kruskal

Trisha Hanlon

Virginia K. Lyons

Frank W. Riepe, Chairman

Disability, Commission on

Henry J. Chandonait, Jr.

Ruth A. Griesel

Rosalie J. Johnson

Jacqueline McGuire

Irina Petsch, Chairman

Mary T. Pihl

Dog Officer/Animal Control Officer

Betsy M. DeWallace

Paula E. Adelson, Assistant

Earth Removal Board and Board of Appeals Associates

Paul S. Hovsepian
 Jeffrey H. Jacobson, Chairman
 Mark A. Kablack
 John F. Sylvia

Election Officers - Democratic**Precinct One**

Warden - Ethel V. Johnson
 Deputy Warden - Beverly B. Guild
 Inspector - Elizabeth H. Swank
 Deputy Inspector - Judith S. Gross
 Additional Inspector - Carmel B. O'Connell
 Deputy Additional Inspector - Susan F. Abrams

Precinct Two

Clerk - Vera R. Gazza
 Deputy Clerk - Robert D. Abrams
 Inspector - Sheila J. Boyce
 Deputy Inspector - Marion P. Garrigan
 Additional Inspector - Mary J. Skinnion
 Deputy Additional Inspector - Ann Vanderslice

Precinct Three

Warden - Jo Ann Savoy
 Deputy Warden - Paula E. Adelson
 Inspector - Christel MacLeod
 Deputy Inspector - Margaret B. Surwilo
 Additional Inspector - Lorraine S. Knapp
 Deputy Additional Inspector - Mary A. Pinto

Precinct Four

Clerk - Jeanne M. McCarthy
 Deputy Clerk - Dorothy M. Sears
 Inspector - Joanna C. S. Tober
 Deputy Inspector - Helga Andrews
 Additional Inspector - Margaret A. Sifferlen
 Deputy Additional Inspector - Jacqueline A. Bausk

Tellers

Tina Ball
 Sherrill P. Cline
 Linda Hench-Gentile
 William Hazeltine
 Rosalind Hill (res.)
 Robert J. Marsh
 Jane McQueeney
 Karen K. Moore
 Lawrence W. O'Brien
 Henry P. Sorett

Emergency Inspectors

Maureen Bannon
 Mary T. Barrett
 Joseph D. Bausk
 Maureen A. Dolan
 Rebecca G. Furman
 Carmine Gentile
 Eileen G. Glovsky
 Regina Hunter
 Berthe Lessard
 Mary Long
 Patrick J. McDermott

Judith A. Merra
 Marilyn Newman-Aspel
 Kathleen C. Precourt
 Joan C. Robinson
 Nancy J. Somers
 Vincent P. Surwilo
 Sylvia M. Throckmorton

Election Officers - Republican**Precinct One**

Warden - Louise P. Card
 Deputy Warden - Jean A. Griffin
 Inspector - Alice B. McMorrow
 Deputy Inspector - Thalia Rasmussen
 Additional Inspector - Rebecca Fairbank
 Deputy Additional Inspector - Catherine M. Lynch

Precinct Two

Warden - Fay W. Hamilton
 Deputy Warden - Roberta G. Cerul
 Inspector - Janet G. Payson
 Deputy Inspector - Kathleen R. Paderson
 Additional Inspector - M. Patricia Becker
 Deputy Additional Inspector - Catherine J. Stauffer

Precinct Three

Clerk - Jane P. Nixon
 Deputy Clerk - Sally Wadman
 Inspector - Nancy A. Bates
 Deputy Inspector - Jacqueline P. Hauser
 Additional Inspector - Madeleine R. Gelsinon
 Deputy Additional Inspector - Susan B. Bistany

Precinct Four

Clerk - Elizabeth W. Newton
 Deputy Clerk - Martha Reiss
 Inspector - Eva Hole MacNeill
 Deputy Inspector - Joan D. Weston
 Additional Inspector - Edward P. Rawson
 Deputy Additional Inspector - Marcia D. Fickett

Tellers

Mitchell Z. Bistany
 Joseph E. Brown
 Clifford A. Card
 Paul Davis
 Lily Gordon
 Richard A. Hilperts
 Harold J. Manley
 John P. Nixon, Jr.
 John G. Paderson
 Robert T. Trimper

Emergency Inspectors

Catherine Baduski
 M. Catherine Brown
 Mary Caruso
 Barbara Frizzell
 Betsy M. Hunnewell
 Marguerite E. Keith
 Catherine Kuras
 Anita W. Lewtas
 Dorothy W. Manley

Judy Ann Mitchell
Joanne K. Riddle
Sheila Shiwkowski
Margaret L. Tristan
Robert A. Vannerson
Marjorie A. Walker
Elizabeth J. Wallingford
Thomas A. Weston

Fair Housing Committee

Virginia M. Allan
Jody Kablack, Ex-officio
Thomas W. H. Phelps
Janice M. R. Robinson
Steven L. Ledoux, Ex-officio

Fair Housing Program, Director of

Jody Kablack, Town Planner

Fence Viewers

Lawrence L. Blacker, Chairman
Maryann K. Clark
John C. Drobinski

Finance Committee

Karen Anderson-Palmer (res.)
Michael L. Bayer
James A. Carlton
Robert J. Hurstak, Jr.
John V. Nikula
Miles Nogelo
Emil J. Ragonis
Sheila A. Stewart
Steven D. Stolle, Chairman
Steven R. Wishner

Finance Director/Treasurer-Collector

Maureen G. Valente

Fire Department

Michael C. Dunne, Chief and Forest Warden

Fire Captains

James Devoll II
Peter Devoll
Joseph Helms
Gerald Spiller

Fire Lieutenants

Douglas Allan
Michael Callahan
Michael Carroll
George Moore

Full-time Firefighters

George Abrahamson
Robert Albee (Ret.)
Francis Avery
John Balben
Gary Bardsley
David Boyd
Timothy Choate
David Frost

Peter Frost
John Hanley
Gary Isaacs
Brian Lewis
Kenneth MacLean
William Miles
Kevin Moreau
Michael Murphy
George Place
Robert Place
Russell Place
Stephen Reini
Robert Row
John Salmi
Douglas Stone
John Young
David Ziehler

Call Firefighter

Harold Cutler

Fort Devens Sudbury Annex Task Force

Lawrence L. Blacker, Chairman
Deborah Dineen
Juliet Gibbs
Jo-Ann Howe
Jody Kablack
Amy E. Lepak
Robert C. Leupold, Ex-officio
Carol Moehrke
Patricia Savage

Gas Fitting, Inspector of

Howard P. Porter

Hazardous Waste Coordinator

Robert C. Leupold
Michael C. Dunne, Alternate

Health, Director of

Robert C. Leupold

Historic Districts Commission

Edwin A. Blackey, Jr.
Alexander S. Frisch
Louis H. Hough, Chairman
William C. Schirmer

Historical Commission

Clayton F. Allen
Adolph P. Bahlkow
Winifred C. Fitzgerald
John Fraize
Marilyn A. MacLean, Chairman
Muriel C. Plonko
Harriett P. Ritchie

Hop Brook Ponds Study Committee

Doran Crouse (Marlboro)
George D. Gustafson
Patricia Huston
Ursula Lyons

Robert E. Maher
Stephen M. Meyer, Chairman
Marilyn Novak
Stephen L. Parker
Priscilla Ryder (Marlboro)

Inclusionary Zoning Study Committee

Sandra M. Bell
Richard A. Brooks
Peter B. Endicott
Jo-Ann Howe, Ex-officio
Laura T. Johnson
Amy E. Lepak

Industrial Development Commission

Joseph E. Brown
Joseph A. Dudrick, Chairman
Kenneth L. Ritchie
Albert Y. C. Wong

Insect Pest Control, Local Superintendent of

John B. Braim

Juvenile Restitution Program Committee

Michael Freundlich, Chairman
Rosaline R. Gurtler
Nancy Schaffer
Frank M. Vana
N. Jane West Young

Keeper of the Lockup

Peter B. Lembo

Labor Relations Counsel

Richard W. Murphy, Esq.

Library Director

William R. Talentino

Lincoln-Sudbury Regional High School

John M. Ritchie, Superintendent/Principal

Long Range Planning Committee

Charlotte Broussard
Robert B. Graham
Julieann E. Haugen
L. William Katz, Chairman
Herbert Shanzer

Mass. Bay Transportation Authority

Steven L. Ledoux, Designee

Memorial Day Committee

Martha J. Coe
George Cyr
William R. Duckett, Chairman
Spencer R. Goldstein
Winifred C. Grinnell
Mary Jane Hillery
Fred H. Hitchcock, Jr.

Metropolitan Area Planning Council

Richard A. Brooks, Designee

Minuteman Regional Vocational Technical School District

Glenn L. Noland, Representative
Ronald J. Fitzgerald, Superintendent

Municipal Right-to-Know Coordinator

Robert C. Leupold
Michael C. Dunne, Alternate

Negotiating Advisory Committee

Edward S. Campbell
Atty. Richard W. Murphy, Ex-officio
Roy T. Sanford
Marjorie R. Wallace, Chairman
Steven R. Wishner

Parking Clerk

Mark R. Gainer

Parks and Grounds Management, Superintendent of

John B. Braim

Parmenter Health Services, Inc.

Cynthia Mayher, Director

Permanent Building Committee

Craig E. Blake
James M. Cummings
Bruce L. Ey, Chairman
Elaine L. Jones
Michael E. Melnick
Frank Schimmoller
David Yankovich

Permanent Landscape Committee

Clayton F. Allen
June E. Allen, Chairman
Elizabeth B. Bishop
Deborah Bulkley Kruskal
Robert A. Noyes, Tree Warden

Personnel Board

Louise A. Chauncey
William A. Clarke, Chairman
Jane A. Evans
Nicolo S. Lombardo
Karen Paradies

Planning Board Associate

Lisa D. Eggleston

Planning Board General Agent

I. William Place

Plumbing Inspector

Howard P. Porter

Deputy Plumbing and Gas Inspector

William R. Hyson
Edward C. Fredericks, Jr.

Police Department

Peter B. Lembo, Chief
Ronald Nix, Lieutenant

Police Sergeants

Anthony M. Deldon
Todd F. Eadie
Peter F. Fadgen

Thomas S. Miller
Bruce G. Noah

Police Officers

Ronald B. Conrado
Mitchel G. Caspe
Mark R. Gainer
Richard J. Glavin
Jeffrey F. Gogan
John F. Harris
Alan J. Hutchinson
Peter T. Kempinski
John A. Longo
Michael A. Lucas
Richard A. MacLean
Neil E. McGilvray
Neil J. McGilvray, Jr.
Richard S. Nix
Charles R. Quinn
Michael R. Shaughnessy
Wayne M. Shurling
Raymond J. Spinelli, Jr.
Michael L. Tuomi

Reserve Police Officers

Denise M. Keegan
Wayne Michael Shurling
Stephen J. Treacy

Special Police Officers

George T. Burney
Allan C. Houghton
George A. Moore
Jeffrey B. Renzella
Wayne Michael Shurling
Peter J. Walsh

Police Matrons

Pamela L. Conrado
Barbara A. Greenwood
Carol Ann Greenwood

Special Constable

Joseph D. Bausk

Special Constables, Non-paid

Michael C. Dunne
John B. Hepting
Earl D. Midgley
Arthur J. Richard

Crossing Guards

Richard Brackett
Barbara A. Greenwood

Pound Keeper

Russell DiMauro

**Preservation and Management of Town Documents,
Committee for the**

Curtis F. Garfield
Victor J. Guethlen
Russell P. Kirby
Fred Lee Ford Swanson, Chairman

Sally B. Wadman
Kathleen D. Middleton, Town Clerk

Public Weigher

(Vacancy)

Public Works, Director of/Town Engineer

I. William Place

Public Works, Assistant Director

Robert A. Noyes

Recreation Director

Patricia A. Savage

Registrars, Board of

Cheryl Anderson
Lisa M. Evans
Jeanne M. Maloney, Chairman
Town Clerk

Resource Recovery Committee

Craig E. Blake, Chairman
Mark A. Kablack
Sue W. Pettengill
David Yankovich

Sealer of Weights and Measures

Courtney W. Atkinson

Strategic Planning Committee

Norman E. Burke (res.)
Jane Coddington
John C. Cutting
Marianne D'Angelo
Margaret Fredrickson
Victor J. Guethlen
James H. Krumsiek
R. Reed Lowry
Geraldine Nogelo
Eric D. Poch
Esther Quaglia
Kirsten Roopenian
Thomas A. Scarlata
Gregory Sobel
Randy Stevens
Michael L. Wilson
Jared Yaffe
Ruth Griesel (Council on Aging)
Thomas W. H. Phelps (Bd. of Appeals)
William J. Cossart (Chamber of Commerce)
Bridget Hanson, M.D. (Conservation Comm.)
Sheila Stewart (Finance Committee)
Hugh Caspe (Board of Health)
Martha Landrigan (League of Women Voters)
Stephen Silverman (L-S School Committee)
Thomas M. Reihle (Park & Recreation Comm.)
Lawrence W. O'Brien (Planning Board)
Maryann K. Clark (Board of Selectmen)
Steven J. Swanger (Sudbury Housing Auth.)
Stephenie K. Cook (Sudbury School Com.)
William J. Keller, Jr. (Board of Assessors)
Winifred Fitzgerald (Sudbury Hist. Comm.)
Steven L. Ledoux (Town Manager), Ex-officio

William J. Hurley (Sudbury School Supt.), Ex-officio
Jody Kablack (Town Planner), Ex-officio
John M. Ritchie (L.S.R.H.S. Supt.), Ex-officio

Sudbury Cultural Council

Geraldine Apostle
Elizabeth Bernstein
Ellen M. Given
Donna Kruse, Chairman
Janice Rudolf

Sudbury Housing Authority, Executive Director of
Jo-Ann Howe

Sudbury Schools Superintendent

William J. Hurley

**Sudbury Water District Water Resource
Protection Committee**

Hugh Caspe
Lael M. Meixsell
Stephen M. Meyer
James F. Occhialini
Edward W. Pickering (Alt.)
Robert H. Sheldon

Sudbury Water District, Superintendent of

Richard P. Carroll

Surveyor of Lumber & Measurer of Wood

Russell DiMauro

Technology Administrator

Mark W. Thompson

Town Accountant

Suzanne L. Petersen
Barbara Chisholm, Assistant

Town Buildings, Supervisor of

Arthur J. Richard

Town Clerk

Kathleen D. Middleton
Patricia Daley, Assistant

Town Counsel

Paul L. Kenny

Town Engineer, Assistant

Bruce A. Kankanpaa

Town Historian

Curtis F. Garfield

Town Manager

Steven L. Ledoux
Terri Ackerman, Assistant

Town Physicians

Melvyn W. Kramer
Z. Stanley Taub (ret.)

Town Planner

Jody Kablack

Town Report Committee

Mary Barnett
Jane B. MacDonald
Linda M. Wallace, Chairman

Town Treasurer-Collector

Leslie S. Schofield-Durfee, Acting (to 8/25/97)

Town Treasurer-Collector, Assistant

Diane Jones, Acting (to 8/25/97)
Leslie S. Schofield-Durfee

Traffic Management Committee

Andrew S. Brooks
Robert Reed Lowry
Stephen D. Mecca
Thomas W. H. Phelps, Chairman

Tree Warden

Robert A. Noyes

United Nations Day Chairman

Elaine K. McGrath

Veterans' Advisory Committee

William R. Duckett
Spencer R. Goldstein
Winifred C. Grinnell
Pred H. Hitchcock
Edward P. Rawson
Vincent P. Surwilo

Veterans' Agent, Director of Veterans Services

Mary Jane Hillery

Veterans' Graves Officer

Mary Jane Hillery

Wayland-Sudbury Septage Disposal Facility

Operational Review Committee/Septage Committee

Sudbury Reps.:

Robert K. Coe
Robert A. Gottberg, Chairman
Edward W. Pickering
Theodore Vander-Els (res.)

Wayland Reps.:

Karen Brothers
Jennifer Christian
William B. Gagnebin
Philip Pattison

Wiring Inspector

Arthur J. Richard
David Cochran, Deputy

Wood-Burning Stoves, Inspector of

Michael C. Dunne, Fire Chief

Youth Commission

Ronald Conrado, Ex-officio
Timothy B. Lee
Thomas E. Lopez, Ex-officio
Neal A. Shifman, Chairman

Zoning Enforcement Agent

John B. Hepting
Earl D. Midgley, Deputy

Zoning Enforcement Agent Field Agent

Clayton F. Allen

ADMINISTRATION

Board of Selectmen

The Board of Selectmen hereby submits the 1997 reports of all elected and appointed town officials, boards, and committees, giving a summary of their activities and financial transactions in accordance with Article III, Section 2, of the Town Bylaws.

The Selectmen enjoyed an active and productive year. The Board congratulated Maryann Clark on her re-election as a Selectman in March.

Growth continued to be an area of major concern for the Town in 1997. A \$43 million debt exclusion vote passed in May that will construct a new school, as well as undertake capacity improvements in the other schools. Unfortunately, the reconstruction of the Town Garage, Flynn Building, and the implementation of the Town's technology plan failed at the ballot. Replacement of the roof of the Route 20 Fire Station was approved at the polls.

The Selectmen are encouraged by the work of the Strategic Planning Committee and look forward to their continued work on charting a vision for Sudbury.

The handling of solid waste was a key focal point for the Board this year. The Town experienced a significant loss of revenue when the transfer station became operational, as many residents went with the services of private haulers. Proposals were solicited to determine the cost of townwide curbside pick-up, and the Selectmen held a public hearing in May. The Board heard overwhelming community support for the continued operation of the transfer station. Consequently, the transfer station remains open, three days per week.

The Selectmen also evaluated the Town Manager for the first time and we are pleased to report that Mr. Ledoux has served the community well in his one-and-a-half years on the job.

In June, the Board established goals for the upcoming year. Below are the results of the Annual Goal Setting Session:

Short Term Goals (In No Priority Order)

- Work with Route 20 Shopping Center owners to add user friendly amenities, such as benches.
- Consolidation of Police and Fire Dispatch.
- Develop Land Use Plan for Town-owned properties.
- Move Parsonage offices to Flynn Building.
- Renovate Flynn Building for ADA compliance.
- Improve efficiency of Department of Public Works.
- Implement General Ledger/Chart of Accounts.
- Develop Performance Based Budgeting system.
- Develop plan for sharing equipment with other towns.

- Continue the Strategic Planning process.
- Improve procurement system.
- Work on ongoing issues from 1996 Goal Setting.

Long Term Goals

- Keep Strategic Planning moving.
- Stay on top of electric deregulation.
- Long Term Goals from 1996 remain a priority.

Site Plan Action

The following action was taken on site plan applications:

- 1) Theodore Pasquarello, Trustee, Paris Realty Trust, owner and applicant, 490 Boston Post Road - building enlargement and revised parking areas for conversion of theater to offices and warehouse use (granted 2/24/97).
- 2) Sudbury Valley Trustees, Inc. 245 Dutton Road, owned by the General Federation of Women's Clubs of Mass., Inc., - construction of parking lot for visitors accessing adjacent forest and open land (granted 3/18/97).
- 3) Michael J. Coutu, Ron Boucher Associates, Inc. and Landscape Creations, Inc., 740 Boston Post Road, owned by Nancy C. Grellier - construction of a carriage house to store vehicles and equipment and use of existing building for a landscape architectural and construction business (granted 3/18/97).
- 4) Craig Wambolt, The Frugal Flower, 736 Boston Post Road, owned by Nancy C. Grellier - construction of a garden center with florist shop and greenhouses (granted 3/18/97).
- 5) Wayside Inn Corporation, 72 Wayside Inn Road - expansion of Overnight Guest Parking Lot and alteration of curb cuts for Main Guest Parking Lot (granted 7/14/97).
- 6) The Conant-Welch Group, 142 North Road, Research District, owned by Sudbury Research Center, Inc., Cummings Properties - construction of Northwood at Sudbury, a 66-unit residential care facility (approved 11/10/97).
- 7) Concord Oil Co., Inc., 583 Hudson Road, owned by Marguerite L. Maiuri - renovation and expansion of automobile service station for self-service and addition of a Food Mart, including new gas pumps and storage tanks with increased capacity (granted 11/24/97).
- 8) Cellco Partnership, d/b/a Bell Atlantic Mobile, North Road, Research District, owned by Sudbury Water District - addition of antennas to existing tower and construction of additional equipment shelter for wireless communications (approved 11/24/97).

Local Initiative Application

In January, the Selectmen approved a Massachusetts Local Initiative Program Comprehensive Permit application of The Green Company, Inc., to construct no more than 96 attached homes (Units) - 25% of which will be affordable, located off Adams Road, on Boston Post Road, provided (1) that there be placed upon each Unit, deed restrictions such that at least one person who is both an owner and occupant be age 55 or older; (2) that such Age 55 Occupant be a title holder as to both legal and equitable title and that the ownership interest of such Age 55 Occupant be no less than the number of such Age 55 Occupant divided by the total number of full-time occupants; and (3) that, provided all of the following meet the age 55 requirements, Sudbury residents, their children and parents and Sudbury Town Employees be given preference for the affordable Units, to the extent permitted by State and Federal regulations.

G. L. Ch. 61A and 61B Purchase Options

The following properties were offered to the Town for purchase under its right of first refusal pursuant to General Laws Chapter 61A and 61B, as follows:

- 1) Under Chapter 61A, approximately 19.1 acres on the northerly side of Marlboro Road adjacent to Willis Road, owned by John W. Meachen, Jr., Brown Moore Meggs, Trustee of Meggs Family Trust and the President and Fellows of Harvard College. Option to purchase was exercised; the November 17, 1997 Special Town Meeting approved purchase for conservation purposes contingent upon a Proposition 2 1/2 Debt Exclusion of the borrowing; and the December 8, 1997 Special Town Election approved the Debt Exclusion.
- 2) Under Chapter 61A and 61B, approximately 24.1 acres off Fairbank Road on Abbotswood and Camperdown Lane, owned by John C. Cutting, Frank J. Cutting, and Louise C. Dorian. Option was declined.
- 3) Under Chapter 61A, approximately 2.22 acres, Lot 3 Concord Road, owned by Ruth I. Prescott. Option was declined.
- 4) Under Chapter 61B, approximately 25 acres off Willis Road, Town Property Map E07, Parcel 515, owned by Mattie C. Realty Trust, John P. Bolton, Trustee. Option was declined.

The Hosmer House



"Hosmer House" by Lisa Duke, 5th grade, Noyes School

Grants and Gifts (Received Calendar 1997)

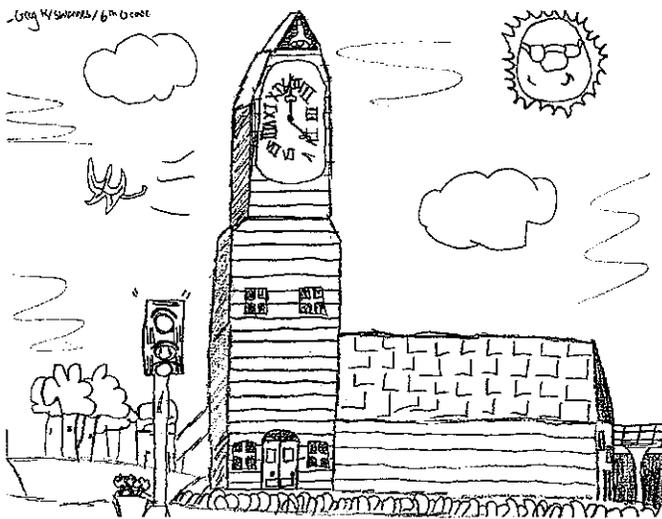
Donations to the Council on Aging transportation program (\$ rounded)	\$3,249
Donations to the D.A.R.E. (Drug Abuse Resistance Education) Program:	
From Berlin Auto Parts	1,060
From Sudbury Rotary Club	1,000
From Sky Restaurant	1,069
From Kappy's Distributors	500
From L.P.M. Holding Co.	500
From Riley's Roast Beef	150
Donation from Dunkin' Donuts for Feeley Park grandstands	6,000
Donation from Raytheon Company for Frank G. Feeley Award Account	500
Donation from Raytheon Company for the Town's Technology Program	10,000
Donation from the Friends of Senior Citizens for Senior Work Program	500
Donation from the Sudbury Valley Trustees, Inc. to the Police Dept. for patrolling Memorial Forest	1,500
Donation from Sudbury Methodist Church Rebecca Circle for the Town Discretionary Fund	531
Donations to the Fire Department Ambulance Account:	
From Mr. and Mrs. Joseph Proud	50
From Jeanne Flink	50
From Laurie Loftus	30
Donation of exercise equipment to the Fire Dept. from Geleta Fenton of Acton	
Donation of exercise equipment to the Fire Dept. from Sudbury Fitness Center for Women	
Donation of a microwave oven and television to the Fire Dept. from Mr. and Mrs. Jeffrey Jonas	
Grant from Sudbury Foundation to Council on Aging to purchase a camcorder	2,300
Grant from Underground Storage Tank Petroleum Cleanup Fund for Curtis School project (\$ rounded)	20,244
Grant from Mass. Executive Office of Public Safety for the D.A.R.E. Program	13,000
Grant from Mass. Executive Office of Public Safety Community Policing Award Program for cruiser communications systems	23,000
Grant from Crossroads Community Foundation to the Conservation Commission to improve the land at the Old Lancaster Road DPW facility, including a walking trail and canoe launch	5,000

**Board of Selectmen Receipts
July 1, 1996 - June 30, 1997**

Liquor License	\$34,950.00
Liquor License Application Fees	725.00
Common Victualler/Innkeeper License	600.00
Public Entertainment Licenses, Lord's Day	1,000.00
Weekday Entertainment Licenses	450.00
Auctioneer Permits	30.00
Automatic Amusement Devices	20.00
Used Car Licenses (Class II, Class III)	150.00
Cable Television Franchise Fee	1,724.00
Site Plan Application Fees	750.00
Rental of Town Buildings	100.00
Pay Phone Commission	105.31
Taxi/Limousine License	50.00
Copying/Fax Charges	60.20
Total	\$40,714.51

Respectfully submitted,

BOARD OF SELECTMEN
Lawrence L. Blacker, Chairman
John C. Drobinski
Maryann K. Clark



"Sudbury Center" by Greg Rasmussen, gr. 6, Curtis Mid. Sch.

ments were consolidated into the Department of Public Works in order to promote efficiency and cross departmental cooperation. I. William Place was appointed as the Director of Public Works, with Robert A. Noyes as Assistant Director.

Similarly, a Finance Department was created which incorporates the Treasurer/Collector, Accounting, Assessing and Management Information Systems departments. Maureen Valente, former Treasurer-Collector of Lexington, was appointed Finance Director/Town Treasurer-Collector in August; Suzanne Petersen was promoted to Town Accountant; and Mark W. Thompson, former Media/Computer Specialist for the Sudbury Public Schools, was named the Town's first Technology Administrator.

1997 saw other personnel changes as well. Mary Ellen Normen Dunn resigned as Treasurer-Collector in April and Chief Assessor Daniel Loughlin announced that he will be resigning in 1998. Terri Ackerman, Budget and Personnel Officer since 1986, was appointed Assistant Town Manager in August.

Annual Town Meeting in April appropriated \$38,308,078 for the Town's Operating Budget for FY98. In May, voters approved a \$43 Million Dollar bond issue for school expansion and for a new roof on Fire Station #2. The Town underwent a review of its bond rating by Moody Investment Services in June and a strong AA rating was retained.

Two important Town projects were defeated at the polls, namely: the construction of a new Town Garage and renovations to the Flynn Building. Both projects have been scrutinized to determine alternatives to the designs rejected by the voters. A revamped Flynn design of \$225,000 has been developed that would make the building compliant with the Americans with Disabilities Act and move the Selectmen, Personnel, Town Counsel and Town Clerk's offices into Flynn. Special Town Meeting in November approved the first phase of this project, to construct an elevator. Similarly, a revamped Town Garage project of \$380,000 is currently being considered. Special Town Meeting approved new garage doors and a heating and ventilation system for the building, as well as design money to look at structural issues.

The Strategic Planning process moved forward in 1997. The Strategic Planning Committee, with assistance from Consultant John Mullin, continued to develop a vision of Sudbury's future. The Committee has issued a report entitled, "A Framework for Action" and now has task forces working on nine functional areas contained in the report.

I would like to thank the Board of Selectmen, as well as Town employees, for their support in the past year. I continue to be impressed with the dedication and professionalism of those associated with Town Government.

Respectfully submitted,

Steven L. Ledoux
Town Manager

Town Manager

1997 represented the first full year under the Town Manager form of government.

Organizationally, the Highway, Engineering, Solid Waste, Trees and Cemeteries, and Parks and Grounds depart-

Town Counsel

The Town Counsel's office performs an intermediary function by providing legal opinions upon request from Town Departments. These requests involve issues such as conflicts of interest, interpretation and understanding of various rules, regulations, procedures, and state law and statutes in connection with Town programs and projects. The Town Counsel's office also provides legal review and drafting services for Town acts, articles and bylaws, contracts and lease agreements.

Significant programs and projects have included review of contracts in connection with the renovation of Sudbury's schools and the Goodnow Library, preparation of Agricultural Preservation Restrictions, recreation and farm land restrictions, and the right of first refusal in connection with sale of recreation and farm land.

The Town Counsel's office maintains an open door policy, allowing for the most flexibility for the exchange of information and advice. The goal has always been to provide day to day advice, to provide direction without a formal process, and to avoid problems before they start.

Town Moderator

Sudbury's Annual Town Meeting was held beginning April 7, 1997; a total of 65 Articles were on the warrant. The voters considered, in addition to the budget, a large number of zoning articles, as well as articles dealing with the Loring School property, numerous articles involving major repair or construction projects and an article dealing with the Rogers Theater.

On June 17, 1997 a Special Town Meeting was convened to deal with the Council on Aging Revolving Fund and to appropriate funds for operation of the Transfer Station and Recycling Center.

On November 17, 1997, a Special Town Meeting was convened to deal with the possible purchase of additional conservation land. In addition, articles were considered for additional budget appropriations from newly available funds, real estate tax exemptions and unpaid bills.

The moderator wishes to thank the many people who work so hard to see to it that the Town Meetings run smoothly and efficiently.



Photo by Frank Gazarian

TOWN CLERK

The Town Clerk's office welcomed two new employees this past year. The Town Clerk and staff conducted three elections and processed all the follow-up documentation regarding the Annual Town Meeting and three Special Town Meetings.

The polling location for Precincts 3 and 4 was changed once again. As the Goodnow Library is under renovation and temporarily needed to use the space in Town Hall which was used as a polling site, voters in these precincts will vote in the Peter Noyes School. We will return to Town Hall once our new library is completed. Precincts 1 and 2 will remain at the Fairbank Community Center. The cooperation of all personnel involved resulted in a smooth transition. The residents who work as election officers are a special group who work long hours and are to be commended for their efforts.

The Town Clerk has been developing information for inclusion in the Community Newspaper's Web Site-Town on Line. It will have data relating to the services available through this office and information regarding the licenses and documents we issue.

The government of Middlesex County was abolished this past year by Chapter 48 of the Acts of 1997. The 37 cities and towns in the County Dog Program were left to develop their own dog bylaws and programs. The Town Clerk and Dog Officers worked to develop a comprehensive bylaw for inclusion in the General Bylaws and a warrant article for the 1998 Annual Town Meeting which asks voters to accept provisions of Chapter 140 S 147A. The Town's new Technology Administrator has developed a software program for dogs which will allow us to issue computer-generated licenses. We are now able to produce reports, notices and letters, as well as providing a better tracking system for delinquent dog owners. As we licensed over 1600 dogs this past year, the new software program will make this task easier.

The Town's growth has affected all Town departments. This office is constantly updating the census data, registering and deleting voters, and adding new residents.

The statistics listed below are indicative of our town's growing population.

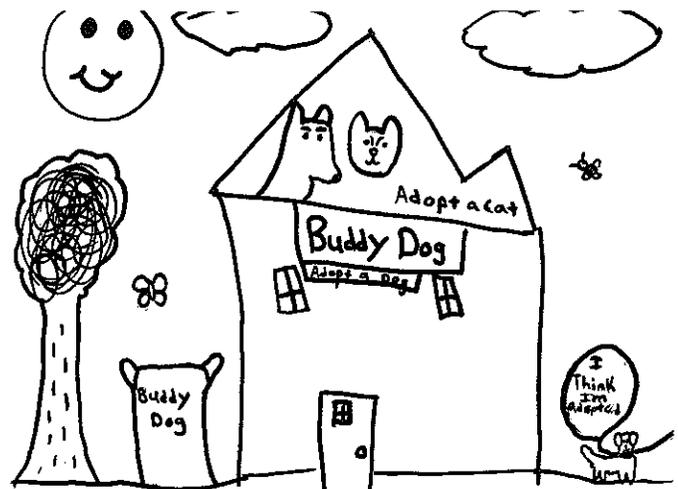
Vital Statistics

	1991	1992	1993	1994	1995	1996	1997*
Births	167	188	190	203	219	228	167
Deaths	91	86	107	68	74	82	113
Marriages	119	112	93	104	82	67	58

* As of December 15, 1997

Town Clerk Financial Report July 1996 - June 1997

Town Clerk Fees	\$ 12,806.30
List of Persons	1,317.00
Voting List	95.00
Bylaws w/Zoning Map	1,204.00
Dog Fines & Duplicate Tags	386.55
Maps	42.00
Planning Board Rules & Regulations	190.00
Other	247.01
Election Reimbursements	2,225.00
Old Equipment	455.00
Copies	203.20
Dog Licenses Fees	2,296.50
Dog Licenses (1532)	7,639.50
Kennel Licenses Fees	3.00
Kennel Licenses (3)	122.00
Hunt & Fishing Licenses Fees	143.45
Hunt & Fishing Licenses (297)	8,085.00
Processing Fees	194.00
Total Revenue	\$37,654.51



"Buddy Dog" by Erica Coolbaugh, grade 4, Noyes School

	Precinct				Total
	1	2	3	4	
BLANKS	21	25	21	18	85
YES	487	413	386	413	1699
NO	<u>810</u>	<u>845</u>	<u>639</u>	<u>778</u>	<u>3072</u>
TOTAL	1318	1283	1046	1209	4856

Ballot Question No. 3

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to reconstruct, remodel, or make extraordinary repairs to the Flynn Building, 278 Old Sudbury Road, and purchase additional equipment and furnishings, and to pay for all expenses connected therewith including moving and storage, for a town office building?

	Precinct				Total
	1	2	3	4	
BLANKS	25	24	19	20	88
YES	512	438	412	406	1768
NO	<u>781</u>	<u>821</u>	<u>615</u>	<u>783</u>	<u>3000</u>
TOTAL	1318	1283	1046	1209	4856

Ballot Question No. 4

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to remodel, reconstruct, construct additional space or make extraordinary repairs to the existing Town Highway Department facility off Old Lancaster Road and/or construct a new Town building, purchase additional equipment and furniture, and landscaping, and to pay for all expenses connected therewith?

	Precinct				Total
	1	2	3	4	
BLANKS	19	21	19	22	81
YES	519	468	370	406	1763
NO	<u>780</u>	<u>794</u>	<u>657</u>	<u>781</u>	<u>3012</u>
TOTAL	1318	1283	1046	1209	4856

Ballot Question No. 5

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the Town's apportioned share of the bonds issued by the Lincoln-Sudbury Regional School District in order to finance costs of reconstructing, equipping, remodeling, and making extraordinary repairs to the Rogers Educational Center at the regional high school on Lincoln Road, and to pay for all expenses connected therewith?

	Precinct				Total
	1	2	3	4	
BLANKS	14	8	16	15	53
YES	588	447	369	398	1802
NO	<u>716</u>	<u>828</u>	<u>661</u>	<u>796</u>	<u>3001</u>
TOTAL	1318	1283	1046	1209	4856

Ballot Question No. 6

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to do the following: 1) construct a new elementary school at the Loring School site, 80 Woodside Road, and remodel, recon-

struct or make extraordinary repairs and additions to all existing elementary and middle schools, and to pay for all expenses connected therewith; and 2) purchase or take by eminent domain all or a portion of Lots 12A and 13A, adjacent to the Loring School property on Woodside Road, to be used in connection with the Loring School site for school purposes?

	Precinct				Total
	1	2	3	4	
BLANKS	3	5	4	6	18
YES	827	648	570	591	2636
NO	<u>488</u>	<u>630</u>	<u>472</u>	<u>612</u>	<u>2202</u>
TOTAL	1318	1283	1046	1209	4856

A true record, Attest:

Kathleen D. Middleton
Town Clerk

SUMMARY OF 1997 TOWN MEETINGS

The following is a summary prepared by the Board of Selectmen of the actions taken by the April Annual Town Meeting and the February, June and November Special Town Meetings. More detailed Town Meeting Proceedings appear in a separate document, Part II of the Annual Town Report.

**Special Town Meeting
February 24, 25, 26**

Article 1. CONSTRUCT PUBLIC WORKS FACILITIES:

Voted to appropriate \$3,026,000, to be raised by borrowing and expended under the direction of the Permanent Building Committee, to remodel, reconstruct, construct additional space, or make extraordinary repairs to the existing Town Highway Department facility off Old Lancaster Road, and/or construct a new town building, purchase additional equipment and furniture, and landscaping, for a Department of Public Works and other Town offices, and all expenses connected therewith; to authorize the Permanent Building Committee to execute contract(s) therefor; all appropriation contingent upon a Proposition 2 1/2 Debt Exclusion.

Article 2. FLYNN BUILDING RENOVATIONS:

Defeated a motion to appropriate \$2,078,000, to be raised by borrowing to construct, remodel, or make extraordinary repairs to the Flynn Building, contingent upon a Proposition 2 1/2 Debt Exclusion.

Article 3. REPAIR FIRE STATION #2:

Voted unanimously to appropriate \$108,500, to be raised by borrowing and expended under the direction of the Fire Chief and Permanent Building Committee to remodel and make extraordinary repairs to Fire Station #2, Boston Post Road, including replacing apparatus area floor, replacing roof, paving parking lot and driveway,

and all expenses connected therewith; to authorize the Permanent Building Committee to execute contract(s) therefor; all appropriation contingent upon a Proposition 2 1/2 Debt Exclusion.

Article 4. SCHOOL CONSTRUCTION AND RENOVATION PROJECTS:

Voted to appropriate \$43,604,000, to be raised by borrowing and expended under the direction of the Permanent Building Committee, to construct a new elementary school, and remodel, reconstruct or make extraordinary repairs and additions to existing schools, and purchase additional equipment and furniture, landscaping, and all expenses connected therewith; to authorize the Permanent Building Committee to execute contract(s) therefor; all appropriation contingent upon a Proposition 2 1/2 Debt Exclusion.

Article 5. PURCHASE LOTS 12A & 13A, WOODSIDE ROAD/CUTLER FARM ESTATES, FOR SCHOOL PURPOSES:

Voted unanimously to authorize the Selectmen to purchase all or a portion of the aforementioned lots to be used in connection with the Loring School, and to appropriate \$550,000 therefor, to be raised by borrowing, contingent upon a Proposition 2 1/2 Debt Exclusion.

Article 6. TRANSFER LORING SCHOOL AND LOTS 12A & 13A TO SUDBURY SCHOOL COMMITTEE:

Indefinitely postponed, to be taken up at the Annual Town Meeting after the debt exclusion vote.

Article 7. TECHNOLOGY MANAGEMENT PLAN:

Defeated a motion to appropriate \$700,800 to be expended under the Town Manager, and \$73,200, to be expended under the Sudbury Schools Superintendent, to purchase computer hardware and equipment and information systems software for a wide area computer network linking town and school buildings, to be raised by borrowing, contingent upon a Proposition 2 1/2 Debt Exclusion.

Article 8. WALKWAY PROGRAM:

Defeated a motion to appropriate \$638,500 to be raised by borrowing and expended under the Town Manager for planning, engineering, and construction of portions of walkways along Dakin Road, Concord Road, Fairbank Road, Goodman's Hill Road, Peakham Road, Powder Mill Road, Powers Road, Dutton Road, and Horse Pond Road, contingent upon a Proposition 2 1/2 Debt Exclusion.

Article 9. LSRHS ROGERS EDUCATIONAL CENTER:

Voted to approve debt in the amount of \$1,950,000 for the Lincoln-Sudbury Regional School District to reconstruct, equip, remodel, and make extraordinary repairs to the Rogers Educational Center, including costs related thereto, contingent upon a Proposition 2 1/2 Debt Exclusion.

Article 10. ACCEPT M.G.L. CH. 64G, s.3A - ROOM OCCUPANCY TAX:

Voted to accept Mass. General Laws Chapter 64G, section 3A, establishing a local excise tax upon the transfer of occupancy of any room(s) in a hotel, motel, bed and breakfast or lodging house, by any operator at a rate of 4% of the total amount for each occupancy.

Article 11. TRANSFER LORING SCHOOL FROM SELECTMEN TO SUDBURY SCHOOL COMMITTEE:

Passed over this petition article, a repetition of Article 6.

Article 12. PURCHASE LAND ADJACENT TO LORING SCHOOL AND TRANSFER TO THE SUDBURY SCHOOL COMMITTEE:

Passed over this petition article, a repetition of Articles 5 and 6.

Article 13. LORING SCHOOL RENOVATION AND EXPANSION:

Passed over this petition article, a repetition of a portion of Article 4.

**Annual Town Meeting
April 7, 8, 9, 14, 15, 16**

IN MEMORIAM RESOLUTION:

Resolved that the Town record for posterity its recognition and appreciation for the contributions to the Town of the following deceased citizens and employees: Ruth M. Buxton, George A. Cox, Ernest T. Ferguson, Col. Paul J. Leahy, Marion D. Letteney, E. Helene Sherman, and John Stephen Yeo.

Article 1. HEAR REPORTS:

Voted unanimously to accept reports of the town boards, commissions, officers and committees as printed in the 1996 Town Report.

Article 2. FY97 BUDGET ADJUSTMENTS:

Voted unanimously to amend the votes taken under Article 9, FY97 Budget, of the 1996 Annual Town Meeting, by adding to or deleting from line items thereunder by transfer between or among accounts or by transfer from available funds, as follows:

Amount	To	From
\$9,330	220 Fire Dept. Personal Services	Retirement Trust Fund
\$21,600	220 Fire Dept. Personal Services	Ambulance Reserve for Appropriation Acct.
\$6,415	220 Fire Dept. Expenses	Ambulance Reserve for Appropriation Acct.
\$5,955	420 Highway Dept. Personal Services	301 Minuteman Voc. Tech. High School

Article 3. UNPAID BILLS:

Voted unanimously to appropriate \$5,401, to be raised by transfer from FY97 Budget Account 301, Minuteman

School, to pay four unpaid bills of the Sudbury School and Highway Departments.

Article 4. STREET ACCEPTANCES:

Voted unanimously to accept the layouts of Bowker Drive, Saunders Road, Cutler Farm Road, Read Road, Harness Lane extension, and Butler Road extension, and to appropriate \$500 therefor.

Article 5. HOP BROOK PONDS REMEDIATION:

Indefinitely postponed an article to appropriate \$5,000 to support Hop Brook nutrient remediation projects.

Article 6A. FY98 BUDGET:

Voted unanimously that the amount appropriated under the Budget not exceed the sum of \$36,512,494. And it was further voted to appropriate the sums of money set forth in the Warrant in the Finance Committee's recommended column with four exceptions. A summary of the FY 97-98 Operating Budget appropriation votes follows:

	Department	Voted
300	Sudbury Schools	\$14,387,699
301	Lincoln-Sudbury Reg. H. S.	8,298,619
302	Minuteman Voc. H. S.	338,279
100	General Government	1,338,693
200	Public Safety	4,031,630
400	Public Works	1,825,676
500	Human Services	352,365
600	Culture & Recreation	547,601
700	Debt Service	1,888,614
900	Unclassified/Transfer Accounts	3,503,318
	Total	\$36,512,494

Part of this Budget appropriation to be raised by transfer of \$1,249,723 from Free Cash, \$102,500 from Abatement Surplus, \$111,778 from Ambulance Reserve for Appropriation Account, \$4,875 from Dog Licenses, and \$28,151 from Retirement Trust Fund.

It was further voted that automobile mileage allowance rates shall be paid in accordance with Federal Internal Revenue Service mileage allowance regulations.

Article 6B. SOLID WASTE DISPOSAL ENTERPRISE FUND FY98 BUDGET:

Voted to appropriate \$67,264 for the Solid Waste Enterprise Fund for FY98, to be raised by transfer of retained earnings from the Enterprise Fund; and to appropriate an additional \$15,199 for indirect costs of the Enterprise, to be raised by transfer of retained earnings from the Enterprise Fund.

Article 6C. POOL ENTERPRISE FUND FY98 BUDGET:

Voted to appropriate \$302,610 for the Pool Enterprise Fund for FY98, to be raised from receipts of the Enterprise Fund; and to authorize use of an additional \$25,429 of Enterprise Fund receipts for indirect costs of the Enterprise.

Article 7. CHAPTER 90 HIGHWAY FUNDING:

Voted unanimously to appropriate \$969,204, or any other Chapter 90 funding that may become available to the Town during FY98, to be expended under the direction of the Town Manager for construction, reconstruction

and maintenance projects of Town and County ways pursuant to Chapter 90 funding from the Commonwealth; and to authorize the Treasurer to borrow such amounts under G.L.c.44, s.6, in anticipation of reimbursement by the Commonwealth.

Article 8. GOODNOW LIBRARY REVOLVING FUND:

Voted unanimously to authorize for FY98 the use of a revolving fund, established under G.L.c.44, s.53E 1/2, by the Goodnow Library Trustees, for payment of maintenance and utility charges for the Multi-purpose Room, to be funded by room reservation fees collected, the amount to be expended not to exceed \$1,400.

Article 9. SUDBURY SCHOOLS - BUS REVOLVING FUND:

Voted unanimously to authorize for FY98 the use of a revolving fund, established under G.L.c.44, s.53E 1/2, by the Sudbury Schools, for providing additional or supplemental school transportation, to be funded by user fees collected; the amount to be expended not to exceed \$80,000.

Article 10. SUDBURY SCHOOLS - EARLY CHILDHOOD REVOLVING FUND:

Voted unanimously to authorize for FY98 the use of a revolving fund, established under G.L.c.44, s.53E 1/2, by the Sudbury Schools, for providing additional or supplemental early childhood instruction, to be funded by tuition collected; the amount to be expended not to exceed \$20,000.

Article 11. FIRE DEPARTMENT LEASE - PUMPER:

Indefinitely postponed an article to approve lease/purchase of a new Fire Department pumper truck, due to alternate funding.

Article 12. SCHOOL CONSTRUCTION AND RENOVATION PROJECTS:

Indefinitely postponed an article to appropriate funds to construct a new elementary school and add to, remodel, reconstruct or repair existing schools, as this request had previously been approved by the February 24th Special Town Meeting under Article 4.

Article 13. PURCHASE LOTS 12A AND 13A, WOODSIDE ROAD/CUTLER FARM ESTATES, FOR SCHOOL PURPOSES:

Voted unanimously to authorize the Selectmen to purchase or take by eminent domain all or a portion of the aforementioned lots to be used in connection with the Loring School, and to appropriate \$550,000 therefor, to be raised by borrowing, contingent upon a Proposition 2 1/2 Debt Exclusion (amendment to STM 2/24/97 Art. 5 vote).

Article 14. TRANSFER LORING SCHOOL AND LOTS 12A AND 13A TO SUDBURY SCHOOL COMMITTEE:

Voted unanimously to transfer the care, custody, management and control of the Loring School Property on Woodside Road, together with all or a portion of Lots

12A and 13A, to the Sudbury School Committee pursuant to M.G.L.c. 40, s.15A.

Article 15. CONSTRUCT PUBLIC WORKS FACILITIES:

Indefinitely postponed an article to appropriate funds to remodel, reconstruct, repair, or construct additional space for a Department of Public Works off Old Lancaster Road, as this request had previously been approved by the February 24th Special Town Meeting under Article 1.

Article 16. FLYNN BUILDING RENOVATION:

Voted unanimously to appropriate \$2,078,000, to be raised by borrowing and expended under the direction of the Permanent Building Committee to reconstruct, remodel, or make extraordinary repairs to the Flynn Building, 278 Old Sudbury Road, including purchase of equipment and furnishings, storage and moving expenses and all expenses connected therewith; to authorize the Permanent Building Committee to execute contract(s) therefor; all appropriation contingent upon approval of a Proposition 2 1/2 debt exclusion.

Article 17. REPAIR FIRE STATION #2, BOSTON POST ROAD:

Indefinitely postponed an article to appropriate funds for repair of Fire Station #2, as this request had previously been approved by the February 24th Special Town Meeting under Article 3.

Article 18. TECHNOLOGY MANAGEMENT PLAN:

Voted unanimously to appropriate \$303,000 to be raised by borrowing and expended under the direction of the Town Manager to develop, design, purchase and install computer hardware and equipment and information systems software for the purpose of establishing local area computer networks and upgrading current inventory of computer workstations and software in Town buildings; all appropriation contingent upon approval of a Proposition 2 1/2 debt exclusion.

Article 19. DEVELOP RECREATION FIELDS:

Voted unanimously to appropriate \$60,500, to be raised by borrowing and expended under the direction of the Park and Recreation Commission to develop or reconstruct recreational playing fields, which appropriation has been approved for a Proposition 2 1/2 debt exclusion.

Article 20. LSRHS ROGERS EDUCATIONAL CENTER RENOVATION:

Indefinitely postponed an article to approve debt in the amount of \$1,950,000 for the Lincoln-Sudbury Regional School District to reconstruct the Rogers Educational Center, as this request had previously been approved by the February 24th Special Town Meeting under Article 9.

Article 21. WALKWAY PROGRAM:

Indefinitely postponed an article to appropriate \$638,500 for several priority walkways, as this request had previously been approved by the February 24th Special Town Meeting under Article 8.

Article 22. POWDER MILL ROAD WALKWAY:

Defeated a petition article to appropriate \$63,000 for planning, engineering and construction of a walkway along two sections of Powder Mill Road.

Article 23. SUDBURY SCHOOL BUDGET SUPPLEMENT - OVERRIDE:

Defeated a petition article to appropriate \$500,000 for the FY98 Sudbury School Budget, to be raised by taxation contingent upon a Proposition 2 1/2 override.

Article 24. SUDBURY SCHOOLS QUALITY INITIATIVES - OVERRIDE:

Defeated a petition article to appropriate \$1,094,000, to fund quality initiatives of the Sudbury School Department, to be raised by taxation contingent upon a Proposition 2 1/2 override.

Article 25. AMEND ZONING BYLAW, ART. IX - SENIOR RESIDENTIAL COMMUNITY SPECIAL PERMIT:

Voted to amend the Zoning Bylaw to allow the Planning Board to grant Special Permits for construction of a Senior Residential Community in all Single Residence "A", Single Residence "C", the Wayside Inn Historic Preservation Zone residential districts, Limited Business Districts, Village Business Districts and Research Districts, as set forth in Warrant Article 25.

Article 26. AMEND ZONING BYLAW, ART. IX.V.P. - WIRELESS COMMUNICATIONS FACILITIES:

Indefinitely postponed on motion by the Planning Board an article to provide for the siting and regulation of wireless communications facilities.

Article 27. SEPTIC SYSTEM BETTERMENT LOAN PROGRAM:

Voted unanimously to appropriate \$200,000 to be raised by borrowing to finance water pollution abatement facility projects pursuant to agreements between the Board of Health and residential property owners, with project and financing costs to be repaid by the property owners; to authorize the Treasurer with the approval of the Selectmen to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust and enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and the Dept. of Environmental Protection with respect to such loan and for any federal or state aid available; and to authorize the Board of Health to enter into a project regulatory agreement with the Dept. of Environmental Protection, expend funds, and take any action necessary to carry out the projects.

Article 28. ACCEPT CH. 181, S.1, ACTS OF 1995 - CONSUMER PRICE INDEX ADJUSTMENT FOR ELDERLY REAL ESTATE TAX EXEMPTION:

Voted unanimously to accept said statute to allow cost of living increases to be added to exemptions under M.G.L.c.59, s.5, clauses 17, 17C, 17C 1/2, or 17D and to

increase the amount of said exemptions by an amount equal to the prior year's consumer price index.

Article 29. ELDERLY EXEMPTION/DEFERRAL OF REAL ESTATE TAXES - INCREASE INCOME LIMIT:

Voted unanimously to adopt a \$40,000 maximum gross income amount under M.G.L.c.59, s.5, clause 41A, for the exemption and deferral of real estate taxes on property owned by persons aged 65 or older who have an annual gross income of no more than the maximum amount.

Article 30. INTERMUNICIPAL AGREEMENT TO ESTABLISH A CAMA CONSORTIUM:

Voted to authorize the Town Manager to enter into an intermunicipal agreement for a period of no more than ten years commencing July 1, 1996, pursuant to M.G.L.c.40, s.4, for the purpose of improving the Computer Assisted Mass Appraisal (CAMA) and Tax Administration software of the participating towns and to engage in joint purchasing of products and services related thereto.

Article 31. STABILIZATION FUND:

Indefinitely postponed an article to add funds to the Stabilization Fund.

Article 32. MINUTEMAN TECH - CONTRIBUTION FORMULA:

Voted that the Town's share of the Minuteman Regional Vocational Technical School District Budget be allocated in accordance with the regional agreement.

Article 33. AMEND BYLAWS, ART. XXI - HIGHWAY SURVEYOR:

Voted unanimously to delete Article XXI, Highway Surveyor, from the Town Bylaws, it being in contradiction to Chapter 131 of the Acts of 1994, the so called Town Manager Act, under which the Town now operates.

Article 34. AMEND BYLAWS, DELETE ART. XI - PERSONNEL ADMINISTRATION PLAN:

Voted to delete Article XI, The Personnel Administration Plan, including the Classification and Salary Plan, Schedules A & B, it being in contradiction to Chapter 131 of the Acts of 1994, the so called Town Manager Act, under which the Town now operates.

Article 35. AMEND BYLAWS, ART. XII - TOWN PROPERTY - TECHNICAL NAME CHANGE:

Voted unanimously to amend said article by substituting "Committee for the Preservation and Management of Town Documents" for "Ancient Documents Committee" wherever it appears.

Article 36. AMEND ACCESS EASEMENT - CUMMINGS PROPERTY, NORTH ROAD:

Voted unanimously to amend an existing Access Easement granted by the Town of Sudbury on property located at North Road, to allow for the erection of a sign or signs, in conformance with the Zoning Bylaw as allowed

by the Board of Appeals to identify the benefited property.

Article 37. WAYLAND/SUDBURY SEPTAGE DISPOSAL FACILITY AGREEMENT:

Voted unanimously to revise the present agreement between Sudbury and Wayland for the Septage Disposal Facility, as set forth in the Warrant under this Article, thereby changing the management, financial operation and administration of the facility.

Article 38. WAYLAND/SUDBURY SEPTAGE DISPOSAL FACILITY MANAGEMENT:

Passed over a petition article to transfer the jurisdiction and management of the septage facility from the Wayland Road Commissioners to the Wayland Board of Health and to reduce the membership of the Operational Review Committee for the Septage Disposal Facility from 10 to 8 members, as the vote under Article 37 encompassed this subject.

Article 39. AMEND ZONING BYLAW, ART. IX., SECTIONS I & III - FLOOD PLAINS:

Voted unanimously to amend Section I.H.4 and add Sections I.H.5 and III.E.5 to the Zoning Bylaw, as set forth in the Warrant, to strengthen compliance with the National Flood Insurance Program.

Article 40. AMEND ZONING BYLAW, ART. IX.III.C.2 - ADD RECREATIONAL USES TO INDUSTRIAL DISTRICTS:

Voted unanimously to add a new section "k" to Section III.C.2 of the Zoning Bylaw to permit recreational facilities in Industrial Districts, as set forth in the Warrant.

Article 41. AMEND ZONING BYLAW, ART. IX.I.C - LOT AREA DEFINITION - WETLANDS EXCLUSION:

Voted unanimously to amend the Zoning Bylaw to add to the definition of Lot Area, so that "no more than twenty-five percent (25%) of the minimum required lot size in any district which is underwater land or wetland resource area as defined in Chapter 131, Section 40 of the General Laws or the Sudbury Wetlands Administration Bylaw" shall be used in the computation of a minimum lot area, thereby restricting the amount of unbuildable land which can contribute to the minimum lot size in any district.

Article 42. AMEND ZONING BYLAW, ART. IX.IV.D - CLUSTER DEVELOPMENT:

Voted unanimously to insert the following in Section IV.D.4 of the Zoning Bylaw: "Of the 35% required open land, a minimum of 50% must be exclusive of wetlands, floodplain (as defined in Section I.H of the Zoning Bylaw), ledge outcropping, and slopes in excess of 15% grade."; and to add the following in Section IV.D.4.a: "The common land shall be selected in order to maximize the value of wildlife habitat, shall be contiguous to the extent required to preserve significant habitat, and shall be configured to minimize the perimeter to surface area ratio in order to preserve large blocks of undisturbed land. The common land shall be left in an undisturbed, natural state."

**Article 43. AMEND ZONING BYLAW, ART. IX.III.C.2.a
- PERMITTED USES,**

INDUSTRIAL DISTRICTS:

Voted unanimously as set forth in the Warrant to add, "or which may contaminate ground water, any stream or other body of water or wet area" to the end of the first sentence in paragraph "a" of Section III.C.2 of the Zoning Bylaw.

**Article 44. AMEND ZONING BYLAW, ART. IX.III.C.2.c
- PERMITTED USES,**

INDUSTRIAL DISTRICTS:

Voted unanimously as set forth in the Warrant to add, "if a special permit is granted by the Board of Appeals" at the end of the first sentence of paragraph "c" of Section III.C.2 of the Zoning Bylaw.

**Article 45. AMEND ZONING BYLAW, ART. IX.V.D -
SIGNS AND ADVERTISING DEVICES:**

Voted unanimously to amend the above subject Zoning Bylaw as set forth in the Warrant, amending the definition of "Signs and Advertising Devices", adding definitions for "Banner" and "Flag", amending paragraph V.D.5.b, adding a new paragraph "j" in V.D.6, amending paragraph V.D.7.c, and inserting a new part 10, entitled "Banners".

**Article 46. AMEND ZONING BYLAW, ART. IX. I&III -
ASSISTED CARE FACILITY DEFINITION,
NURSING HOME RESTRICTIONS:**

Voted unanimously as set forth in the Warrant to add to Section I.C a definition for "Assisted Care Facility" and to amend Section III.A.1 (Permitted Uses in Residence Districts) by deleting Nursing Homes from paragraph "e" and adding a new paragraph "f" regulating Nursing Homes.

**Article 47. ABANDON RIGHT OF WAY EASEMENTS -
HAMPSHIRE STREET:**

Defeated an article submitted by the Planning Board to release right of way easements for a formerly planned turnaround on Lots 32 and 33 on Hampshire Street.

**Article 48. ABANDON RIGHT OF WAY EASEMENT -
LOT 14, CUTLER FARM ROAD:**

Voted unanimously to authorize the Selectmen to release the right of way easement on land shown as Parcel 414 on Town Property Map L10, and to petition the General Court of the Commonwealth for approval, if necessary.

**Article 49. LONG RANGE PLANNING COMMITTEE -
NAME CHANGE, MODIFIED STRUCTURE
AND DUTIES:**

Defeated this Petition article.

**Article 50. RESOLUTION - BICYCLE AND
PEDESTRIAN TRAIL:**

Voted to adopt a resolution supporting development of a bicycle and pedestrian trail along the Central Massachusetts Railroad, now owned by the Massachusetts Bay Transportation Authority; requesting design and construction of said trail by the Mass. Highway Dept.; and supporting a commitment to assume responsibility for main-

taining and policing the section of the trail within Town borders.

**Article 51. SPECIAL ACT - KAPLAN
CONSERVATION RESTRICTION:**

Voted unanimously to petition the General Court for legislation enabling release of a certain Conservation Restriction in exchange for another granted by George L. and Marjorie C. Kaplan on Bigelow Drive, as set forth in the Warrant.

Article 52. SPECIAL ACT - LAND BANK:

Voted to petition the General Court to enact legislation authorizing the Town to collect a land-transfer fee to be deposited in a Land Bank Fund and expended for acquiring land or interests in land for the furtherance of municipal goals, as set forth in the Warrant with the exception of amendment to Section 4 and the addition of Section 12.

**Article 53. AMEND BYLAWS, ART. III -
TOWN AFFAIRS:**

Defeated a Petition article, as amended, to require that any member of a Town commission, committee, council, task force, board or similar group reside in Sudbury.

**Article 54. AMEND SPECIAL TOWN MEETING
ARTICLE 8 - WALKWAY PROGRAM:**

Passed over this article, as STM Art. 8 did not pass at the February meeting.

Article 55. SPECIAL ACT - OPEN SPACE FUND:

Indefinitely postponed on motion of sponsor this Petition article to receive voluntary contributions to be used for purchase of all or a portion of the Weisblatt property for open space or, should the property be unavailable or there are surplus funds, to be otherwise used for purchase of undeveloped land as open space.

**Article 56. AMEND ZONING BYLAW, ART. IX.IV.C.3.c
- MODIFICATIONS AND
EXCEPTIONS, and ART. IX.V.D.7.e -
FREESTANDING BUSINESS SIGN:**

Voted unanimously as set forth in the Warrant to amend the Zoning Bylaw so that it will be less restrictive regarding landscaping and signs near the public way, and to revise guidelines for freestanding business signs.

**Article 57. AMEND ZONING BYLAW, ART. IX.II.C -
DELETE PORTION OF BD #1:**

Defeated a Petition article to amend the Zoning Bylaw by deleting Lots 19 and 20 on Town Property Map K11 and Lot 14 on Town Property Map K10 from Business District #1, Boston Post Road.

**Special Town Meeting
June 17, 1997**

Article 1. COUNCIL ON AGING REVOLVING FUND:

Voted unanimously to authorize for FY98 the use of a revolving fund, established under G.L.c.44, s.53E 1/2, by the Council on Aging, for Senior Center classes and programs, to be funded from user fees collected, the amount to be expended not to exceed \$10,000.

Article 2. SOLID WASTE DISPOSAL ENTERPRISE FUND FY98 BUDGET:

Voted unanimously to appropriate, in addition to funds already appropriated, \$238,239 for the FY98 Solid Waste Disposal Enterprise Fund budget, to be raised from receipts of the Enterprise Fund; and further to authorize use of an additional \$15,614 of Enterprise Fund receipts for indirect costs.

**Special Town Meeting
November 17, 1997**

Article 1. PURCHASE MEACHEN-MEGGS PROPERTY:

Voted to authorize the Selectmen to purchase or take by eminent domain, for conservation purposes with the exception of approximately 40,000 sq. ft. at the intersection of Marlboro and Willis Roads for roadway improvements, land known as the Meachen-Meggs Property on the northerly side of Marlboro Road adjacent to Willis Road, and being Parcel 600 on Town Property Map E08, or a portion thereof, and to appropriate \$3,798,000 therefor and for all expenses connected therewith, to be raised by borrowing \$3,248,000 and transferring \$550,000 from Article 13 of 1997 Annual Town Meeting, contingent upon a Proposition 2 1/2 Debt Exclusion for the new borrowing of \$3,248,000.

Article 2. UNPAID BILLS:

Voted unanimously to appropriate \$5,102 to pay School Department bills, to be raised by transfer from FY98 Unclassified Medical Claims/Insurance Account 900-7-57706.

Article 3. FY98 BUDGET ADJUSTMENTS:

Voted unanimously to amend the votes taken under Article 6A, FY98 Budget, of the 1997 Annual Town Meeting, by adding to or deleting from Line Items thereunder by transfer between or among accounts or by transfer from available funds, as follows:

Amount	To	From
\$10,000	100 General Government	900-7-57706 Uncl. Med. Claims/Ins.
\$53,286	100 General Government	Taxation
\$19,598	100 General Government	MRVTHS Assessment
\$125,000	200 Public Safety	900-7-57706 Uncl. Med. Claims/Ins.
\$114,863	300 Sudbury Schools	900-7-57706 Uncl. Med. Claims/Ins.
\$91,035	300 Sudbury Schools	Taxation
\$61,335	400 Public Works	Insurance Recovery Reserve for Approp.
\$33,000	400 Public Works	Taxation
\$1,527,470	700 Debt Service	Taxation
\$5,509	900 Unclassified Empl. Benefits	Taxation

Article 4. FY98 SCHOOL BUDGET - FOUNDATION RESERVE PROGRAM:

Voted unanimously to appropriate \$113,000 to be added to the Sudbury School Dept. FY98 Budget for educational purposes, and to appropriate \$5,000 to be added to 900 Unclassified Employee Benefits FY98 Budget; said sums to be raised by funding from the Foundation Reserve Program of the Dept. of Education.

Article 5. SPECIAL ACT - THIRD QUARTER ESTIMATED TAX BILLS:

Voted unanimously to petition the General Court to allow Sudbury to issue third quarter estimated tax bills for FY98.

Article 6. ACCEPT MGLc 59, s.5 - INCREASE TAX EXEMPTIONS:

Voted unanimously to accept the above statute to allow for an increase of up to 100% of the current exemption amounts under Clauses 41C, 37A, 22 and 17D of Chapter 59, Section 5.



"Town Meeting" by Christine Mooney, grade 1, Nixon School

FINANCES

Finance Department

The Department of Finance consists of four divisions: Accounting, Assessing, Treasurer/Collector, and Technology Administration. The new charter created an integrated Finance Department under the administrative direction of a Finance Director. The position of Finance Director, who also serves as the Town Accountant, the Treasurer/Collector, or Director of Assessing, was filled in August 1997 with the appointment of Maureen G. Valente, former Revenue Officer

for the Town of Lexington. Maureen also serves as the Treasurer/Collector. The two other major personnel actions in calendar year 1997 was the hiring of Mark Thompson, formerly with the Sudbury Public Schools, for the position of Technology Administrator, and the promotion of Sue Petersen, Assistant Town Accountant, to the position of Town Accountant. Dan Loughlin continued to serve as Director of Assessing.



*New Finance Department:
Seated in front row: Barbara Bitter, Beverly Mills, Tracey Lyon.
Back row: Maureen Valente, Mark Thompson, Leslie Scholfield-Durfee, Cynthia Gerry, Suzanne Petersen,
Yvonne McCandless, Daniel Loughlin, Barbara Chisholm.*

Treasurer and Collector

The Treasurer and Collector's Office has six primary responsibilities: Cash management, investment management, management of long-term and short-term debt, Trust Funds management, tax collection, and delinquent account collection.

Cash Management

The Treasurer is responsible for the receipts of all Town funds and the payment of all Town obligations. To fulfill this responsibility, the Treasurer maintains all Town bank accounts. In 1997, the Treasurer's office continued the concentration of Town funds in fewer bank accounts with continued positive results. The Town also uses a lock box account to accelerate the deposit of payments to the Town, and a sweep account to allow for investing "float funds" (i.e. cash that is earmarked for Town checks that have been issued, but not yet cashed). The office is also relying more on electronic funds transfers (EFT) to expedite the receipts of funds into Town bank accounts, and to disburse Town funds. EFT reduces transactions costs, and allows the Town to hold onto cash for longer periods of time, thus increasing opportunities for investment income.

Investment Management

Investment yields depend on two factors: interest rates and the amount of available cash to invest. Interest rates on the investment instruments legally available for investment of general funds remained between 4.5% and 5.7% during 1997. Depending on market conditions, US Treasury notes and Overnight Repurchase Agreements backed by 102% collateral of US Treasury issues, were used for short-term investments, as well as the Massachusetts Municipal Depository Trust (MMDT). This is an investment pool for local governments run by the state Treasurer's office, with a relatively high rate of return, maximum liquidity, and almost no risk. At no time did the Town knowingly hold a derivative product. The following table summarizes the rate of return achieved on various Town Funds, as compared to several investment benchmarks.

FY97 Investment Performance

APY FUND	APY INDEX
5.72% General Fund	19.34% Lipper Balanced Fund
5.49% Special Revenue Funds	7.14% Shearson Lehman Intermediate Government
4.24% Escrow Funds	26.85% Wilshire 5000
7.48% Health Insurance Trust	2.60% CPI
7.48% OME Trust	5.43% MMDT
9.51% Retirement Fund	5.15% IBC/Donoghues Institutional Money Fund
6.00% Stabilization	Averages: First Tier Institutions Only
8.25% Town Trust Funds	

Debt Management

The Treasurer is responsible for issuing both short-term and long-term debt, maintaining all records of borrowing, monitoring construction cash flows, investing bond proceeds, and securing a credit rating for the Town's long-term debt.

Short-term debt. Short-term debt in Sudbury is issued for two purposes only: to provide cash for construction projects before the permanent debt is issued (known as bond anticipation notes, or Bans) and to provide upfront cash for projects whose costs will later be reimbursed by the state or federal government (known as Government aid anticipation notes, or Gaans). The Town has not needed to borrow for cash flow purposes.

Bans, which have previously been issued for a number of projects, were retired in July of 1997 with the issuance of long-term debt. The Bans that were retired on July 29, 1997 include:

Town Meeting Art.	Project Name	Amount Retired
93-38	Drainage	50,000
94-40	Feeley Tennis Courts	4,000
94-61	Curtis School Roof	40,000
94-62	Nixon School Constr.	1,681,000
95-19	Goodnow Library	400,000
96-31	K-8 System Repairs	900,000

No new Bans were issued in calendar 1997. Current financing plans call for Bans to be issued in the spring and/or summer of 1998 to provide design and construction cash for two bonding articles that were passed in the spring of 1997: \$43,604,000 school renovation/construction article (Special Town Meeting article 4), and \$108,000 for the fire station roof (Special Town Meeting article 3).

Short-term notes for \$1,139,000 for Chapter 90 Highway Funds (Gaans) were sold on September 26, 1997. This represents a total for several state highway grants to the Town, and while reimbursement in full from the state is expected on the total amount of the principal borrowed, the Town pays the interest on this short-term debt. In calendar year 1997, the Town spent \$38,434.41 for interest charges for Chapter 90 short-term borrowing.

Long-term debt. On July 14, 1997 a 10-year bond issue of \$7,870,000 was sold at a net interest cost of 4.47%. The low bid was from BankBoston NA. In connection with this issue, Moody's Investors Service assigned the Town a rating of AA2. The benefit of this high credit rating is realized in lower interest costs on the Town's long-term debt. The bond proceeds funded the following capital projects:

Library Addition and Renovation/ATM 95-18&19	\$2,900,000
School Renovations/ATM 96-31	2,650,000
School Construction/ATM 94-62	1,681,000
School Land Purchase/ATM 97-13	550,000
Drainage Improvements/ ATM 94-38	45,000
School Renovations/ ATM 94-61	40,000
Tennis Court/ ATM 94-60	4,000
Total	\$7,870,000

With the addition of this new debt, annual debt has increased substantially, as shown in the following table.

Annual Debt Service

Fiscal Year	Principal Due	Interest Due	Total
1997	1,215,000	431,620	1,646,620
1998	2,595,000	680,158	3,275,158
1999	2,365,000	585,325	2,950,325
2000	1,700,000	470,525	2,170,525
2001	1,495,000	386,902	1,881,902
2002	1,470,000	314,100	1,784,100
2003	1,120,000	250,975	1,370,975
2004	1,120,000	197,655	1,317,655
2005	1,020,000	143,390	1,163,390
2006	765,000	93,960	858,960
2007	760,000	57,890	817,890
2008	110,000	21,250	131,560
2009	110,000	15,400	125,400
2010	110,000	9,240	119,240
2011	110,000	3,080	113,080

This schedule does not reflect School Building Assistance

Town Trust Funds

The Trustees of Town Donations oversee the Town Trust Funds. The Trustees are the three Selectmen plus the Treasurer. The Trust funds are continuing to perform on a consistent and monitored level. The Investment Advisory Group, consisting of David Wilson, David Pettit, and Ken Ritchie, make recommendations to the Trustees on all investment decisions concerning Town Trust Funds.

FY97 Trust Fund Activity

Fund	% of Fund	6/30/96 Principal Balance	FY97 New Capital Gain	FY97 Principal Balance	
Gertrude Farrell	0.02%	0.00	0.00	0.00	
Forrest Bradshaw Memorial	0.15%	1,019.12	18.11	1,037.23	
Goodnow Library	33.33%	259,786.42	4,046.56	263,832.98	
Lydia Raymond	0.11%	874.45	13.94	888.39	
Rhoades Memorial	0.49%	3,872.46	59.24	3,931.70	
Total					
Goodnow Library	34.10%	265,552.45	4,137.85	0.00	269,690.30
Annie Thorpe Fund	1.22%	6,437.87	147.99	6,585.86	
Sherry Cavanaugh Fund	0.28%	1,054.90	34.49	1,089.39	
Discretionary/Charity	7.14%	52,554.05	866.71	53,420.76	
Raymond Mausoleum	0.29%	1,067.89	35.40	1,103.29	
Raymond Scholarship	1.84%	14,678.04	223.25	14,901.29	
Tercentenary Fund(Yr2075)	0.03%	100.00	5.84	105.84	
School Fund	0.23%	299.32	27.44	326.76	
Town Cemeteries	54.87%	451,192.42	6,660.15	0.00	457,852.57
Total Town Trust Funds	100.00%	792,936.94	12,139.12	0.00	805,076.06

Collections Management

The Total Tax Levy for FY97 to be collected was \$28,670,585. Additionally, the total amount committed for Motor Vehicle and Boat Excise was \$1,613,229.

Annual Collection Rate

Type of Tax	FY97	FY96	FY95	FY94	FY93	FY92
Real Estate	99.8%	99.10%	98.76%	98.25%	97.59%	96.03%
Personal Property	98.9%	98.62%	98.12%	97.34%	96.05%	95.74%
Motor Vehicle Excise	96.7%	96.73%	95.39%	93.77%	94.99%	89.71%
Boat Excises*	94%*	100%	90.74%	86.36%		

*Two bills were outstanding for a total of \$95.00.

Delinquent Accounts Collections Management

The Collector's office takes very seriously its responsibility to collect all taxes due the Town. Failure to do so reduces the cash the Town has available to pay its bills, affects our cash flow, impacts the Town's overall financial statements, and would be inequitable to taxpayers who do pay their taxes promptly.

After the statutory deadline for payment of tax bills has passed, and additional notices requesting payment have been sent, all overdue accounts are turned over to the delinquent accounts collection program. Substantially overdue motor vehicle excise bills and personal property tax bills are assigned to a deputy collection service, Kelley & Ryan, for further collection action. Payment plans are available for real estate tax accounts. Owners who do not choose to enter into a payment plan have their account put into Tax Title status, whereby a lien against the property's deed is created (or added to if there are prior year delinquencies). Once a parcel has a Tax Title lien filed at the Registry, the owner generally cannot sell the property or obtain any credit that uses the property as collateral. Finally, after a property has been in Tax Title for a number of years, and has accrued many thousands of dollars in back taxes, the Collector's office turns the account over to the Town Counsel with a request that foreclosure action be initiated.

Town Accountant

In accordance with the provisions of Chapter 41, Section 60 and 61 of the General Laws of the Commonwealth, the following is the statement of all financial transactions during the Fiscal Year July 1, 1996 to June 30, 1997. Included in this report are receipts, fund accounts, the balance sheet, and appropriations and expenditures.

COMBINED BALANCE SHEET-JUNE 30, 1997

ASSETS

	General Fund	Special Revenue	Capital Projects	Enterprise	Trust & Agency	Long Term Debt	Total
CASH AND INVESTMENTS	4,353,947	740,110	2,044,155	70,566	5,660,357		12,869,135
Receivables:							
Real Estate & Personal Property Taxes	309,051						309,051
Tax Liens	1,242,071						1,242,071
Tax Deferrals	192,081						192,081
Tax Foreclosures	123,120						123,120
Excise Taxes	307,136						307,136
FIXED ASSETS				951,408			951,408
WORKING CAPITAL DEPOSITS	3,000						3,000
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS						6,975,000	6,975,000
TOTAL ASSETS AND OTHER DEBITS	6,530,406	740,110	2,044,155	1,021,974	5,660,357	6,975,000	22,972,002

LIABILITIES AND FUND EQUITY

LIABILITIES:

Warrants Payable	193,274			24,762			218,036
Other Liabilities	308,397						308,397
Amount Due Depositors					1,807,390		1,807,390
Reserve for Abatements	148,682						148,682
Deferred Revenue	2,024,777						2,024,777
Bonds & Notes Payable			4,015,000			6,975,000	10,990,000
TOTAL LIABILITIES	2,675,130		4,015,000	24,762	1,807,390	6,975,000	15,497,282

FUND EQUITY:

Retained Earnings				85,504			85,504
Contributed Capital				911,708			911,708
Reserved for:							
Encumbrances and Continuing Appropriations	1,557,826						1,557,826
Expenditures	1,352,223						1,352,223
Nonexpendable Trust					797,614		797,614
Designated for:							
Snow & Ice Appropriation Deficit	(99,010)						(99,010)
Cherry Sheet Over/Under Assessments	(4,973)						(4,973)
Unreserved	1,049,210	740,110	(1,970,845)		3,055,353		2,873,828
TOTAL FUND EQUITY	3,855,276	740,110	(1,970,845)	997,212	3,852,967		7,474,720
TOTAL LIABILITIES AND FUND EQUITY	6,530,406	740,110	2,044,155	1,021,974	5,660,357	6,975,000	22,972,002

SCHEDULE OF APPROPRIATIONS & EXPENDITURES

Account Number	Title	Appropriation FY97	Transfers	Expenditures FY97	Ending Balance
1220	Selectmen				
	Salaries	226,931.00	(472.19)	221,404.14	5,054.67
	Expenses	20,309.00	11,687.14	29,579.14	2,417.00
	Expenses C/F	13,050.00		13,050.00	0.00
	Current Year Articles	400.00		97.00	303.00
	Prior Year Articles	1,507.00	0.00	1,019.79	487.21
1310	Finance Committee				
	Salaries	9,260.00		9,259.94	0.06
	Expenses	290.00		284.44	5.56
1320	Accounting/Finance				
	Salaries	131,210.00	(16,300.00)	89,454.71	25,455.29
	Expenses	63,560.00	21,300.00	72,399.44	12,460.56
	Current Year Articles		5,401.00	5,400.11	0.89
	Expenses C/f	11,289.05		11,289.05	0.00
1370	Assessors				
	Salaries	133,912.00	620.55	134,532.55	0.00
	Expenses	33,750.00	(620.55)	33,093.90	35.55
	Assessors Capital	17,500.00		15,830.00	1,670.00
	Assessors CF	6,332.32		6,332.32	0.00
1380	Treasurer/Collector				
	Salaries	166,674.00	(5,000.00)	153,600.70	8,073.30
	Expenses	59,858.00	5,000.00	53,752.50	11,105.50
	Expenses C/F	32,600.00		8,104.90	24,495.10
	Prior Year Articles	31,832.52		28,967.00	2,865.52
1510	Law				
	Salaries	56,787.00		56,207.77	579.23
	Expenses	75,107.00	13,000.00	74,563.30	13,543.70
	Expenses C/F	20,567.41		10,018.77	10,548.64
1520	Personnel				
	Salaries	5,209.00		5,208.89	0.11
	Expenses	485.00		279.97	205.03
1580	Permanent Bldg Comm				
	Salaries	500.00		0.00	500.00
	Expenses C/F	79,680.61		79,680.61	0.00
	Prior Year Articles	9,747.00			9,747.00
1590	Records Preservat'n				
	Expenses	4,000.00		1,999.69	2,000.31

Account Number	Title	Appropriation FY97	Transfers	Expenditures FY97	Ending Balance
1610	Town Clerk				
	Salaries	131,858.00		125,898.21	5,959.79
	Expenses	30,381.00		29,679.42	701.58
	Expenses C/F	5,757.78	4,000.00	2,052.96	7,704.82
1710	Conservation				
	Salaries	38,484.00		38,143.81	340.19
	Expenses	8,983.00		8,079.78	903.22
	Expenses C/F	359.95		359.95	0.00
	Prior Year Articles	25,365.25		0.00	25,365.25
1720	Planning Board				
	Salaries	66,745.00	(2,100.00)	62,874.74	1,770.26
	Expenses	1,750.00	2,100.00	1,557.61	2,292.39
	Expenses C/F	1,097.12		1,097.12	0.00
1730	Board Of Appeals				
	Salaries	10,991.00		10,986.70	4.30
	Expense	800.00	250.00	1,004.87	45.13
2100	Police Department				
	Salaries	1,429,784.00	39,749.00	1,469,459.04	73.96
	Expenses	102,373.00	10,208.40	100,326.34	12,255.06
	Capital Expense	77,000.00		76,972.00	28.00
	Expense C/F	1,275.69		1,275.69	0.00
2200	Fire Department				
	Salaries	1,515,658.00	70,163.56	1,584,772.16	1,049.40
	Expenses	128,050.00	5,351.44	132,531.13	870.31
	Prior Year Articles	1,197.50			1,197.50
2510	Building Department				
	Salaries	256,575.00	(2,757.76)	253,817.24	0.00
	Expenses	114,140.00	19,057.76	118,302.88	14,894.88
	Capital Expense	90,000.00		89,584.28	415.72
	Expenses C/F	24,667.41		23,644.27	1,023.14
2920	Dog Officer				
	Salaries	22,854.00		22,854.00	0.00
	Expenses	1,760.00		1,622.76	137.24
	Expenses C/F	42.46		20.99	21.47
3000	Sudbury Schools				
	Total Appropriation	13,217,482.00		11,941,728.86	1,275,753.14
	Carried Forward	1,042,907.95		1,013,921.66	28,986.29

Account Number	Title	Appropriation FY97	Transfers	Expenditures FY97	Ending Balance
3010	Lincoln/Sud Reg HS	8,115,051.00		8,115,050.19	0.81
3020	Minuteman Tech	364,195.00	(11,356.00)	352,839.00	0.00
4100	Engineering				
	Salaries	239,743.00		239,647.52	95.48
	Expense	11,400.00		11,324.59	75.41
	Capital Expense	13,100.00		13,100.00	0.00
	Expenses C/F	1,907.58		1,907.58	0.00
	Prior Year Articles	75.06		0.00	75.06
4200	Highway Dept				
	Salaries	627,503.00	19,010.00	646,513.00	0.00
	Expenses	556,031.00		547,021.18	9,009.82
	Capital Expense	35,000.00		35,000.00	0.00
	Expenses C/F	9,595.20		9,595.20	0.00
	Prior Year Articles	59,519.85		12,822.67	46,697.18
4210	Snow & Ice				
	Salaries	43,870.00		73,249.12	(29,379.12)
	Expenses	96,761.00		166,392.16	(69,631.16)
4300	Landfill				
	Salaries	144,715.00		144,357.45	357.55
	Expenses	334,480.00		202,279.64	132,200.36
	Expenses C/F	26,069.62		26,069.62	0.00
5100	Board Of Health				
	Salaries	135,149.00		135,148.78	0.22
	Expenses	96,200.00	10,000.00	105,792.11	407.89
	Expenses C/F	3,424.04		3,424.00	0.04
5410	Council On Aging				
	Salaries	68,347.00		68,347.00	0.00
	Expenses	17,000.00		16,805.84	194.16
	Expenses C/F	54.94		54.94	0.00
5420	Youth Commission				
	Expenses	1,600.00		1,600.00	0.00
5430	Veterans Services				
	Salaries	6,386.00		6,386.00	0.00
	Expenses	3,500.00		681.95	2,818.05
	Expenses C/F	2,545.71		678.44	1,867.27

Account Number	Title	Appropriation FY97	Transfers	Expenditures FY97	Ending Balance
6100	Library				
	Salaries	356,056.00	3,334.00	359,345.40	44.60
	Expenses	128,528.00	2,000.00	130,525.53	2.47
	Prior Year Articles	20.20		0.00	20.20
6200	Park & Recreation				
	Salaries	170,669.00		170,656.89	12.11
	Expenses	14,790.00		14,613.93	176.07
6210	Atkinson Pool				
	Salaries	172,257.00		172,243.44	13.56
	Expenses	117,725.00		116,587.50	1,137.50
	Capital Expense	8,000.00		7,848.04	151.96
	Expenses C/F	436.50		436.50	0.00
6500	Historical Comm				
	Expenses	1,500.00		1,497.04	2.96
6510	Historic Districts Comm				
	Salaries	704.00		430.93	273.07
	Expenses	235.00		131.65	103.35
6700	Cable TV Committee				
	Expenses	800.00		81.43	718.57
7100	Debt Service	2,028,005.00	(200,000.00)	1,695,582.89	132,422.11
9000	Employee Benefits				
	Expenses	2,933,945.00	(45,658.08)	2,713,154.40	175,132.52
	Expenses C/F	230,372.66	0.00	223,799.74	6,572.92
9250	Operations Expense	218,500.00	6,773.00	210,367.41	14,905.59
	Expenses C/F	23,058.45		13,526.95	9,531.50
9500	Transfer Accounts				
	Reserve Fund	100,000.00	(98,988.11)		1,011.89
	Salary Adjustment	912,530.00	(912,530.00)		0.00

SCHEDULE OF UNEXPENDED APPROPRIATION BALANCES CARRIED FORWARD TO 1998

Accounting	12,460.56
Assessors	1,670.00
Atkinson Pool	1,058.00
Budget/Personnel	200.00
Building	16,333.74
Cable TV	718.57
Conservation	16,297.37
Council on Aging	155.00
Fire	1,793.40
General Operations	1,228.11
Health Insurance	15,614.00
Highway	5,842.35
Historic Districts	16.00
Landfill	35,000.00
Law	23,594.17
Liability Insurance	130.00
Planning	2,292.39
Police	12,148.00
Records Preservation	2,000.00
Recreation	141.00
Schools	1,246,564.00
Selectmen	2,269.00
Town Clerk	8,004.59
Town Meeting	9,366.45
Treas/Collector	163,030.92
Veterans Services	4,685.32
	1,582,612.94

SCHEDULE OF REVENUES

	Budget	Actual	Variances Favorable (Unfavorable)
Real Estate and Personal Property taxes, Net of Reserve for Abatements	28,440,904	28,905,285	464,381
Excise Taxes	1,502,000	1,760,336	258,336
Intergovernmental	2,963,979	3,033,122	69,143
Departmental and Other	898,000	851,964	(46,036)
Investment Income	300,000	346,680	46,680
TOTAL REVENUES	34,104,883	34,897,387	792,504

Information Systems

The Information Systems Department was created in 1997. The goal of the Information Systems Department is to achieve gains in town-wide productivity by streamlining technology, implementing computer networks and long-term planning. Computing productivity will be increased by training all departments to use the Town's computer capabilities and share information over the computer network (to avoid duplication). Computer equipment will be replaced and/or repaired as needed to maintain standards.

In 1997, the following steps were taken to reach these goals.

1. All Town offices were surveyed for computing capability needs in November, 1997. A Town computer inventory was also conducted in November. Each Town Department completed a computing needs assessment and prepared a technology improvement budget. Based on the needs assessment and technology budgets, the distribution of computers and terminals for Fiscal Year 1997 and the planned distribution for Fiscal Year 1998 are illustrated in the table below.

Computer/Terminal	FY 1997	FY 1998
Pentium 266-300	0%	44%
Pentium 166 - 200	14%	13%
Pentium 120-133	10%	9%
Pentium 66 - 100	8%	10%
Intel 486	30%	16%
XT 386	15%	4%
Terminals	6%	4%
Without computers	17%	0%

2. The Computer Advisory Committee set software standards for basic office systems, database management, electronic mail, scheduling and Internet browser. The Information Systems Department is working with Town Departments to bring all systems into conformance with the standards.
3. At the November Special Town Meeting, funds were allocated to the Information Systems Department and funds for other departments were allocated by transfers between accounts to begin a phased implementation of the Information Technology Plan.
4. The majority of computer upgrades will be placed in the Flynn building, Loring Parsonage and the Fairbank Community Center to take advantage of the existing and planned Local Area Networks in these facilities. By June, 1998 a fiber link between the Flynn and Noyes buildings will expand network access to Town staff located in these buildings with staff at the Fairbank Community Center. A T1 speed line will connect Noyes to the Wide Area Network and provide electronic mail capability and Internet access to town employees.
5. The surplus Intel 486 and XT 386 computers will be used to equip a Computer Training Laboratory. The training will increase the productivity of the Town staff as they employ the standardized software applications recommended by the Computer Advisory Committee.

6. The Fairbank Community Center will be wired to add the Recreation Department and the Senior Center to the Town network. The file server hardware and software will be upgraded to increase staff productivity.
7. The *Sudbury Town Crier* and *TAB* will host the Sudbury Web site containing Town information. The Web site's capability will be expanded to include downloading forms, posting meeting schedules and minutes, listing office telephone numbers, displaying electronic mail addresses and other useful information. An internal Internet will also be established, allowing any town office access to bulletin boards, staff directories, calendar of events, town policies, a technology help desk, job postings, forms, electronic mail and other pertinent information.
8. The development of an information system partnership with the Sudbury school systems (Kindergarten - LS High School) is extremely important. The school systems will be included in network planning and discussions. Resident involvement is another crucial area, especially considering the high level of technical expertise in our community. This will be accomplished by establishing a technology board, or similar communication method.
9. We must work with other towns on cooperative projects and cost sharing by collaboration. Opportunities to link with the state network will also allow Sudbury, along with other towns, to expand technological and information bases.
10. Our databases will be designed for departmental linkage and ease of use. For example, the Town Clerk's census database could be utilized to generate tax letters, information and statistics for the assessor's office, etc. The goal is to eliminate duplication of information by providing thorough database linkage.

As stated in the beginning of this summary, the implementation of consistent database standards, streamlining of computer usage and database linkage, and collaboration with other towns and the State network will enhance our own technology and bring Sudbury into the forefront of future technological developments. By taking advantage of shared opportunities, continuing the maintenance and development of high technology standards, and bringing computers to an ever-widening user base, we will achieve our goals.

Board Of Assessors

The membership of the Board changed during the year with the addition of Trevor Haydon who was appointed to complete the term of Assessor William Keller. Mr. Keller was elected to the Planning Board in March of 1997. David Berry, who was appointed in 1996 to fill a vacancy, was elected to the Board in March of 1997. Joseph Nugent, who was elected to the Board in March of 1996, was elected Chairman of the Board.

The office staff also changed this year as well with the departure of Assistant Assessor Mary Walsh after 27 years in the Assessors office. Cynthia Gerry, also a long time em-

ployee, was appointed as the Assistant Assessor and Tracey Lyon was hired to fill the Data Processing Clerk position left open by Cynthia Gerry. A newly created part-time position of Data Collector was filled by David Tucker. The Data Collection position will help the Board maintain accurate and up-to-date assessments by keeping up with the ongoing surge in residential development and the cyclical re-inspection of all properties over a ten-year period.

**Board of Assessors
Recapitulation
Fiscal 1997**

Appropriations	\$36,246,050.00
Debt & Interest Charges	10,002.00
Final Court judgments	76,581.00
Cherry Sheet Offsets	256,039.00
Snow & Ice Deficit	273,095.00
Other	4,000.00
State & County Charges	400,110.00
Overlay of Current Year	<u>229,681.85</u>
Total Amount To Be Raised:	<u>\$37,495,558.85</u>
Est. Receipts from Cherry Sheet	3,218,846.00
Prior Year Overestimates	1,172.00
Local Estimated Receipts	2,700,000.00
Enterprise Funds	847,966.00
Free Cash	993,696.00
Other Available Funds	<u>\$1,063,293.00</u>
Total Estimated Receipts and Revenue From Other Sources	<u>\$8,824,973.00</u>
Net amount to be raised (tax levy)	\$28,670,585.85
Total Valuation Real and Personal Property	\$1,733,875,500

Tax rates per Thousand: Residential = \$16.04
Commercial = \$23.14



By Brendon Piper, 2nd grade, Noyes School

Finance Committee

*Logo designed by: Amie Silva
Minuteman Science & Technology High School*



The nine member Finance Committee is appointed by the Town Moderator, for a three-year term. Three new members start each year after the completion of the annual town meeting in April. The committee's charter is to make recommendations to the Annual Town Meeting for a non-override operating budget and to consider and make recommendations to the town on all other matters that have direct or indirect financial implications on the Town. The committee operates with liaisons to each of the Town's major departments as well as to the Investment Priority Committee and the Strategic Planning Committee.

During the first half of 1997, the committee reviewed requests for the 1998 budget year and after significant evaluation, recommended to the Annual Town Meeting a non-override budget of \$36,883,034. Voters approved the budget unanimously. This represented a 4% spending increase over the previous year.

All the Town's labor contracts expired at the of June, 1997. The settlements were not completed in time for budgeting so adjustments and redirection of funds had to occur in July, after the start of the new fiscal year to accommodate the new agreements within the Proposition 2 1/2 limits. More than \$53 million in new capital spending requests consumed significant Finance Committee time and culminated in a Special Town Meeting to receive citizen endorsement. These were approved and approximately \$43 million of these projects were later approved by voters at a general election. These were primarily for new and renovated schools to accommodate the Town's significant population increase.

During the second half of 1997, the committee worked with administrators from Sudbury Public Schools, Lincoln-Sudbury Regional High School, and the Town to accommodate new personnel and set new directions for the 1999 budget year. In addition, there was another Special Town Meeting which approved the various budget adjustments mentioned above as well as the purchase of 19+ acres of open space for approximately \$3.2 million. The committee, the Town, and Schools are working together to understand the future financial impact of Sudbury's significant growth. Additional sources of revenue will need to be realized as nearly 80% of the Town's revenue comes from personal property taxes which can only rise 2 1/2 % without an override from the voters. Finally, the committee met several times with the Town's auditors to ensure appropriate changes have been made and adequate internal controls were implemented to accommodate the Town Manager form of government.

EDUCATION

Sudbury Public Schools

This past year has been challenging and exciting for the Sudbury Public Schools. Enrollment in the past three years has increased from 2,180 students in October of 1994 to 2,551 in October of 1997. The Nixon School is at capacity and is using portable space to house two classrooms. The Haynes School also has two portable classroom spaces in place this year. With an anticipated increase of approximately seventy students to the Curtis Middle School next year, there will need to be additional portable spaces for that location next year as well.

Annual Town Meeting

Faced with the ever increasing enrollment figures and schools that are already at or beyond capacity, the School Committee and Superintendent presented the Town with a long range plan to meet the future space needs for the Sudbury Public Schools. At a special Town Meeting in March, meeting members overwhelmingly voted support for a \$43 million debt exemption. Although the first town-wide vote resulted in a narrow defeat of a bundled debt exemption for town-wide projects, a second public vote after the Annual Town Meeting resulted in a favorable vote for the school projects.

The plan calls for an expansion and complete renovation of the Curtis Middle School.

The project will add approximately 55,000 square feet to the existing structure of 117,000 square feet. The present facility will be renovated to "as new" condition. The new addition and renovation to Curtis, once completed, will accommodate approximately 1,150 students. Likewise, the Haynes Elementary School will have an addition (approximately 20,000 square feet) as well as a complete renovation of the existing structure. The present Loring School site will host a new two-story building to house as many as 600 elementary school students.

The final phasing of these projects will include an expansion of the kindergarten classrooms at Noyes, so that they will meet the new state guidelines and be consistent with the other elementary schools in Sudbury, as well as an expansion of the library. Both the Noyes and Nixon Schools will receive technology updates to make them comparable with all other schools in town.

The Permanent Building Committee, representatives of the School Committee and the administration have been meeting weekly with architects from the two firms selected for these building projects, Drummey, Rosane, Anderson, Inc. (DRA) and The Design Partnership of Cambridge (TDPC). Construction is scheduled to begin in the Spring and early Summer of 1998 at the Curtis, Haynes and Loring schools.

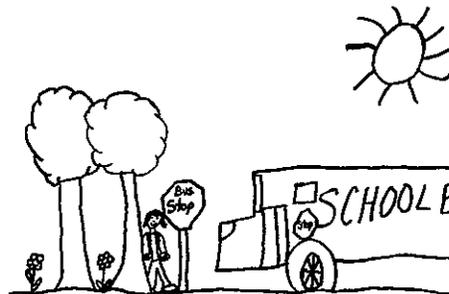
Operating Budget

The Annual Town Meeting voted a budget presented by the School Committee which enables the schools to maintain class sizes at existing levels. Four classroom teachers were added to the elementary schools and two to the middle school. In addition, fractional positions were added to art, music, physical education and library services. French and Spanish are now taught to students in grade six as well as grades seven and eight. In each of the schools, students have opportunities to engage in activities that supplement the academic programs. Some of these activities in the Middle School include Student Council, Science Olympiad, Odyssey of the Mind, a literary magazine publication, yearbook and intramural and interscholastic sports. Elementary schools also offer after school enrichment activities including an independent world language program in French and Spanish, and Odyssey of the Mind, a program centered on creative problem solving and teamwork.

Curriculum Review

Curriculum committees, designated as Research and Design Teams, were established in each of the seven curriculum framework areas developed by the State of Massachusetts. These teacher-based teams are reviewing Sudbury's present curricula and aligning our learning standards with the Massachusetts Frameworks. The Mathematics Research and Design Team completed their efforts for the start of the 1997 school year. Science and Technology Education are scheduled to be completed for teacher review by year end. The English/Language Arts Team will complete their work by the Spring of 1998, while the History/Social Science Team have targeted a major effort during the Summer of 1998.

Each Research and Design Team is striving to develop a current curriculum that establishes learning outcomes for students in the areas of Mathematics, Science & Technology Education, English/Language Arts, History/Social Science, World Languages, Health and the Arts. The learning outcomes are designed to complement each school's effort to achieve our mission for the children of Sudbury - to reach their intellectual and personal potential.



*"Waiting for the Bus" by Stina McKenna, Grade 4,
Josiah Haynes School*

Test Results

A next step in the development process will be the establishment of a comprehensive monitoring and assessment system for all students. This assessment system will include the evaluation of student work, performance based assessment, teacher designed assessment and formal State and achievement testing. During the course of this past year, third grade students participated in state mandated testing in the area of Reading. The results of the Iowa Test of Basic Skills indicate that the average score for our district was equal to or higher than eighty percent of the students in the national norm group. In addition, student performance was ranked in four categories: Pre-Reader, Basic Reader, Proficient Reader, and Advanced Reader. Eighty-seven percent of our third grade students scored beyond the basic reading level into the Proficient and Advanced Reader categories. This percentage compares with the sixty-seven percent of all third grade students statewide who exceeded the standard of basic reader.

Students in grades five and seven completed the Metropolitan Achievement Tests in Reading, Mathematics and Language. On the total battery, the median score of Sudbury students was at the eighty-sixth percentile compared to national norms, and at the eighty-fifth percentile when compared to suburban norms. Seventh graders performed similarly, scoring at the eighty-seventh percentile compared to national norms, and at the eighty-sixth percentile compared to suburban norms.

Grants

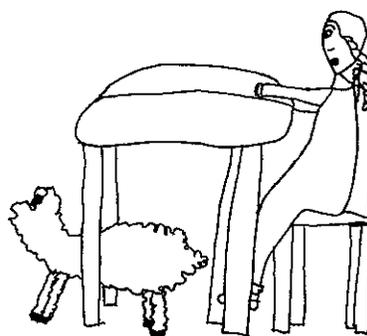
During the course of the past year, the Sudbury School Department has been aggressive in seeking financial support in the form of grant awards. Grants received from the Federal Government include the Title VI and Eisenhower grants which focus on staff development efforts. A new grant allocation in the amount of \$10,557, Special Education: Supporting Access to the Curriculum, was awarded to our district. These funds will be used to support training efforts for both regular education and special education staff in the area of effective teaching practices. A second focus of the grant will be to develop assessment practices that support our learning outcomes based curricula. Finally, an Early Childhood State Grant entitled: Community Partnerships for Children, was awarded. It targets quality and affordable daycare for working families, training, and parent education. Sudbury Public Schools received \$37,342 for this effort.

As a result of a competitive state grant written by the Superintendent of Schools, the district received \$118,000 additional revenue. These funds were allocated for lease of a portable classroom, purchase of software site licenses for technology use, and purchase of science and mathematics materials. Additional Chapter 70 and one time health savings from the Town in the amount of \$206,000 was voted at the fall special Town Meeting. These funds will be used to purchase two new vans for transporting students, repair of the Noyes Elementary School roof, and funding for an additional

first grade teacher needed at Noyes and for reading support in the elementary schools and curricula materials.

Retirements and Resignations

This past year we hired two new Central Office administrators. Maxine Yarbrough, the Director of METCO Services, retired after 18 years in that position. Deborah Dorman is the new Director. Mrs. Dorman had previously been employed in the METCO program in Wayland and recently completed her law degree. After the resignation of Mrs. Patricia Hamblen to stay at home to raise her family, Mr. Paul Funk was hired as the new Director of Business and Finance. Mr. Funk had served as Assistant Superintendent for Business and Finance for the past six years in the city of Woburn. We are grateful for the many years of dedicated service provided by Maxine and the exceptional organization that Patricia provided to our business and financial operations.



"Mary and her Lamb" by Karen Howard, grade 4, Nixon School

Lincoln-Sudbury Regional High School

Superintendent/Principal's Report

Lincoln-Sudbury Regional High School (L-S) continues to maintain its reputation as one of the premier public high schools in the nation. In a recent survey of parents, an overwhelming majority expressed satisfaction with the services that the school provides students.

In recent years, various changes and programs have been introduced at the school. A schedule of longer blocks for class meeting times is now fully integrated into the school's schedule, as is a community service requirement. The State's mandate on Time and Learning has resulted in 9th, 10th, and 11th grade students taking a full schedule of courses, and 12th grade students enrolling in six courses.

Toward the end of the year, L-S began focusing on the upcoming 10 year NEASC accreditation process, which calls for a full year of self-assessment, followed by a three day visit to the school by an outside assessment team. In preparation for the process, the faculty and School Committee ac-

cepted a Statement of Purpose, the first paragraph of which serves as a summation of Lincoln-Sudbury High School's mission:

"Since its founding in 1954, Lincoln-Sudbury Regional High School has viewed itself as 'a different kind of place' – a place that not only tolerates but truly values diversity in style and substance. This quality manifests itself in the academic program and in the general atmosphere of the school, and may best be seen in the respectful and warm relationships between students and adults, the high degree of autonomy for and participation by the faculty in decisions, and a school culture marked by commitment to innovation and experimentation."

**Distribution of Pupils Attending Regional High School
as of October 1, 1996**

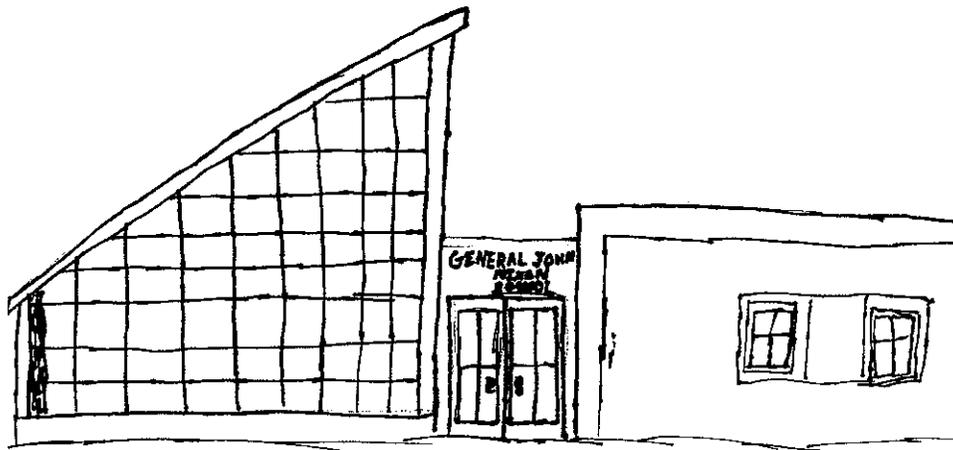
	1993	1994	1995	1996	1997
Lincoln	102	109	124	141	163
Sudbury	704	691	721	756	808
METCO	71	68	75	79	72
Other (Tuition)	18	19	19	20	21
Total	895	887	939	996	1,064
Boys	427	434	468	518	536
Girls	468	453	471	478	528
Total	895	887	939	996	1,064
9th Grade	227	226	268	253	289
10th Grade	228	234	229	274	265
11th Grade	226	226	232	237	280
12th Grade	214	201	210	232	230
Total	895	887	939	996	1,064
Tuition Pupils Attending Other Schools	18	24	25	28	30



"L-S Warriors" by Nick Pereira, grade 2, Nixon School

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL PLACEMENT OF THE LAST FIVE GRADUATING CLASSES

	Class of 1993		Class of 1994		Class of 1995		Class of 1996		Class of 1997	
Four-Year College	191	90%	188	85%	182	87.1%	185	90.24%	187	87.38%
Jr. & Comm. Colleges	10	5%	13	6%	9	4.3%	2	.98%	7	3.27%
Prep. Post Grad. Schs.	1	1%	4	2%	7	3.3%	5	2.43%	3	1.40
Spec. Tech Schools	0	0%	2	1%	1	5%	0	0	5	2.33
All Post Secondary Education Total	202	96%	207	94%	199	95.2%	192	93.6%	202	94.39
				Other						
Employed	5	2%	12	5%	9	4.3%	11	5.36%	8	3.73
Military	0	0	1	1%	0	0	1	.5%	2	.093%
Misc.	4	2%	0	0	1	.5%	1	.5%	2	.093%
Total	9	4%	13	6%	10	4.8%	13	6.4%	12	5.6%
Total Placements	211	100%	220	100%	209	100%	205	100%	214	100.00%



"Nixon School" by Yakov Rabinovich, grade 5

Class of 1997

Christopher Wilson Adams	Scott Matthew Devine	Adam Kneeland
Leslie T. Allen	Robert Devlin	Owen Michael Knox, Jr.
Sara Alterman	Jennifer Marie DiNardo	Mekhala Mariam Koshy
Rebecca Anderson	Jeffrey Joseph Donlon	Alexander R. Kramer
Karthik Arumugham	Jason Doppelt	Paul Joseph Krezanoski
Jaimie Elizabeth Atlas	Joshua Eric Drawas	John Paul LaCava
Jonathan Brock Bagby	Jennifer DuBois	Korrey D. Lacey-Buggs
Jana Baumer	Lisa Marie Dujon	Catharine Florence Landrigan
James Becker	Benjamin Joseph Eckstein	Daniel Lee
Drew Richard Bedard	Matthew Edwards	Pitak Leelaphisut
* Gretchen Haley Bell	Kristin Ehrlich	Kathryn E. Levine
Meredith Berkel	David Emery	Keatrina C. Lezama
Thomas Biggins	Jennifer L. Ey	* Kristin Hargrave Loos
James Kevin Binder	Lauren Marie Falivena	Robbie Lordi
Keith Wesley Blades	Caleb Farry	Sarah Love
* Angela K. Bognanno	Meghan Molloy Fitzgerald	Cristina Luis
* Melissa Bowman	Robert Fitzgerald	Lily Woolsey MacLean
Lesley A. Boyce	Michael Snookey Flanagan	Eric Magazu
Alejandro Saint-James Brain	Courtney Collins Flynn	Elizabeth Ann Marshall
Greta Bramberg	Jason Freedman	Dayna Martin
Johnathan M. Bray	Melissa Leigh Friedman	Andrea Masiello
Julie Catherine Brewer	Mark Garabedian	Jonathan Robert Mattson
Martin Briggs	Kristen Gaynor	Katherine Elizabeth McCarthy
Eli Broverman	Jim Genece	Donald Edward McCartney
Edmund F. Brown	Rebecca Gennaro	John McGregor
Hugo Brown	# William Kenneth Gienapp	Abigail McHugh
Meg Elizabeth Brown	Michael Gruol	Michael McMahan
Thadine L. Brown	Daniel A. Gutheim	Katy Ann McNulty
Elizabeth Jean Buonamico	Jessie Haigh	Todd Morneau
Allyson Burke	Jeffrey William Hamilton	Meghann Marie Mulherin
Andrew Burns	* Margaret Harty	Christopher Mullin
Jovan A. Burts	Jennifer Heywood	Alexander Mummolo
Geoffrey Bush	* Laura Cathryn High	Jasmine Murdy
Elizabeth Cala	Marisa Hines	Melissa Murphy
Monica Lianne Campbell	Amy Hitz	Michael Murphy
Louis Cannistraro	Amy Elizabeth Hodder	Attania Tasheena Athonia Murriell
Stephen Carlton	* Bowen DeNormandie Holden	Amy Mushnick
Catherine Carvelli	* Ari B. Holtzblatt	Amanda Newton
Allison Francesca Castino	Daniel Howell	David Noland
William Coffeen	Damon Hughes	Peter Francis O'Donnell
* Catherine Cogley	* Michael Ding-Jay Hwang	* Amy C. Offner
Scott Alton Collins	* Miranda Ip	Karl R. Oliszcak
Ann-Elizabeth Von Brincken Conover	Jonas A. Jackson	Joseph Onorato
Tia Monét Cottrell	Brian Jennings	Lee Erica Byron Palmer
Jason Cox	* Kirstin Johnson	Bradford Parrish
Tim Creter	* Michelle Evelyn-Solange Jost	* Nyssa Patten
Ross Crowley	Morgan Kaplan	* Mark Pedulla
Phillip Roy Cryan	Jennifer Marie Karman	Christopher Peterson
* Caitlin Cusack	Ethan Karol	Adam Piece
Kristine D'Antonio	Emily Rose Kearney	Linnaea Anne Preissler
Christen DaCosta	Kristen Scott Keene	William Thomas Prendergast
Earl Daniels	Kyla Susan Kenney	Nicholas P. Priest
Thomas DeBenedictus	Yekaterina Khaskin	Dawn C. Provost
Katherine DeRusha	Johnnie Kindell, Jr.	Kevin Quinn
Thomas DeSisto	Stephen J. Kirk	*# Timothy Ragonis
Nicholas Degnan	* Jennifer Leigh Kittay	Revital Reichler
Megha Samir Desai	* Tyler Knauer	Kamla Reid

Andrea Rice
Mary Risley
Seth Rocco
Anna Katherine Griesinger Rollins
Kimball L. Roundy
Stephanie Russell
* Kevin Ryan
Zachary J. Sabel
* Linsay Sacknoff
Sylvie-Anne Salomon
Lauren J. Saxton
Leila Mohammed Sayess
Devon Mathias Schudy
Matthew Schuler
Justine Schwartz
Julian Schweizer
Amy Melissa Seligman
John-David Sergi
Kiran Setty

Sarah E. Shear
Sandee Shulkin
Anna Shuman
* Olga Shurchkov
Nathan Smith
Raymond Smith, Jr.
Matthew Harry Solar
Sarah E. Specht
Carl Steinbach
Valerie Stevens
Jeremy Strong
* Laura Ann Strong
Tobias Sugar
David Andrew Terrell
Sky Joy Thorring
Melissa A. Tuohey
Sarah S. Tuxbury
John S. Urban, Jr.
* Collin Vataha

Koppel Verma
Rachel Beth Verni
Nicholas Vitale
David Vizzini
Lisa Votano
Christine Anne Walsh
Kendall J. Westbrook
Megan Whippen
Adam Widett
Micheleen Wilcox
* Jessica Williamson
Sean Winbourne
* Christopher Wolfe
Jaren Ravin Yaffe
Yuri V. Yoffe

* Cum Laude Society
Honors in History



"Red-Shouldered Hawk" by Justin Kieffer, L-S Regional H.S.

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
TREASURER'S REPORT
JULY 1, 1996 - JUNE 30, 1997**

Prepared by: Pauline M. Paste, Business Manager/Treasurer

TOTAL CASH BALANCE JULY 1, 1996 **1,757,996.38**

DISTRICT FUND

DISTRICT FUND CASH BALANCE JULY 1, 1996 **1,208,882.86**

RECEIPTS:

OPERATING ACCOUNTS

Sudbury Assessment	8,115,050.19	
Lincoln Assessment	1,338,197.72	

TOTAL ASSESSMENTS	9,453,247.91	9,453,247.91
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Chapter 70	1,428,002.00	
Transportation Aid	160,372.00	

TOTAL STATE AID	1,588,374.00	1,588,374.00
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ANTICIPATED RECEIPTS	153,068.50	153,068.50
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Miscellaneous Income	164,211.48	
Petty Cash Refund	1,000.00	
Stabilization	47,469.13	
FY '97 Encumbrance	30,000.00	
Tailings	124.00	

TOTAL SUNDRY INCOME	242,804.61	242,804.61
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TOTAL OPERATING RECEIPTS	11,437,495.02	11,437,495.02
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STUDENT ACTIVITY FUND	112,740.97	112,740.97
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DEDUCTION ACCOUNTS:

Federal Withholding Tax	916,005.18	
MA Withholding Tax	383,713.74	
Federal Withholding Tax FICA	51,501.97	
Health Insurance	195,506.24	
MA Teachers' Retirement	385,734.58	
Middlesex County Retirement	117,978.33	
Disability Insurance	41,443.47	
Tax Sheltered Annuities	353,946.79	
Credit Union	384,658.89	
L-S Teachers' Association	35,500.90	
Deferred Compensation	17,568.77	
Section 125, Flexible Spending Plans	60,668.31	
United Way	872.00	

TOTAL DEDUCTION RECEIPTS	2,945,099.17	2,945,099.17
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TOTAL DISTRICT FUND RECEIPTS	14,495,335.16	14,495,335.16
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TOTAL DISTRICT FUND INCOME	15,704,218.02	15,704,218.02
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DISBURSEMENTS:

OPERATING ACCOUNTS

Operating Budget	10,494,801.93	
Equipment Budget	169,011.39	
Capital Projects	117,403.09	
Debt Service - principal	225,000.00	
Debt Service - interest	53,500.00	

TOTAL BUDGET DISBURSEMENTS	11,059,716.41	11,059,716.41
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PETTY CASH ADVANCE	1,000.00	1,000.00
EXCESS & DEFICIENCY FUND	0.00	0.00
TAILINGS	0.00	0.00
DEDUCTION ACCOUNTS:		
Federal Withholding Tax	916,005.18	
MA Withholding Tax	383,713.74	
Federal Withholding Tax FICA	51,501.97	
Health Insurance	190,010.24	
MA Teachers' Retirement	385,734.58	
Middlesex County Retirement	117,978.33	
Disability Insurance	36,638.80	
Tax Sheltered Annuities	353,946.79	
Credit Union	384,658.89	
L-S Teachers' Association	35,473.50	
Deferred Compensation	17,568.77	
Section 125, Flexible Spending Plans	60,668.31	
United Way	872.00	
TOTAL DEDUCTION DISBURSEMENTS		<u>2,934,771.10</u>
TOTAL DISTRICT FUND DISBURSEMENTS		<u>13,995,487.51</u>
CASH BALANCE DISTRICT FUND JUNE 30, 1997		1,595,989.54
CASH BALANCE STUDENT ACTIVITY FUND		112,740.97
CASH BALANCE REVOLVING ACCOUNTS ON JUNE 30, 1997		664,825.74
TOTAL CASH BALANCE JUNE 30, 1997		<u>2,373,556.25</u>

Outstanding Debt

School Bonds
(final payment 08/15/03, 3.77% interest) 1,355,000.00

Excess & Deficiency Fund

Cash Balance July 1, 1996 280,169.50
Approved Transfer 100,000.00
Disbursements 0.00
Cash Balance, June 30, 1997 380,169.50

Stabilization Fund

Voted establishment spring town meeting 1992 0.00
Cash Balance July 1, 1996 12,048.55
FY '97 Funding 45,675.00
Interest Income 1,794.13
Cash Balance, June 30, 1997 59,517.68

Miscellaneous Income

Interest Income 129,010.93
Misc. Refunds & Telephone Reimbursements 35,200.55
164,211.48

Anticipated Receipts

Athletic User Fees 97,741.00
Athletic Gate Receipts 4,000.00
Building Rental 16,327.50
Medicaid 25,000.00
Tuition 10,000.00
153,068.50

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
BALANCE SHEET
JUNE 30, 1997**

Assets

BankBoston Depository 1,026,865.00
BankBoston Checking 97,282.42
BankBoston Payroll 496,077.36
BankBoston Student Activities 112,740.97
MMDT 532,875.56
MMDT 25,507.28
Boston Safe 59,517.68
Boston Safe 156,774.84
Boston Safe (134,084.86)
2,373,556.25

Liabilities & Reserves

Surplus Revenue (Reserved for Assessments) 1,076,306.77
Excess & Deficiency 380,169.50
Stabilization Revenue 59,517.68
Tailings 1,959.28
FY '97 Encumbrance 30,000.00
Disability Insurance 8,552.52
Health Insurance 39,483.79
Adult Education 3,069.83

Athletics	11,269.36
Building Use	24,230.03
Cafeteria	86,118.74
Capital Outlay	11,809.11
Computer Contract	3,003.73
Damage to School Property	(546.26)
Donations	44,882.92
Ed Reform Study Groups - FY '97	3,000.00
Fitness Center User Fees	2,863.00
Kirshner Artist Fund	25,507.28
Library Copy Machine	6,475.80
Lost Books	14,706.43
Medical Claims Trust Fund	156,774.84
Medicaid	71,234.00
METCO Grant - FY '97	3,408.75
Nursery School	26,870.66
Student Activities	112,740.97
Tuition	170,147.52
	<u>2,373,556.25</u>

ANNUAL REGIONAL DISTRICT ELECTION

The Regional District Election was held in conjunction with the elections in Lincoln and Sudbury on Monday, March 31, 1997 and certifications of the results were received from Nancy J. Zuelke, Town Clerk of Lincoln and Kathleen D. Middleton, Assistant Town Clerk of Sudbury, as follows:

	Lincoln	Sudbury	Total
For two 3-year terms:			
Charles Schwager	352	2351	2,703
Andrew M. Schwarz	319	2389	2,708
Write-Ins	4	18	22
Blanks	567	2930	3,497
Total	1,242	7,688	8,930

Respectfully submitted,

Maryellen Gallagher
District Clerk
April 28, 1997

Lincoln-Sudbury Regional High School District Committee

L-S celebrated its 40th birthday with a "hug of the school" by all students, the unveiling of its past, and the induction of Virginia Kirshner, Philip Lewis, William Maloney, Raymond Martin, and Henry Morgan to the Wall of Recognition. A motto was chosen for the school: "Think for yourselves, but think of others". Professor Sarah Lawrence Lightfoot was the first speaker in the Matthew King speaker series.

We predict that our student population will grow 6-10% a year for the foreseeable future. Our student population increased by 52 students to a total of 1,064. We foresee that the current building is of adequate size to house these population increases for the next five years. Space that has been rented is being reclaimed as the need for more classrooms continues to grow. The building is in good shape, and Jim Keith's in-house maintenance crew allows L-S to economically perform construction and repair projects.

The only large future term project is the renovation of Rogers Theatre. The electricity, sound, lighting, seats, curtain rigging, etc. are all part of the original building and are 40 years old. Lincoln's Town Meeting and electorate supported the project; however, while Town Meeting supported the project it was defeated at the polls. A study committee is drawing up plans for a less expensive Rogers Theatre reconstruction plan.

Superintendent/Principal Dr. John Ritchie completed his first year at Lincoln-Sudbury. Students, faculty, and the School Committee were all enthusiastic about his performance. Dr. Ritchie, the administrators, and the faculty all have new 3 year contracts negotiated by the School Committee.

Andy Schwarz and Chuck Schwager were elected to their first terms of the Lincoln-Sudbury School Committee. They replaced Sarah Holden and Bill Hewins who each gave nine years of productive service to the School. Donna Coutu resigned her committee seat after two years of enthusiastic and dedicated service; she was replaced by Sharl Heller.

Lincoln-Sudbury students continue to matriculate into America's best colleges, with 95% of seniors going to college. Feedback from students, former students, and parents all give high marks to Lincoln-Sudbury in preparing its students for their futures.

Faculty, administrators, and the school committee continue to work together to review curriculum and to help individual students prepare for the future. Part of this preparation is academic and part of it is helping students to become autonomous decision makers who make good life decisions for good reasons. The School Committee periodically visits the school and the feeling is always one of trust and caring between the students and the adults. Lincoln-Sudbury is a very different kind of place.

Lincoln-Sudbury Scholarship Fund, Inc.

The Lincoln-Sudbury Scholarship Fund was established in 1988 and provides scholarships to Lincoln-Sudbury Regional High School senior class members based on academic performance, financial need, and community service. In June 1997, the Fund awarded \$18,000, consisting of nine \$2,000 scholarships payable over two years, based on these criteria. The Fund also administers scholarships created by specific donors as memorials or according to their established criteria and awarded \$24,350 to another 17 Class of 1997 seniors. These donors specify the terms of the endowed scholarship and may emphasize a particular quality or talent in the candidate of choice.

Last year, the fair market value of our net assets surpassed \$1 million for the first time. This was accomplished through the generosity of Lincoln and Sudbury residents; the support of the business community that includes Chiswick Trading, Middlesex Savings Bank, and Raytheon; and the help of The Sudbury Foundation Matching Funds Grant of \$250,000. Unfortunately, the cost of college education continues to increase, diminishing the value of our \$2,000 award. Therefore, our goal is to continue to grow our net assets to \$2 million by the Year 2000 and increase the amount of scholarships awarded. Beginning in 1998, the Fund will make scholarship awards of \$4,000 payable over four years and increase the majority of administered scholarship awards to \$2,000. Substantially, all scholarships are funded from net investment earnings with additional scholarships solicited from businesses.

Lincoln-Sudbury Scholarship Fund Scholarships

(Total Awarded \$18,000)

Angela Bognanno	Jennifer DuBois	Paul Krezanoski
Melissa Bowman	Emily Kearney	Keatrina Lezama
Catherine Carvelli	Kyla Kenney	Sylvie Salomon

Lincoln-Sudbury Scholarship Fund

Administered Scholarships

(Total Awarded \$24,350)

Miranda Ip	Bramwell B. Arnold Science Award
Caitlin Cusack	Sheryl Dakss Scholarship
Lily MacLean	Malcolm L. and Eleanor L. Donaldson Scholarship
Margaret Harty	Franks Heys Memorial Scholarship
Christopher Wolfe	John R. Kirshner Memorial History Scholarship
Ari Holtzblatt	Virginia K. Kirshner Memorial Scholarship
Amy Mushnick	Ravi Shankar Hoskere Memorial Scholarship
Louis Cannistraro	Massport Scholarship
Sarah Tuxbury	Edward J. McCarthy Memorial Scholarship
Robert Declin	Middlesex Savings Bank Scholarship
Katherine DeRusha	Frank Pirrello, Sr. Memorial Scholarship

Linnaea Preissler	Ambika Ramachandra Foundation Scholarship
Michael Hwang	Raytheon Company Scholarship
Greta Bramberg	Lily T. Spooner Memorial Scholarship
Ann Conover	Sudbury Foundation Scholarship
Dawn Provost	Robert Wentworth Memorial Scholarship
Mark Pedulla	John K. Wirzburger Memorial Scholarship

**Lincoln-Sudbury Scholarship Fund Inc.
Statement of Revenue, Expense and Fund Balance**

	Years ended June 30		
	1997	1996	1995
Revenue and Support			
Matching contributions	\$ 1,025	\$ 1,615	\$ 2,093
Unpledged contributions	55,602	61,714	60,510
Investment income	78,616	69,776	38,522
Springthing		4,000	5,000
Total revenue and support	135,243	137,105	106,125
Expenses			
Scholarships awarded	39,350	50,950	33,600
Total program services	39,350	50,950	33,600
Supporting Services			
Operating expenses	9,614	11,794	13,747
Total expenses	48,964	62,744	47,347
Excess of revenue and support over expenses			
before net gains (losses) on securities	86,279	74,361	58,778
Net gains (losses) on securities	(847)	1,699	40,696
Excess for year	85,432	76,060	99,474
Fund balance at beginning of year			
	982,727	906,667	807,193
Fund balance at end of year			
	\$1,068,159	\$982,727	\$906,667

For information concerning the Lincoln-Sudbury Scholarship Fund, Inc., call the Regional High School or Emil Ragonas 443-2943.



Minuteman Science – Technology High School District

Logo designed by: Jessica Adams, Minuteman Science-Technology High School

Beginning in September 1997, a group of seven Wayland High School students began spending two hours every morning at Minuteman Tech receiving career training experiences. Two students are taking carpentry, two students are taking electronics and three students are taking computer programming. Following their time at Minuteman, these students re-

turn to Wayland High School for their academics. Concord, too, is currently taking advantage of this program, and students from all of the other district high schools are also invited to participate.

The program is being run under the auspices of the School-to-Careers Partnership in which Wayland, Concord and other Minuteman district towns have been participating for the past year. In a time when demands on schools are increasing and resources are diminishing, it is very important that schools find creative ways of working together to provide the broadest and best possible education for their students. The Wayland-Minuteman program provides Wayland students with an opportunity for hands-on learning experiences which were no longer possible after the school closed its industrial arts program for budgetary reasons.

Another example of creative partnerships with district towns is our middle school technical literacy program. With the participating schools paying for the equipment and supplies, Minuteman Tech provides four teachers who work full-time giving hands-on technology education to students at the Acton-Boxborough Junior High and at middle schools in Bolton, Concord, Lancaster, Lexington, Lincoln and Sudbury. This includes an exposure to biotechnology, environmental technology, robotics, telecommunications, microelectronics, mechanics and technology projects.

For other district middle schools, Minuteman sponsors Technology Days during which more than 200 students from district middle schools and their science teachers are invited to spend a day in Minuteman Technology labs doing hands-on activities in robotics, electronics and other technical disciplines. Schools register for the program on a first come, first served basis.

Minuteman service to district middle school students also includes the very popular After School program which provides hands-on career exploration and academic enrichment opportunities on Tuesdays and Thursday afternoons during October and on Monday and Wednesday afternoons during March. The 4:15 to 6:15 p.m. program is offered without charge to district 6th, 7th and 8th graders with transportation provided from district middle schools to Minuteman and return.

These middle school programs are all financed by the Minuteman Tech budget, and each town which participates is assessed on the basis of the number of full-time-equivalent (FTE) students served. This FTE number is computed by dividing the number of students served and the number of hours they are served by the number of hours a full-time daytime student is served. Since service to the part-time "FTE" pupils is paid for by the Minuteman budget, the FTE pupils are included in the count with the regular day pupils in computing Minuteman's expenditure per pupil.

National studies indicate that properly funded vocational programs cost an average of two times as much as non-vocational programs in order to fund safe staffing ratios, properly related academic classes and up-to-date equipment. In addition, it costs more to educate special needs students, and 43% of member town high school students currently attending Minuteman need special education services. This is almost

three times higher than the percentage of special education students enrolled in member town high schools and well above the common 30% to 32%, in many regional vocational schools.

One of the ways in which Minuteman manages to keep its technical programs up-to-date while surviving fiscal pressures is by the staff working diligently at seeking grants. This is especially important for the higher start-up investments required to begin or to change a technology program, often when enrollment and job opportunities are just beginning.

By working closely with industry, Minuteman focuses on the constant updating needed to prepare students for jobs of tomorrow rather than for jobs of yesterday. This special effort by the staff greatly amplifies the investment from local taxpayers, giving students and their communities a very high return in long-term economic value for each local dollar invested. There is an important relationship here. Strong local investment attracts investments from companies, government and foundations that lead to a high level of quality in career learning. So far during 1997, more than \$1.4 million has been received in grants for program improvements, growth of new science/technology career training and educational support for enrolled students.

Attesting to the quality of the education they are receiving, in 1997 a number of Minuteman Tech students earned state and national recognition:

- Courtney Eckhardt of Arlington received early admission to the Massachusetts Institute of Technology, and Gareth Driver of Arlington entered Harvard University.
- For the eighth time in 9 years, Minuteman Tech students won gold medals in the Commercial Baking competition at the Vocational Industrial Clubs of America (VICA) National Skill Olympics held in Kansas City in June. A Minuteman student also won a silver medal in the national Robotic Workcell Technology competition. Other Minuteman students also did well in the national competition, placing 5th in the First Aid & CPR competition and 8th in Technical Computer Applications.
- In the Massachusetts state VICA competition, Minuteman Tech students won seven first place medals, six second place medals and four third place medals.
- Competing against 14 other high schools, Minuteman Tech's Math Team placed 3rd in the University of Massachusetts Lowell Challenge '97 competition, held at UMass Lowell in October. The four team members all received \$2000 per year scholarships to UMass Lowell for four years.
- Two Minuteman students were among the 32 first place winners in a field of 260 entered from across the state in the Massachusetts Science Fair at the Massachusetts Institute of Technology in May.
- In a field of 80 students representing 14 schools from New Hampshire, Rhode Island and Massachusetts, Minuteman Tech's Physics Team won first place in the "Great American Dream Machine" design and race at the New England Design Olympics held at Milton Academy in May.

For people who like to use the Internet, Minuteman Tech now has its own web site www.minuteman.org which is full of basic information about the school and its programs and up-to-date information about special programs and happenings at the school. The school calendar is also included.

During the past year, several members left the School Committee: long-time member Kenneth Whitcomb of Boxborough, Kenneth D. Mullen, Jr. of Needham, Anita M. Ware of Bolton and Liz McNenny of Arlington. The district thanks these people for their service.

Respectfully submitted,

**THE MINUTEMAN SCIENCE-TECHNOLOGY
HIGH SCHOOL COMMITTEE**

- Acton - Robert Wiltse, Chairperson (term expires 2000)
- Arlington - Paul Schlichtman (term expires 2000)
- Belmont - Joseph White (term expires 1998)
- Bolton - Paul Scheipers (term expires 1999)
- Boxborough - Donna Carey (term expires 2000)
- Carlisle - James A. Ford (term expires 2000)
- Concord - John McCarthy (term expires 1998)
- Dover - Frank Gobbi, Jr. (term expires 1999)
- Lancaster - Shawn Winsor (term expires 2000)
- Lexington - Jane Pagett (term expires 1999)
- Lincoln - Sally Bobbitt, Secretary (term expires 1998)
- Needham - Jeffrey Stulin (term expires 1998)
- Stow - Frances Hyden (term expires 1999)
- Sudbury - Glenn L. Noland, Vice-Chairperson (term expires 1998)
- Wayland - Dorothy G. Pesek (term expires 1999)
- Weston - Josef J. Gazzola (term expires 1999)

Enrollment October 1, 1995

Town	99	98	97	96	PG	Total
Acton	7	4	1	9	17	38
Arlington	43	29	28	28	20	148
Belmont	3	6	8	10	7	34
Bolton	1	2	-	1	1	5
Boxborough	-	2	2	3	1	8
Carlisle	2	1	1	-	3	7
Concord	4	6	9	3	8	30
Dover	1	-	-	-	2	3
Lancaster	11	3	6	2	3	25
Lexington	5	7	6	7	8	33
Lincoln	-	2	2	1	2	7
Needham	4	12	6	7	5	34
Stow	3	4	11	3	3	24
Sudbury	3	5	6	4	5	23
Wayland	2	3	2	3	4	14
Weston	1	-	-	1	-	2
Tuition	137	118	94	72	49	470
Total	227	204	182	154	138	905

Enrollment October 1, 1996							Enrollment October 1, 1997						
Town	'00	'99	'98	'97	PG	Total	Town	'01	'00	'99	'98	PG	Total
Acton	4	4	4	2	7	21	Acton	7	4	3	3	7	24
Arlington	32	41	26	22	20	141	Arlington	32	28	34	27	27	148
Belmont	13	7	6	8	12	46	Belmont	15	14	5	2	4	40
Bolton	6	1	2	-	4	13	Bolton	4	4	2	3	2	15
Boxborough	1	-	2	2	1	6	Boxborough	3	1	-	2	3	9
Carlisle	-	2	1	1	4	8	Carlisle	2	-	2	1	2	7
Concord	7	6	5	10	6	34	Concord *	3	6	4	5	2	20
Dover	-	1	-	-	1	2	Dover	-	-	1	-	-	1
Lancaster	7	11	2	3	5	28	Lancaster	9	6	10	2	8	33
Lexington	11	9	7	5	19	51	Lexington	10	9	9	6	8	42
Lincoln	-	-	2	2	2	6	Lincoln	3	-	-	2	-	5
Needham	12	4	11	6	3	36	Needham	5	9	2	10	3	29
Stow	9	4	5	11	1	30	Stow	9	5	3	5	4	26
Sudbury	6	3	4	6	2	21	Sudbury	6	4	4	3	6	23
Wayland	1	-	2	1	3	7	Wayland*	3	3	3	5	2	16
Weston	1	1	-	-	5	7	Weston	-	1	1	-	1	3
Tuition	28	54	51	54	32	219	Tuition	29	64	52	49	30	224
Choice	104	89	64	33	-	290	Choice	87	59	72	50	-	268
Total	242	237	194	166	127	966	Total	227	217	207	175	107	933

*NOTE: 1 Concord student and 7 Wayland students are 1/3 time students.

Minuteman Regional Vocational Technical School District
Operating Fund
Comparison of Budget to Actual
For the Month Ended June 30,1997
(Unaudited)

	FY96 ACTUAL	FY97 BUDGET	ACTUAL/ ENCUMBERED	TRANSFER/ RECEIPTS	AVAILABLE
REVENUES					
Assessments	6,587,217	6,363,861	6,363,861	0	0
Chap 70	2,122,634	2,152,078	2,152,078	0	0
Choice 95	520,928	0	0	0	0
Trans Ch. 71	434,565	454,970	454,970	0	0
Choice 96	5,081	1,121,684	1,121,684	0	0
Other	189,617	159,720	159,720	0	0
App Sur	431,649	157,440	157,440	0	0
Tuition	<u>1,193,517</u>	<u>1,448,818</u>	<u>1,448,818</u>	<u>0</u>	<u>0</u>
Total	11,485,208	11,858,571	11,858,571	0	0
EXPENSES					
Bldg Trades	88,804	98,455	88,463	781	10,773
Comm Serv	16,392	17,140	14,827	-150	2,163
Electronics	29,004	34,972	42,560	1,150	-6,438
Graphics	77,163	89,992	82,781	10,015	17,226
Health Instr	30,218	28,425	26,936	-100	1,389
Metal Fab	39,811	32,712	39,315	0	6,603
Power Mech	14,148	17,285	17,267	100	118
Techn	69,159	75,293	76,182	470	-1,359
Aft Program	10,395	11,870	14,912	1,417	-1,625
Reg Occup	3,361	4,930	111,521	107,970	1,379
Spec Trades	5,058	26,305	23,332	-534	2,439
ROTC	2,909	3,140	2,874	0	266
Commun	19,701	26,442	26,184	500	758
Human Rel	12,539	18,550	18,586	0	-36
Math	33,451	38,860	33,834	-4,617	409
Science	65,589	68,800	64,965	0	3,835
Phys Educ	7,392	9,500	6,247	-50	3,203
Athletics	82,604	101,270	89,732	1,170	12,708
Bus Instr	3,604	4,588	3,470	0	1,118
For Language	7,497	18,450	17,994	0	456
Art	8,761	12,000	11,071	0	929
Music	386	420	900	0	-480
Driver Ed	185	0	0	0	0
Instru Res	61,764	59,355	54,729	1,494	6,120
Pupil Supp	34,098	42,072	40,379	-134	1,559
Principal	91,825	90,285	95,275	4,992	2
Voc Co-ordn	8,400	7,465	8,472	797	-210
Computer Ser	34,009	87,785	75,416	0	12,369
Dean	3,081	3,800	3,510	70	360
Dist Prog	16,308	28,220	32,119	120	3,779
Legal Fees	25,500	25,000	40,637	0	-15,637
Audit Fees	28,500	29,500	29,500	0	0
Superint	3,941	3,149	3,034	0	115
Plann/Acad	47,624	47,000	51,763	80	-4,683
Business Off	12,633	18,150	16,850	20	1,320
Risk Ins	106,545	121,600	117,880	0	3,720
Ret/Empl Bnft	1,128,156	1,118,698	892,503	37,612	263,807

Transp	723,871	674,517	841,729	0	-167,212
Cafe	7,787	8,750	8,400	0	350
Oper & Main	891,511	817,700	836,273	6,863	-11,710
EctuiP Pur	278,067	209,877	207,393	0	2,484
Debt Mang	0	0	0	0	0
Salaries	<u>7,403,248</u>	<u>7,726,249</u>	<u>7,767,057</u>	<u>68,766</u>	<u>27,958</u>
TOTAL	11,534,999	11,858,571	11,936,872	237,862	159,561
EXCESS REV	-49,791	0	-78,301	237,862	159,561



*Chamber of Commerce
 Business of the Year: Bill Duckett, Duckett Funeral Home
 Business of the Year: Marrone's Bake Shop (Alan & Mary Marrone)*

HUMAN SERVICES

Goodnow Library

Annual Overview

This year has been an historic and special year for the Goodnow Library. For the fourth time in its 135-year history and the second time this century, the Library has initiated an expansion/renovation project. Efforts on the current project actually began ten years ago. The "new" Goodnow Library will be completed in the latter part of FY99.

Activities related to this undertaking have defined the year. More than half of the year was devoted to preparing the construction and bid documents for the Project and to planning for the Library's move to Town Hall. Once these goals were achieved, the focus shifted to getting construction underway and to adjusting to the Library's temporary quarters.



"Groundbreaking Ceremony" Photo by Mavis Lopater

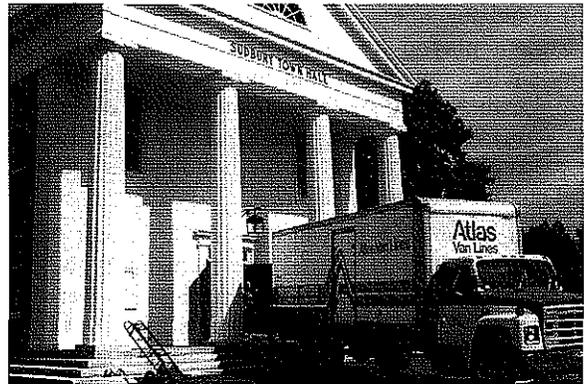
"New" Goodnow Library

Finalizing the design drawings was an intense and time consuming effort for the Permanent Building Committee (PBC) and Library Building Committee. Working with the Library's architects, and their engineers and cost estimator, specifications and costs were reviewed numerous times before the Project went to bid. Various Town agencies reviewed aspects of the plans. In particular, the Conservation Commission worked closely with the PBC and architect on the site plan.

A Technology Committee was formed and a technology consultant and an interior designer were hired using funds raised by the Friends of the Goodnow Library. The Technology Committee worked with the consultant to incorporate the Library's telecommunication and electronic media needs into the plans for the new building. This technology plan dovetailed with the library technology plans of the Minuteman Library Network and the Massachusetts Board of Library Commissioners.

The interior designer worked with the staff, architect, furnishings committee and technology consultant. She and the staff reviewed and refined the Library's furnishings program in terms of the type, quantity and location of items desired. This information enabled the architect and technology consultant to refine their plans to accommodate the furnishings and equipment.

The general contract for the Project was awarded to J. T. Callahan in October. Work began in November. By the end of the month demolition and site preparation were completed. In December the foundation's footings were poured and preparations were underway for the steel work. The Project's timetable calls for the Library to open again at Goodnow approximately fourteen months from December.



"The Move to Town Hall" Photo by: Linda Wallace

Temporary Goodnow Library

The Library had to move its operations to a temporary site (Town Hall) during the renovation/expansion Project. The move began July 21 and the Library re-opened at Town Hall on August 6. More than 70,000 library resources were labeled, packed, moved, unpacked and shelved - every book, tape, and CD. Much of the Library's shelving was taken apart, moved and re-constructed. A good portion of its furniture was taken as well. Arrangements were made with other Town departments and non-profit agencies to take items which the Library could not use.

The planning, preparation and implementation of the move required an herculean effort by the Library employees. Staff carried out these activities while maintaining normal library services and contributing to the design and furnishings plans of the Building Project. They met all of these challenges successfully, which is a testament to the staff's skill, dedication and diligence.

The Library was extremely fortunate to receive additional support with the move. Goodnow's volunteers were invaluable. In addition to carrying out their usual tasks, under difficult circumstances, the Library's volunteers took on a number of physically arduous and highly detailed move related tasks.

Volunteers labeled and shifted significant portions of the collections while the Library was still in operation. During the last week before the move, several of the volunteers worked four to six hours a day, almost every day. Once the professional movers completed their work, the Library's volunteers were a tremendous help in making final adjustments before the Library re-opened for business.

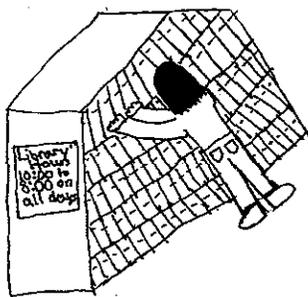
The Friends of the Library made a major contribution to this effort by hiring a relocation specialist to assist us. Berry Relocation gave staff a comprehensive orientation and checklist of relocation tasks. They refined the plans for the move, and helped prepare bid documents.

The company that moved the Library, Personal Movers Inc., did a wonderful job. The logistics of the move were extremely difficult. The movers met all of the foreseen and unforeseen complications. They were thorough in their work and thoughtful of the staff.

A number of things needed to be done at Town Hall so that it could function as a temporary library. The Building Department played a critical role in this phase of the Library's relocation. Town Hall furnishings were moved and stored elsewhere. The heating, plumbing and electrical systems were evaluated. Plans for repairs and improvements were prepared with the help of the Building Department and carried out under its supervision.

Although we were moving to a facility about one third the size of Goodnow, our goal was to maintain the quality and level of library service to which residents were accustomed. All of the library materials (more than 70,000 items) to which users had access at Goodnow are available at Town Hall. We are offering all of our services. In this regard, a special thanks goes to the Sudbury Grange. The Grange has been generous enough to allow the Children's Department to use the first floor of its building for children's programs and story hours.

There are obvious compromises and inconveniences with being at Town Hall; however, the public and staff have been understanding and flexible. They are willing to make the best of the situation and to focus on the ultimate goal - the "new" Goodnow Library, a facility which will meet the community's current and future needs.



"At the New Library" by Lindsay Bartlett, gr.4, Nixon School

Planning for New Year

As the new year begins, the Library is well prepared to fulfill this goal. Construction is underway. A furnishings committee is working with the interior designer, architect and staff to create the right ambiance for the Library. Special efforts are being made to restore the original building to its true character. With the generous support of the Sudbury Foundation, Friends of the Library, and other groups and individuals, Goodnow's fundraising committee has already made significant progress toward reaching its goal of \$500,000 for furnishings, technology and landscaping for the "new" Goodnow Library.

Statistics

Circulation of Materials	208,203
Inter-Library Loan Requests	9,743
Children's Programs (and attendance)	136 (1,265)

Council On Aging

In September of 1991, the Fairbank Senior Center was officially opened and began an extraordinary period of growth. During the next five years, the Council on Aging devoted its attention to building the profile of the Senior Center through its classes, programs, special events and services. The success of these efforts has been remarkable. In 1997, more than 1200 different seniors responded to our invitation to take part in our activities—using the Senior Center on average 10 times more frequently than during its first full year of operation—1992.

In March the Council on Aging held an all-day, off-site retreat for the purpose of setting long-range goals that would encompass not only the Fairbank Senior Center but issues facing seniors in Sudbury beyond the Center. At that retreat, the following initiatives were identified:

- To develop a profile of our oldest population—those 80 and over—to determine their interests, concerns, and needs. (A comprehensive survey was subsequently developed and interviews conducted among this group—results to be tabulated and analyzed by the C.O.A. in 1998 for planning purposes.)
- To revitalize a community-wide Friendly Visitor Program, which had become inactive in recent years. (Guidelines have now been developed, frail elders in need of a Friendly Visitor have been identified, and volunteers will be recruited in 1998.)
- To seek funding sources for a Volunteer Coordinator who would identify and develop volunteer opportunities throughout the Town.
- To explore ways of easing the property tax burden of senior residents on fixed incomes who are in danger of leaving Sudbury because they can no longer afford to remain. (Since May of 1997, a Committee co-chaired by

the C.O.A. Director and the Town Assessor have been meeting to address these concerns.)

- To enhance the image of senior citizens in Sudbury through publicity and strategic changes at the Fairbank Senior Center. (This is an on-going effort.)

The Sudbury Community Work Program, which provided the opportunity for senior citizens to work in Town departments for up to 100 hours in return for a tax credit (of up to \$500) began its second year. The Town increased the budget for this program to \$15,000, thereby allowing 30 seniors to participate. The response of department heads and senior participants remains enthusiastic.

An intergenerational program funded by the Executive Office of Elder Affairs brought seniors together with students at the Nixon school in an eight-week program. During these weeks, students and seniors gathered (usually in the classroom) to discuss issues and participate in activities related to human development. Other intergenerational events included a pot luck luncheon at the Senior Center for students participating in the Student Exchange program at Lincoln/Sudbury Regional High School and the annual Thanksgiving Dinner offered to senior citizens at the High School. In the category of intergenerational activities, we must also include the Seventh Annual CHILDREN'S HOLIDAY CRAFTS BAZAAR, which every year delights children of all ages. This bazaar is planned all year long by the Thursday Crafters, a group that meets weekly at the Fairbank Senior Center.

The Fairbank Senior Center—as part of the Fairbank Community Center—shared in the CELEBRATE COMMUNITY weekend in September. This event, sponsored by The Sudbury Foundation, celebrated the completion of exterior site improvements and also the many years of dedicated service by Town boards and volunteers that led to the development of this vital Community Center.

The Senior Strutters repeated their production of ILENE'S BASEMENT at Senator Durand's Senior Day at Assabet Valley Regional High School in Marlboro in April and presented their Seventh Annual Musical, RIVERBOAT, in November at the Lincoln/Sudbury Regional High School Auditorium. Members of the Strutters frequently entertain at parties at the Senior Center and at a variety of sites throughout the MetroWest area.

The Senior Float at the July Fourth Parade took second place in the Neighborhood Division, very creatively carrying out the theme "The All-American Family Holiday".

The Sudbury Commemorative Committee planned its third Autumn Dinner Dance, which this year was held on November 1st at the Curtis Middle School. THE SUBURBANAIREs once again provided the music, and a full-course dinner was served.

Special Series and Programs

1997 saw another expansion of a program begun two years earlier and modeled after the Harvard Center for Learning in Retirement. A course was offered during the spring—ENJOYING POETRY: HOW DOES A POEM MEAN?, and

two courses in the fall—the first of a three-semester course on CHINESE CIVILIZATION and a one-semester course on THE AMERICAN REVOLUTION. These courses continue to be very popular, and we welcome suggested topics by prospective facilitators for future years.

Our five-week course in Computer Basics was augmented this year by an additional offering on the Internet. The hands-on instruction uses America Online to show what "on-line" means and to Surf-the-Web. Students are shown how to search for information on the Internet and how to send e-mail.

The Fairbank Senior Center provides a forum for health issues through its monthly Soup's On Program. Subjects addressed during the year included pain management, use of the microwave in preparing meals, alternative medicines, the positive power of humor, reading the new food labels, exercises to enhance memory, living with diabetes, and stress management. Parmenter Health Services provided several of the speakers and in addition conducts a weekly blood pressure clinic, monthly glucose screenings, and a yearly flu shot clinic at the Fairbank Senior Center.

Additional special presentations included two informational talks: (1) Elderhostel Service Programs and (2) protecting yourself (information and advice provided by Sudbury Police Detective John Harris); three floral arrangement workshops offered by the Sudbury Garden Club; and an Autumn Walk through Gray Reservation conducted by The Sudbury Valley Trustees.

Birthdays are celebrated almost monthly at special social events, which this year included parties celebrating Valentine's Day, St. Patrick's Day, Halloween, and Christmas. Two choral groups from neighboring towns—the Maynard Seasoned Singers and The Wayland Golden Tones—were invited to entertain in May and September, and a "Spring Fling" in April featured line dancing with a popular D. J. It is always a pleasure to present our yearly gala volunteer appreciation luncheon saluting the many volunteers who provide countless hours of service to the Senior Center and to F. I. S. H. (Friends in Service Helping). However, the most eagerly awaited events each year are those presented by community groups: the Policemen's Picnic held in the fall and sponsored by the Sudbury Police Association, the Thanksgiving Dinner at L/S Regional High School sponsored by the Key Club, and the Wayside Inn Christmas Dinner in December.

Ongoing Classes and Programs

Ongoing classes and programs this year have been Aerobics (FIT FOR THE FUTURE), Bingo, Bridge, Ceramics, Chess, Computer Basics, Cribbage, Golf, Oil Painting Club, Stamp Club, T'ai Chi Ch'uan (beginners, intermediate and advanced), and the Thursday Crafters. In addition, this year Line Dancing and a monthly Movie Series were introduced, and a five-week class in chair caning was presented. (The Movie Series was made possible when a new large-screen T.V. and VCR were purchased with proceeds from last year's Senior Strutters musical, and the computer lab was greatly

enhanced this year with the installation of new furniture funded by the Gertrude Pomeroy Trust.)

Our Volunteer Trip Coordinator planned many enjoyable day and overnight trips. Day trips included an Irish Bash at Lantana's in March, SHOW BOAT, a Boston harbor cruise and lobster clambake aboard the luxurious Odyssey, the Museum of Science for the Leonardo daVinci Exhibit, a trip aboard the Green Mountain Flyer train in Vermont, a foliage trip to the Norman Rockwell Museum in the Berkshires, THE CHRISTMAS REVELS, and four trips to the Foxwoods or Mohegan Sun Casinos. Three multi-day trips included Scotland, Niagara Falls/Toronto, and Spain.

Community Services

Over 150 residents used the services of our Outreach Worker, who provides supportive home visits, resource referrals, information on housing, legal services, support groups, adult day care, nursing homes, and other issues relevant to senior citizens and their families. She also administers the fuel assistance program and, together with the Town Social Worker, continues to organize monthly pot luck luncheons at the Senior Center.

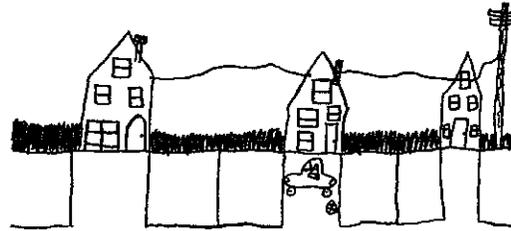
In addition to information provided by our outreach worker, a free health benefits counselling service called S.H.I.N.E. (Serving the Health Information Needs of Elders) continues year round, and TAX ASSISTANCE counselling is offered through the AARP during February, March and April. The Senior Center continues to administer the F.I.S.H. program, a 27-year-old volunteer organization that provides free transportation to residents needing rides to health-related appointments in the Boston area. A Pancake Breakfast was held in May to benefit F.I.S.H., and other fundraising efforts (through solicitation of churches and community organizations) continued throughout the year.

Our VAN SERVICE continues to transport seniors around Sudbury and is a vital link to the community for many elders who have no other means of transportation. The van operates within Sudbury Tuesdays through Fridays, with special trips on Mondays to such places as Natick, Solomon Pond, Pheasant Lane, and other malls in the area. Special destinations this year included Rockport, Ogunquit, Hampton Beach, and Deerfield. The C.O.A. van driver also transports several special needs children to school in the mornings before beginning her rounds driving elders and/or disabled people to their respective destinations.

Our monthly newsletter, THE SENIOR NEWS, contains information about events at the Senior Center and elsewhere when relevant to seniors, and information about legal, social, health and other issues of interest. This newsletter is mailed to every household in Sudbury having at least one senior member. We are especially grateful to the Friends of the Sudbury Senior Citizens for paying entirely for the mailing of this newsletter and for the many other ways the Friends serve the Senior Center—this year including the funding for "File of Life" forms and kitchen improvements and a generous donation to F.I.S.H.

The Senior Center is open from 9 a.m. to 4 p.m. Mondays through Fridays. It is staffed by a full time Director, a part-time Outreach Worker, a Van Driver, and part-time administrative assistants in the morning and in the afternoon. The staff is assisted by over 100 volunteers, without whom we would not be able to provide the level of service that we do.

Programs at the Senior Center are open to adults of ALL ages, and we invite residents of the Town of Sudbury to join us for stimulating and enjoyable programs and classes.



*"At Home in Sudbury" by Clare Engler, grade 3,
Josiah Haynes School*

Sudbury Housing Authority

The Sudbury Housing Authority owns and manages 84 units of affordable housing for families, the elderly, and disabled individuals. Musketahquid Village in Sudbury Center provides apartments for people over age 60 and for younger disabled people. The Commonwealth placed a 13.5% limit on the number of people under the age of 60 that can be housed at developments like the Village, and since we are well over that limit, the Musketahquid waiting list is currently closed to younger people. Another 20 single family and duplex rental houses are scattered throughout town for families with children.

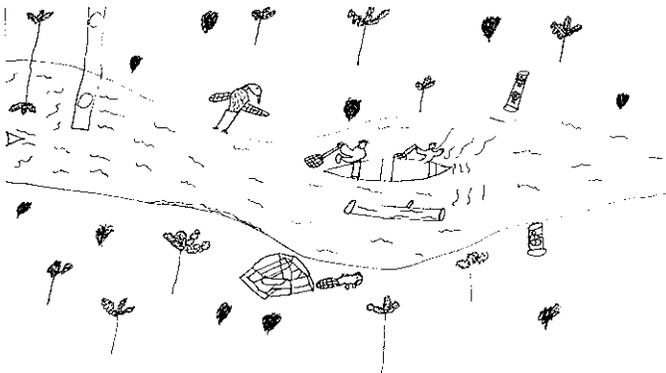
In order to qualify for housing, a single person must have an income of less than \$29,100, and a couple must earn less than \$33,300. Income limits rise incrementally depending on family size, and rent paid is a percentage of income. Preference is given to Sudbury residents, Metco families, and veterans. There are currently 45 people on the waiting list for Musketahquid Village and 24 families on the family waiting list. Because of the very slow turnover rate in family housing, the family waiting lists are closed to new applicants. Musketahquid, on the other hand, has had 16 vacancies during the past 12 months, much greater than the typical annual average of 5-7 vacancies.

A window and siding replacement program at Musketahquid Village has been completed this year and new roofs are being installed, one or two at a time, as it becomes necessary. The state auditor's office audited the SHA during a three week period last summer, issued no findings, and reported the agency to be well-managed and well-maintained.

The SHA is regulated by the Massachusetts Department of Housing and Community Development and is financially self-sufficient due to its relatively high level of rental income. In the event of a deficit, funding would be provided by DHCD. The SHA is not dependent on the Town of Sudbury for financial assistance and makes payment in lieu of taxes on its family housing.

The SHA has been represented this year on the Town's Strategic Planning Committee, with the SHA Chairman serving as chairperson of the Committee's Housing Task Force.

Four of the five member Board of Commissioners are elected locally, one is appointed by the Commonwealth, and all must be residents of the Town. The Board meets at Musketahquid Village at 8 p.m. on the first Tuesday of each month to make local policy and to oversee the administration of that policy. The Commissioners are committed to increasing the diversity of housing in Sudbury, and welcome public attendance at their meetings.



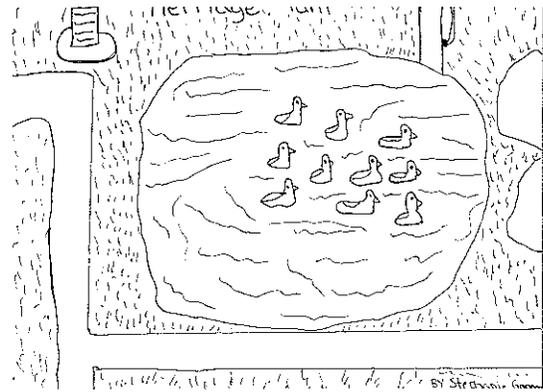
"Fun on the Sudbury River" by Michael Valchius, grade 6
Curtis Middle School

Park and Recreation Department

The Sudbury Park and Recreation Department office is located in the Fairbank Community Center. The Department is advised by five Commissioners, each elected to a three-year term. The Department is managed by fulltime Recreation Director, Patricia Savage.

Recreation programs are offered throughout the year with an informational brochure sent to each Sudbury resident four times during the year. Summer programs include summer camps for children ages 3-10, sports camps (lacrosse, basketball, field hockey), evening band concerts, tennis lessons, and new this summer a men's outdoor basketball league. Throughout the year, program offerings include volleyball, basketball, jazzercise, yoga, Terrific Two's, Kreative Kids, kindergarten workshops, school vacation programs (February, April), stretch n'grow, piano workshops, kumon math, golf and adult tennis lessons. On July 4th, there is a morning "field day" event for children.

The Teen Center, directed by Jean Lind, offers at least two evening programs a month during the school year for 7th & 8th graders at the Teen Center. The 7th & 8th grade events draw over 200 young teens. Several events for high school students are planned after school athletic events. The Teen



"Heritage Park" by Stephanie Gannon, grade 6,
Curtis Middle School

Center is supported by a volunteer board of directors and utilizes parent and peer volunteers to staff events.

The Atkinson Pool is operated as an Enterprise Fund. The Pool ended the fiscal year with retained earnings. The pool offers members and non-members the opportunity to register for a variety of classes including American Red Cross lessons, aquasize, deep water workout, lifeguard training, water safety instructor training, CPR and First Aid, stroke clinics, diving, and masters program. The pool is handicapped accessible and is the site for one of the largest Easter Seals program in the state. The Atkinson Pool hosts the Lincoln-Sudbury Regional High School Swim Team and Sudbury Youth Swim Team.

The Parks and Grounds crew became part of the Town's new Public Works Department this past spring. Improvements have been made at Feeley Field as a result of a public/private partnership with baseball. Work on the 90 foot diamond included a new warning track, new dug-outs, and construction of a press box/concession stand. Dunkin' Donuts has contributed money toward the purchase of new bleachers for this upcoming spring. The construction of a new women's softball diamond at Feeley has begun and should be completed in 1998.

The Davis Field parking area improvements have been completed. The area was expanded, graded, leveled, graveled, access widened, and wooden railings were installed to prevent access to the fields.

The completion of the exterior renovations to the Fairbank Community Center and the Celebrate Community weekend were highlights of 1997. The Community Center now offers two beautiful lighted outdoor basketball courts, a new sand volleyball court, golf putting green, as well as improved, well lighted parking and beautiful landscaping. The Commission would like to thank everyone who has contributed time and money to this project. Particular thanks go to Jean Lind, Mike Coutu, Bill Place, Jack Braim, and Pat Savage for the untold hours each has spent on this project.



"Skateboarding" by Michael Rizzo, grade 2, Nixon School

The renovation of the "Dr. Bill" Adelson Toddler Park located at the Haskell Recreation Area was completed this past spring through the fundraising efforts of the Toddler Park Renovation Committee. The enclosed park now has two play areas; one for younger toddlers under age 3 and one for children 3-6 years old. The addition of a gazebo with seating took place this fall. The Committee has been diligent in maintaining the new landscaping to create a pleasant and inviting area. Thanks to all the members of the renovation committee and volunteers for their time, energy, money, and effort to this project.

Board Of Health

Logo designed by: Shannon Cahill
Minuteman Science & Technology
High School



The Board of Health is the official agency responsible for addressing the health needs of the community. Traditional public health duties include site evaluation for subsurface sewage disposal, inspections of food service establishments and supplying community-based health care services, as well as involvement in environmental health issues, such as hazardous waste, rabies, mosquito control, public groundwater supply and surface water protection in coordination with other boards.

Subsurface Disposal of Sewage

To assure that individual septic systems will not have an impact on the environment and public health, thorough field evaluations were conducted on more than 100 lots to determine groundwater elevations, suitability of soil, elevation of bedrock, and presence of wetlands. In addition, septic replacement systems were evaluated and inspected for existing dwellings or buildings. Proposed additions to existing buildings were reviewed for adequate septic systems. A total of 85 new permits for disposal systems and 172 permits for repairs were issued. Inspections of septic system construction were conducted for more than 88 new homes in Sudbury. Major revisions to the State Environmental Code, Title 5, governing septic systems which went into effect March 31, 1995, has required Board of Health review of more than 200 septic system inspection reports prior to property transfers.

Community Social Worker

Social work services continued to be provided for residents of all ages. Services included case management, consultation, resource linkage/referral, advocacy, and support. Crisis intervention and twenty-four hour on-call availability were provided as well.

Community outreach activities during the course of the year included: fuel assistance programs, support/discussion groups, resource listings, needs assessments, development of a middle school student assistance team, and a community

crisis response chain. The holiday assistance program aided fifty-four families. Participants included several schools, community groups, and local businesses. A health promotion series was held for the second year in conjunction with Regis College Division of Nursing.

Mental health services were provided through contracts with several private practitioners. Counseling, case consultations, and psychiatric evaluations were provided for residents unable to access traditional outpatient services. The Cavanaugh Fund continued to provide intervention for adolescents in crisis.

Nursing Services

Parmenter Health Services, Inc. was contracted to supply nursing services, including home health care; communicable disease follow-up; flu, pneumonia inoculations; and adult clinics for testing of blood pressure and cholesterol monitoring.

Mosquito Control

To avoid an outbreak of Eastern Equine Encephalitis and control nuisance mosquitos, we continued to provide licensed mosquito control through the East Middlesex Mosquito Control Project.

Hazardous Waste

To prevent potential groundwater pollution from inappropriate disposal of hazardous waste, the Board of Health of Sudbury sponsored a Hazardous Waste Collection Day in September. In addition, residents disposed of waste oil in the storage tank located at the transfer station. This oil was collected and properly disposed of by a licensed hazardous waste transporter.

The Board of Health participates in the review of all environmental assessments and remediation plans for hazardous waste sites in Sudbury listed by the Department of Environmental Protection.

Rabies

The annual rabies clinic was held on February 1 at which time 34 dogs and 39 cats were vaccinated. State law requires all cats as well as dogs be vaccinated. Rabies in Massachusetts continues to pose a risk to humans and domestic animals from wild animals including raccoons, skunks, woodchucks, and foxes.

Water Monitoring

Public swimming pools were sampled for bacterial counts.

Complaint Investigation/Surveillance

The Board continued its program of complaint investigation and surveillance which detected, monitored, and investigated conditions which contribute to illness and/or cause a nuisance condition.

Restaurant and Food Service

Forty-five licensed food service establishments were inspected to assure compliance with the State Sanitary Code.

Michelle Stakutis was re-elected to a three-year term in March. Robert C. Leupold served as the Director and Mary Ann Courtemanche continued as Health Coordinator. Martha Lynn served as Community Social Worker. Paula Adelson served as the Animal Inspector.

Board of Health

Financial Report - July 1, 1996 - June 30, 1997

Receipts:

Sewerage Permits	\$ 26,325.00
Installer Permits	3,250.00
Garbage/Offal Collection Permits	1,900.00
Milk & Cream Licenses	100.00
Food Service Permits	4,195.00
Stable Permits	240.00
Laboratory Tests	6.50
Site Fees	11,025.00
Well Permits	1,075.00
Permit Renewals	2,050.00
Massage Permits	950.00
Hypodermic Permit	1.00
Pool/Pond Permits	105.00
Camp Permits	100.00
Funeral Director	50.00
Copies	50.55
Septage Manifests	920.00
Septage Facility Processing Fees	598,414.44
Total	\$650,757.49

Parmenter Health Services, Inc./ Wayside Hospice (Sudbury Visiting Nurse Association)

Overview

Parmenter Health Service/Wayside Hospice (formerly the Sudbury Visiting Nurse Association) continues a long tradition of home health care excellence to the Town of Sudbury by virtue of the commitment of staff and Board members and the continuing support of community residents and the Sudbury Board of Health. A local, non-profit home health provider, Parmenter Health Services carries forward a 58-year commitment of the Sudbury VNA to town residents. Parmenter

Health Services is accredited by the Joint Commission on Accreditation of Healthcare Organizations.

Home Health Care

Home health care is the heart of the wide range of services provided by Parmenter Health Services. As health care, like other parts of the economy, continues to undergo dramatic changes, increasing numbers of Massachusetts residents find themselves uninsured or underinsured. The Sudbury Board of Health supports home care services to town residents whose care is not covered by insurance and who are unable to pay privately. Residents have come to expect responsive, personal, high quality services which local, non-profit providers such as the Sudbury VNA and Parmenter Health Services continue to offer.

Wayside Hospice

The close working connection between Wayside Hospice and the Agency's home care program means that clients benefit from continuity of care. The same visiting nurses, aides and social workers who care for patients in the earlier stages of illness can, if needed, follow patients through the final stages of living - working hand in hand with other members of the hospice team who introduce specialized care for the entire family.

The significant work of Wayside Hospice is supported in part by grants and gifts from the Friends of Hospice as well as by hundreds of large and small donations from community residents.

Local volunteers have been instrumental to Wayside's success. Some volunteers work directly with patients and families providing the special comfort that money can't buy. Other volunteers play an equally important role in fundraising and special events, office support, community education and professional consulting.

Heart Play, a unique bereavement program for children who are dealing with the loss of a parent, sibling, grandparent or other significant person, utilizes creative arts to help young hearts mend. Heart Play is partly supported by a grant from the Sudbury Foundation. The Sudbury Board of Health has helped support this important work for Sudbury children and families in need.

Community Services and Public Education

Parmenter's relationship with the nursing department of Regis College continues. Nursing Clinics are operated by Regis RN nursing students and faculty at Longfellow Glen in cooperation with Parmenter Health Services.

Supported by the Sudbury Board of Health and in cooperation with the Sudbury Council on Aging, Parmenter provides free hypertension and blood sugar screening clinics at the Fairbank Senior Center. Also, in an effort to bring ser-

vices to where people are, twice monthly screening clinics are held at the Sudbury Star Market.

For the fifth year, Parmenter Health Services and Way-side Hospice have provided a free public education series. The programs, held in Sudbury and Wayland, help area residents learn and think more about health care options and issues. With the many changes in the health care system, consumers need to take a more active role in understanding and exercising their rights to make choices, and to equip themselves with knowledge that will improve the quality of their lives and those of their families.

Assistance was provided to the Sudbury Middle School Nurse in setting up and holding a Hepatitis B Immunization Clinic for students.

CPR courses, a baby-sitter training course, a home safety course and two Stop Smoking Through Hypnosis courses were also offered to the public.

Additional Services Supported by the Sudbury Board of Health

- Health Guidance/Education Home Visits
- Communicable Disease Follow-up
- Immunization/TB Testing
- Flu Clinics
- Preschool Vision Screening
- Community Screening Clinics
- Distribution of Biologics
- Mammography Clinic

East Middlesex Mosquito Control Project

Logo designed by: Erin Walker
Minuteman Science & Technology High School



The East Middlesex Mosquito Control Project conducts a program in Sudbury consisting of mosquito and wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. The Project participates as a component of the State's *Vector Control Plan to prevent Eastern Equine Encephalitis (EEE)*.

This year's extreme weather conditions provided mixed conditions for mosquitoes. Above average groundwater levels beginning early in 1996 and extending through April 1997 resulted in a warning from State Public Health officials that 1997 was likely to be a risk year for Eastern Equine Encephalitis. An April first blizzard provided ideal conditions for the spring mosquito species. Dry weather from late spring through the summer reversed the cycle and produced low mosquito populations during July and August.

The objectives of the survey program are to identify and describe mosquito habitats, to quantify changes in larval and

adult mosquito populations, and to provide documentation to support control programs. Adult mosquito populations are monitored regularly at 4 trap sites in Sudbury. The Project continued its participation in a survey with the Harvard School of Public Health to determine the prevalence of deer ticks in the region.

The larval mosquito control program relies on the biological larvicide, Bti (*Bacillus thuringiensis var. israelensis*) and Altosid. In April a helicopter applied Bti to 413 wetland acres. Field crews applied Altosid by hand or Bti using truck mounted and portable sprayers to 12 wetland acres when high densities of mosquito larvae were found breeding in stagnant water.

Adult mosquito control consisted of spraying 6,626 acres at night using truck mounted aerosol sprayers when survey traps indicated high populations of nuisance mosquitoes. The Project uses a formulation of resmethrin to control adult mosquitoes.

The Project's public education program is designed to develop an awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, schools, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases.

Financial Statement

Balance as of July 1, 1996	\$ 966.17
Appropriation For Fiscal Year 1997	26,900.00
Expenditures For Fiscal Year 1997	
Facilities & Administration Charge	4,371.34
Services	
Adult Mosquito Surveillance	1,718.95
Wetland Surveillance	249.73
Larval Mosquito Control	
Summer Helicopter Bti Appl.	5,784.15
Spring Helicopter Bti Appl.	5,750.89
Ground Bti/Altosid Appl.	1,868.78
Adult Mosquito Control	7,437.10
Ditch Maintenance	0.00
Other Direct Costs	301.93
Total Cost of Services	23,111.53
Total Costs	27,482.87
Balance as of 6/30/1997	383.30

Veterans' Agent

This year attention was directed to the needs of women veterans with the dedication of the Women in Military Service to America Memorial in Washington, D.C. This event was attended by the Agent. The Agent was appointed to the Massachusetts Women's Network steering committee to establish a mission statement and subsequently to the permanent

committee working with members statewide to establish programs and an information network to reach women veterans.

Widows and family members of deceased veterans increasingly seek help through this office. Financial benefits include partial burial expenses, headstones, flags, and in some cases widows' pensions. Veterans Advisory Committee member William Duckett has been of great assistance in this area. Korean War veterans have also contacted this office in increasing numbers primarily for assistance with forms and for medical treatment at Veterans Administration hospitals or clinics. Veterans are urged to place military discharge papers on file with the Agent for microfilming. It is easy for such papers to get lost and benefits can be denied without the proper documentation. The Agent is empowered to make and certify copies on receipt of the original.

The Agent attends Veterans' Associations monthly training sessions, state sessions and one biannual conference to ensure that current information is available when requested. The Agent frequently serves as guest speaker at the request of various groups including Congressman Martin Meehan's office, veteran's groups, or nursing homes to honor veterans. The Agent serves on the executive board of the American Legion Sudbury Post 191, attends the Sudbury Veterans of Foreign Wars meetings, participates in Memorial Day activities, is on the Memorial Day Committee and participates in the 4th of July parade. Information regarding participation in the proposed World War II Memorial in Washington, D.C. was disseminated through the Senior Bulletin which reaches all persons age 60 and over.

The Veterans' Advisory Committee includes William Duckett (Assist. Burial/Graves Officer), Winifred Grinnell (veteran's widow), Fred Hitchcock (VFW Commander, World War II veteran), Spencer Goldstein (American Legion Commander, Korean War veteran), Edward Rawson (World War II veteran), and Vincent Surwilo. Mrs. Grinnell places flags on all veteran graves by Memorial Day to comply with state law.

Sudbury Cultural Council

The Council awarded the following grants:

Adult Day Center, Inc. for disabled adults	\$100.00
Anthony J. Boff for a storytelling program by Tony Toledo at the Goodnow Library	320.00
Curtis Parents Organization for a performance by The Gate Street Blues Band	700.00
The Greater Marlboro Symphony Orchestra for operating support	250.00
Haynes Elementary School PTO for a musical program featuring Red Grammer	550.00
David Englel for a song and storytelling program about tavern history	300.00

New England Flower Society, Inc. for electric cart tours of the Garden in the Wood for senior citizens	300.00
General John Nixon Elementary School for a storytelling program by Len Cabral for students	465.00
General John Nixon Elementary School for a Spanish dance program by Ramon de los Reyes for the community	255.00
Peter Noyes Elementary School PTO for an historical outreach program by the Tsongas Industrial Museum	325.00
Bob Thomas for a participatory storytelling and dance performance for families	295.00
Roger Tincknell for multicultural storytelling performances by Ticknell and Bates	500.00
Total approved for Sudbury Cultural Council	4,367.00

Please note that all our meetings are open to the public and we encourage the members of our community to attend. We welcome feedback and ideas for future projects.

Commission On Disability

The Sudbury Commission on Disability worked on a number of priorities this year. Members contributed to projects while working with the Building Inspector, the Selectmen's Office and the Library Director. In addition, assistance was provided to surrounding towns on how to establish a commission. Local businesses utilized the resources and expertise of the Commission to answer questions on how best to comply with the ADA (the Americans with Disabilities Act).

Issues pertaining to building accessibility, transportation, employment concerns, and the civil rights of individuals with disabilities are areas the Commission members provided information and technical assistance on. Referrals to and coordination with other support agencies are key to our work.

Many more projects could be undertaken if the membership on the Commission increased in the coming year. The Commission invites interested citizens to join them in their important mission to assure full integration and inclusion of citizens with disabilities into community life.

Cable Television Committee

The current committee members are Jacob L. Kuykendall, Chairman; Martin Greenstein, Hans J. Lopater, Harriet E. Rosenberg, Jeff Winston, Douglas E. Smith, Mary Beth Lisman and Daniel Rosen, with Mark Thompson, and Fredrick Walker, Ex-officio members, Hartley Pleshaw serves as the Cablevision Local Access Coordinator.

The 15-year non-exclusive franchise for Cablevision runs through April 16, 2000. The renewal process started in April,

initiated through a letter from Cablevision requesting that the Town begin the formal cable franchise renewal procedures. By law, the renewal process must be started between 30 and 36 months prior to the franchise expiration date.

In January the committee invited members of the Cable Television Commission of the Commonwealth of Massachusetts to make a presentation to the Sudbury Cable Television Committee regarding the regulations governing the franchise renewal process. As a step in the renewal process, a customer satisfaction survey of Sudbury cable subscribers was conducted by the Framingham State College on a pro-bono basis in April under the direction of committee member Hans Lopater. The results of this study will be one of the several measurement criteria used in the renewal process.

In July, RCN, a joint venture of Boston Edison and Residential Communications Network, Inc, approached the selectmen requesting the opportunity to provide service to the Town as a second provider. Based on recommendations from the cable committee, the selectmen have invited RCN to begin the process of negotiation for becoming a second CATV provider for the Town. RCN proposes to offer both cable delivery service as well as residential telephone service. The latter is not under the jurisdiction of the Town.

During 1998, the Cable Television Committee will proceed with the franchise renewal process with the incumbent provider in anticipation of the April 16, 2000 renewal date. The Committee will pursue similar action with a second provider that could be completed within 6 to 8 months.

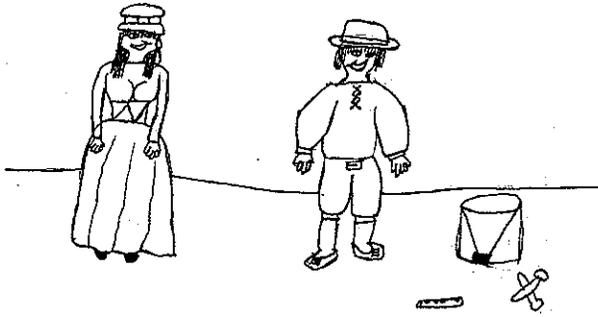
Sudbury Youth Commission

The Sudbury Youth Commission (SYC) has been the catalyst of a rejuvenated effort involving all of the youth-serving volunteer and professional community organizations in Town. The intent of this effort has been to "institutionize" the functions of a Youth Coordinator's office within the Town and the creation of a "Youth Agenda". With nearly one-third of the Town being comprised of dependent youth who have a unique set of concerns and issues, there is a need for a consistent, coordinated and focused voice which represents this constituency. The tasks and functions that are required have now out-paced the ability of volunteers to stay current.

Consequently, the SYC led the effort and supported a consultant to both assess our need and future direction, as well as to help support our conclusions. This effort has resulted in a request to the Town to create a full-time position known as a Youth Coordinator. Such a position would report to the Town Manager with input and advice from a newly constituted Youth Commission. Such a Commission would be made up of both volunteer and professional youth representative as well a youth. The Commission would continue to work under the direction of the Selectmen, but work with such agencies as the Board of Health, Department of Recreation and Schools.

One goal of the Youth Coordinator would be to help create additional outside sources (staff) for these other agencies with a focus on youth. Another goal is to represent the needs relating to public policy and improved quality of life concerns with regard to issues such as drug prevention, teenage violence and alternative activities. The Town has grown significantly in this period, as has the number and needs of our young people – our current and future resource requires maintenance and support.

OUR HERITAGE



"Colonial Couple" by Heather Punch, grade 5, Nixon School

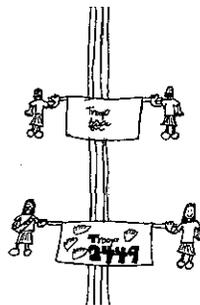
Town Historian

Between getting the sequel to A.S. Hudson's History of Sudbury into production, and requests for information on family trees, old houses and term papers, this has been a busy year.

We were fortunate to have several collections, old scrapbooks, letters, newspapers and town reports donated to The Town. One of special note is a large addition to the Bradshaw-Rogers collection donated by the estate of former Town Clerk Forrest Bradshaw. Residents who can contribute historical documents may call Historian Curt Garfield at 443-6427.

Research information is available at the Town Clerk's office, Town Hall; Goodnow Library; Middlesex County Registry of Deeds and the Probate Court in Cambridge; New England Genealogical Society; and in *The Pictorial History of Sudbury*.

Memorial Day Committee



"Marching in the Memorial Day Parade", by Liz Peterson, gr. 4 Nixon School

Memorial Day ceremonies began with prayers by Beverly Bentley and Mary Jane Hillery, Persian Gulf veteran, at the North Cemeteries by the graves of War of 1812, Spanish-American War, Civil War, and World War II veterans. The main parade started at 9:30 a.m. from Rugged Bear Plaza on Boston Post Rd.

Lt. Col. Mary Jane Hillery, veteran of the Korean Conflict and Persian Gulf War, was parade marshal in observance of the dedication October 18, 1997 of the Women in Military Service to America Memorial in Washington, D.C. Lt. Col. Hillery has participated for many years in the Memorial Day observances as master of ceremonies at Town Hall observances and as a member of the Memorial Day Committee since 1973.

World War II veterans Barbara Chandonait and Phyllis Phelps were special guests.

Prayers were offered at Hop Brook (Post Rd.) honoring Naval veterans (the Rev. Thomas Hillery, Sudbury Church); Civil War Monument Concord Rd. (Thomas Hillery, Sons of Union Veterans of the Civil War); Wadsworth Memorial to the King Philip Wars (Chief Onkwetase); World War II, Korean and Vietnam Memorials, all at Wadsworth Cemetery, Concord Rd. (Korean Conflict veteran Dean Yarbrough); World War I Memorial at Grinnell Park, town center (Harold Cutler, veteran); the Rev. Lisa Schoenwetter, Congregational Church, at Town Hall ceremonies.

The prayer at Memorials was followed by music from the Sudbury Fyfe & Drum Company, alternately by a musket salute by the Sudbury Minute & Militia or the American Legion Sudbury Post 191 Rifle Squad, taps and echo played by David Bentley and Matthew Duckett.

In the line of march were Sudbury Post 191 American Legion Color Guard Kevin Buxton, Spencer Goldstein and Floyd Stiles; Parade Marshal car; State Rep. Susan Pope, Selectmen, Girl Scouts, Veterans of all Wars, Sudbury Companies of Fyfe & Drum and Minute & Militia, Sudbury Grange, Gr. Lowell Indian Cultural Assn., Boy Scouts, Girl Scouts, Brownies, Cub Scouts.

Essay contest winners from Curtis Middle School on the theme of Women in the Military were guest speakers: Grand Prize, Martha McGill; First Prize 6th grade Kelsey Byers; 7th grade Danielle DiCiaccio; 2nd prize 8th grade Lindsey DiBiase.

Gifts to winners were supplied by Duckett Funeral Home, Sudbury Family Chiropractic, Sudbury Farms, Star Market, Chiswick Trading Company, Fleet Bank, and Sudbury Chamber of Commerce.

Raising of the flag was by World War II veteran and Veterans of Foreign Wars Sudbury Commander Fred Hitchcock, assisted by Boy Scout and Girl Scout representatives as Robert Coe played the bugle call "Raising of the Standard".

Hop Brook, Thursday, and Sudbury Garden Clubs decorated the Memorials. Laura McCarthy, of the Sudbury Girl Scout Service Team, coordinated the Memorial Day Service Project and parade for the Girl Scouts.

The Lincoln-Sudbury RHS concert band directed by Nicholas Costello played patriotic music preceding Town Hall ceremonies.

The Senior Strutters sang musical selections throughout the program and led in singing the Star Spangled Banner.



25 May 1997 Memorial Day Parade. Mary Jane Hillery is the Grand Marshall. Photo taken by: Robert Maier, D.C., Sudbury, MA



Sudbury Girl Scout Troops 2440 and 2450 after planting geraniums on veterans' graves in pre-Memorial Day Service Project. Wadsworth Cemetery. Photo from Troop Archives.

Sudbury Historical Commission

The Commission held a summer barbecue in August to develop a plan for obtaining Town property for displaying historic artifacts which are now in storage for lack of space. The Historic Districts Commission, Sudbury Historical Society, Town Historian, Wayside Inn Task Force, Committee for the Management and Preservation of Town Documents, Town Manager, and Town Clerk were invited. The Commission also placed an article in the local newspaper in October that described the charter and responsibilities of each of those groups.

The Commission, with approval by the above groups, erected roadside signs announcing entering and leaving Sudbury Town Center Historic District. The design of these signs is similar to that of the signs placed on residences of the "Old Homes Survey" participants. The Commission plans to place signs at other Sudbury historic districts when they earn enough money to do so.

At the Hosmer House Fourth of July open house, the Commission hosted a Sudbury Community Arts Center (SCAC) exhibit of the late Dr. Bill Adelson's artwork. On October 11, SCAC members exhibited their artwork at Hos-

mer House. The Sudbury Historical Commission and the Sudbury Historical Society jointly sponsored a booth at the Militia and Minute Fair held on the Wayside Inn grounds in September to sell cup plates, throws, historic home signs, and other memorabilia, the profits of which will restore more of Miss Hosmer's paintings. Rental of Hosmer House by the National League of American Penwomen, and many others, helped maintenance costs.

As a group that participates in community service, Hosmer's senior commission members were photographed in late summer for inclusion in the Lifeline Systems 1998 calendar for the month of October.



Members and volunteers of the Sudbury Historical Commission in costume in Heritage Park at Hosmer House.

Left to right: Marvis Fickett, Clay Allen, Marcia Fickett, John Fraize, Harriett Ritchie, Adolf Bahlkow, June Allen, and Lyn MacLean

Hosmer House was decorated in a nautical theme this year with many of Marvis Fickett's handmade miniature ships on display. Holiday decorations were provided by the talents of the Villagers, Newcomers, Sudbury Community Arts Council, Flashback Furnishings, Hitchcock Furniture, and Memory Garden. Musical entertainment was provided by the Sudbury Bell Ringers under the direction of Elizabeth Drum and the String Quartet under the direction of Deter Straub. The decorators and musicians made the open house a very festive occasion.

The design of the 1998 cup plate released at the open house is the refurbished Wayside Inn stage coach. As in the past, the design was created by Historical Commission Artist Harriett Ritchie. The cup plate was produced in cobalt blue and clear. The Sudbury scene throws being sold come in cranberry red, hunter green, Williamsburg blue, and navy, and the profits from their sale go toward framing more of Miss Hosmer's paintings and restoring her furniture.

A complete inventory of each room is in progress with the records being placed on a data base. The next phase of the inventory will include old photographs, post cards, letters, newspaper articles, maps, and sheet music.

The south wall of the Art (storage) Room had deteriorated and had to be replastered, and the chimney masonry repointed. That made the tenth room to be refurbished since the property was donated to the Town.

All of the above have been accomplished by Commission members, docents, volunteers, town employees, and the gen-

erous people who supported Commission sales and events throughout the year. Thanks to one and all for your generosity.

Historic Districts Commission

During the past twelve months, 12 Certificates of Appropriateness were issued for Construction, Alterations, and Changes of Paint Color.



"Miss Sudbury 1923": Mildred Tallant. Fourth of July Parade.



Former "Miss Sudburys". Fourth of July Parade.



"Lotus Blossom Dragon". Fourth of July Parade.

PUBLIC SAFETY

Police Department

For the calendar year 1997, the Sudbury Police Department responded to 8,466 calls for service, up slightly from last year when 8,391 calls were received.

There were a total of 113 larceny complaints filed with the department this year, when compared to the 98 reported in 1996, it represents a 15% increase. There was also an increase in the number of breaking and entering complaints reported this year, 25 complaints were made compared to 19 last year. Vandalism complaints were also up 8%, with 127 complaints filed this year, compared to 118 complaints reported last year.

There were 12 assault and batteries reported to the department this year, an increase over 1996 when 7 incidents were reported. The number of domestic violence complaints declined in 1997 to 69; when compared to the same period last year when 73 complaints were received, it represents a 5% decrease. The number of arrests as a result of these calls also declined from 27 in 1996 to 18 arrests this year; this represents a 33% decline. The number of restraining orders issued this year remained about the same with 51, compared to the 52 issued last year.

Again this year a substantial amount of the Department's time was devoted to accident investigation. There were 264 property damage and 85 personal injury accidents for a total of 349 investigated accidents. There were also another 334 accidents reported to the Department that may have required an officer to respond but did not require further action. The total number of accidents reported for the year was 683, a decrease from last year's 785 reported accidents. The decrease can in part be attributed to the amount of selective traffic enforcement conducted by the Department.

Enforcement of motor vehicle laws continues to be a priority with this Department. A total of 6,757 citations written: 1,962 complaint citations; and 4,795 written warnings.

There were 131 arrests made for various violations of the law, and 20 people were placed in protective custody during the year.

The Department's Drug Abuse Resistance Education program, (DARE), a cooperative effort with the Sudbury Public School system had another successful year graduating 258 fifth grade students in May.

The Department has also been involved in several programs at the high school. The Teen Dating Violence Intervention Project teaches students how to identify and deal with potentially dangerous situations that sometimes arise in dating relationships. (With the Lincoln Police Department, we gave classes to every 10th grade student on issues concerning alcohol and drug use.) This instruction explains the law, and how it pertains to these issues, and what the police response would be when dealing with these issues.

The Department participated in the Community Based Justice Program. This program consists of a monthly meeting between police, court and school officials where problem youths are identified and attempts are made to make services available to them. This program also helps to keep open lines of communication between the schools and the Police Department, which produces a better working relationship.

With the help of a grant from the Department of Public Safety the department was able to continue with several community policing programs started last year. These programs included an expansion of informational meetings with groups of senior citizens on how to identify and deal with certain types of scams which are directed primarily against them. These meetings were held at four locations during different time periods so that we could maximize the attendance.

We held several informational meetings with merchants in the community, dealing with credit card fraud, bad checks, shoplifters, and other matters of concern to the group.

The Department is working closely with the Conservation Commission, to continue the bicycle patrol unit again this year. These patrols have been assigned to conservation land in Town to prevent vandalism and make sure these areas are safe for recreational use by Town residents.

The Department also expanded to five the number of CPR classes offered to residents during the past year. A total of 57 residents were certified in the proper use of the CPR technique.

For the second year we were able to have foot patrols in the business district during the holiday season. These patrols enable the officers to deal with citizens and merchants on a one-to-one basis, and also act to reduce the potential for certain types of crime which increase in these areas during this time of year.

The Department was awarded a \$23,000.00 grant from the Department of Public Safety to be used in 1998 to purchase mobile data terminal computers for our patrol vehicles. These computers will enable officers to access the department's in-house computer as well as the State and Registry files from their patrol cars. This system will also help to reduce the amount of time an officer must be in the station writing reports, since he will now be able to submit these from his vehicle. These units also have several safety features, a few of which are the ability to automatically notify back-up units that another officer has stopped a stolen motor vehicle, or a wanted person. It also has the capability of contacting each patrol unit on their computer screen without going through radio dispatch. These are additional safety features that will make it safer for the officer on the street.

The Police Department and Parking Clerk collected the following fines and fees for the Fiscal Year July 1, 1996 to June 30, 1997:

Traffic Fines	\$ 95,384.00
Paid Detail Administration Fees	11,073.00
False Alarms	5,975.00
Parking Clerk	4,655.00
Copier Fees	2,086.00
License Fees	1,354.00
Totals	\$120,527.00



"Field Trip to the Firehouse" Photo by: Stephen Brackett, Lincoln-Sudbury Regional High School.

Fire Department

The Fire Department responded to 1537 calls for assistance in 1997. This was a slight increase over 1996. There were 19 structure fires in residential property, one commercial property (Sudbury Farms) and one school building (Haynes School). These numbers would be higher if smoke detectors had not alerted owners and the Fire Department before the fires got out of control.

The Department has seen an increase of carbon monoxide alarm calls. Detectors are invaluable, and the Department recommends that residents purchase an electric powered unit with a digital display. The display provides a reference to work from when trying to locate the source of carbon monoxide. In many cases the source has been a car that was run in a garage; therefore, it is advisable to warm up your car in the driveway not the garage – an open garage door is not sufficient.

We responded to 689 medical and auto accident calls this year and we transported 543 patients to area hospitals. Neighboring towns assisted us 22 times when simultaneous calls occurred or whenever our ambulance was out of service. The ambulance had numerous breakdowns this past year mostly related to transmission problems. The Department collected \$114,501.01 in user fees for ambulance service and these fees were deposited to the Ambulance Reserve for Appropriation Account which is used to offset the cost of providing ambulance service.

With all the new building in Sudbury we were kept busy with inspections and plan reviews. The Department issued the following permits:

- Fire Alarm, new construction
- Fire Alarm, residential resale
- Oil Burner and oil tank installation
- Propane gas storage
- Flammable liquid tank trucks
- Underground tank removals
- Black Powder storage permits
- Cannon discharge
- Blasting sites

We collected \$10,093 in permit and copy fees which were deposited with the Town Treasurer.

Town Meeting approved repairs to Fire Station #2 at 550 Boston Post Road. This 37 year old building got a new roof and the apparatus floor and floor drains were replaced. The floor had cracked and heaved because the original in-slab heating pipes had leaked and undermined the soil. Town Meeting also approved the purchase of a new fire engine to replace a 1969 truck. This new vehicle meets all national standards including four doors so all personnel may ride inside. It has a built-in foam delivery system and snow chains that are activated from the cab.

The snowstorm of April 1 was a challenge as once again many residents were without electricity for 3-4 days. We have had meetings with Boston Edison since the storm to improve response; but the reality is Edison does not have sufficient personnel to handle multiple towns' power outages at the same time. It is hoped that the Town will receive better information from them as to the duration of outages.

Sudbury participated with six other towns in Fire District 14 in a Firefighter/EMT Entry Exam. Firefighter Robert Albee retired from the department after 33 years of service and Michael Murphy was hired to replace him. Mr. Murphy was one of the top applicants from the exam process and had been a dispatcher with us for 2 years. Michael Cournyn transferred from the Highway Department to fill the dispatcher position.

Lt. George Moore again received a S.A.F.E. Grant from the state for fire prevention in the schools. We also received a grant from the National Fire Protection Association to introduce the Learn Not To Burn curriculum to the schools. Sudbury was one of 61 communities nationwide to receive the NFPA grant and Lt. Moore and his dedication to educating the children of Sudbury deserves recognition.

The Department received \$425 in donations for the ambulance. We received landscaping plants from Cavicchio Greenhouse, and M.J. DiModica helped erect a flag pole at Fire Headquarters. Post Road Auto Parts of Marlboro donated cars for our vehicle extrication training program. We would like to thank those who made donations and all citizens who have been so supportive.

Building Department

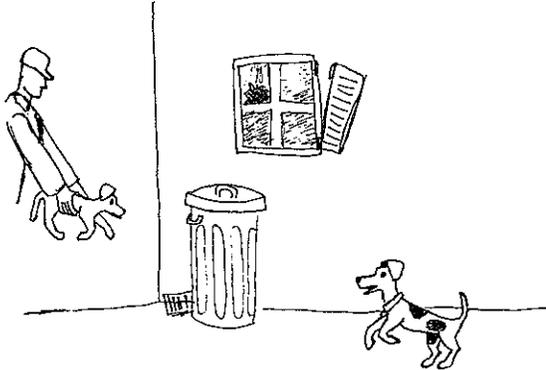
Calendar Year	New Residence		Residential Add'ns & Reno's	
	Permits	Value	Permits	Value
1992	110	15,626,375	170	3,224,871
1993	62	12,618,072	218	6,318,394
1994	73	13,668,399	183	3,027,696
1995	85	17,710,651	237	5,296,394
1996	78	18,222,040	248	5,231,439
1997	88	27,036,638	256	8,356,643

Calendar Year	Non-residential		Swimming Pool		Wood Stoves, Sheds, etc.
	Permits	Value	Permits	Value	Permits
1992	15	188,400	8	151,000	45
1993	8	101,400	8	101,400	47
1994	18	928,600	7	58,540	93
1995	21	7,832,065	9	75,200	77
1996	36	3,056,178	7	131,000	110
1997	43	1,391,900	12	184,900	62

1997 Permits Issued		Fees Collected
Quantity	Source	
477	Building	184,850
607	Wiring	31,117
792	Plumbing & Gas	29,415
		245,382

Sealer of Weights and Measures

Scales	Inspected	Fee Collected
10 lbs. or less	8	\$ 42
10 lbs. to 100 lbs.	45	270
100 lbs. to 1,000 lbs.	1	High School - no fee
Gasoline Pumps	52	416
Total	106	\$728



"Collecting Strays" by Hilary Lockhart, gr. 5, Nixon School



Dog Officer

Logo designed by: Noel Villahermosa
Minuteman Science & Technology
High School

During the 1997 calendar year, 40 dogs were picked up, of which 33 were claimed by their owners, 5 were given to Buddy Dog Humane Society, and 2 were euthanized.

Throughout the year there were a total of 875 dog calls logged: Jan. - 57; Feb. - 46; March - 52; April - 71; May - 81; June - 121; July - 98; Aug. - 87; Sept. - 76; Oct. - 66; Nov. - 53; Dec. - 67.

Residents are reminded that all dog bites, however slight, should be reported to the Dog Officer.

Civil Defense

The Office of Civil Defense worked this year on winter storms. We met with officials of Boston Edison after the December 1996 storm and also re-evaluated our own plans. In April the Town was struck by a storm that caused power outages for up to 5 days for some residents.

Civil Defense and Park and Recreation opened a shelter at the Fairbank Community Center during the April storm. Although no residents stayed overnight, many took advantage of the shower facilities. This use of Fairbank was a first for us and was a direct result of review after the December 1996 storms. Civil Defense is still trying to get a large generator for the Fairbank Center through the federal government surplus programs.

We assisted the Sudbury Water District in obtaining reimbursement for expenses incurred during the flooding of October 1996 and the Highway Department applied for funding for the April storm through the Massachusetts Emergency Management Agency.

The Office of Civil Defense works out of the Fire Department and is essentially a Fire Department function but Federal and State laws require a separation of authority between the agencies. Funding for Civil Defense is \$300 contained in the Fire Department budget.

PUBLIC WORKS

Public Works

Logo designed by: Jayde Purington
Minuteman Science & Technology
High School



Highway: Twenty miles of roadways were improved using \$900,000 State Transportation and Chapter 90 monies. The Pantry Road and Haynes Road intersection was also reconstructed from these same funds. Drainage was installed at Emerson Way and Morse Road, Dutton Road, French Road, Dakin Road and Hudson Road.

Landfill: The Town received an "A" grade from the Department of Environmental Protection for recycling 47% of its solid waste, since this meets its goal of 46%. The Town has made a commitment to recycling by adopting a "buy recycled policy", purchasing one roll-off truck and placing the "Put and Take" under cover. Recycling efforts include Town Departments and the Sudbury Public Schools.

Trees/Cemeteries: The majority of the budget was used to maintain the cemeteries and remove dead or diseased trees. No back planting of trees took place. A portion of New Town cemetery was cleared for future expansion.

Parks: The new Department of Public Works incorporated the Park and Recreation Commission's parks maintenance department. This association has allowed the sharing of equipment and resources. Immediate savings have been seen in the construction of the Davis Field parking lot, ice skating rinks at Featherland Park, women's softball field at Feeley Park and Toddler Park at Haskell Field.

Engineering: Technical assistance was provided to various Boards and Committees.

Planning Board: Reviewed the following subdivisions for conformance with the Subdivision Control Law: Newbridge Woods; Willis Lake Woods; Plympton Court; Weisblatt Cluster Plan; and Chloe Estates.

Inspection Services: Willis Hill, Summerfields, Plantation Circle, Anselm Way, Powers Way, Camperdown Lane, Elderberry Circle, Hamblin Way, Quaker Lady Lane, Cobblestone Place.

Conservation Commission: Prepared trail map for Hop Brook Conservation Land, rebuilt control structure at Duck Pond, designed and installed mitigation measures to prevent contaminated road runoff from entering Hop Brook.

Sudbury Public Schools: An on the ground survey was performed to establish wetlands on land north of the Loring School.

Board of Health: Located hazardous waste spill adjacent to the Town Hall and Grange buildings.

Water District: Located wetlands adjacent to Well #10 using Global Positioning System.



I. William Place, Director of Public Works

Wayland/Sudbury Septage Disposal Facility Operational Review Committee/Septage Committee

Fiscal Year 1997 was the last year for the Operational Review Committee (ORC). The Committee spent the year writing a new agreement between Sudbury and Wayland, and this agreement to reorganize and form a new Septage Committee replacing the ORC was voted by both Town Meetings and accepted by the Selectmen in both towns.

Major plant improvements were completed during the fiscal year. Major components of the plant were upgraded by Methuen Construction and automation has improved the operating efficiency of the plant.

During FY97 the facility billed for 7,315,466 gallons of septage, for a total amount of \$664,681 (\$360,570 for Sudbury and \$304,111 for Wayland).

The Committee would like to thank the residents of both Wayland and Sudbury for their support at Town Meeting in passing the article for a new intertown agreement.



"April Fool Snowstorm" Photo by: Jane Kline



"Buddy Dog" by Liza Burkin, grade 3, Josiah Haynes School



"Public Works" Photo by: Sandie Scafidi

PLANNING AND DEVELOPMENT

Sudbury Planning Board

The Sudbury Planning Board exists under Section 81A of Chapter 41 of the Massachusetts General Laws. Its five members are elected by the Town and its duties are largely defined by state statute. In addition, other duties have been added from time to time by vote of the Sudbury Town Meeting, including long term planning studies, traffic circulation plans and bylaw codification.

With limited budget and staff, the Sudbury Planning Board (and indeed, most planning boards) has to give first priority to review of subdivision applications and only any balance of time or staff to the general planning of the Town. This has been especially true with funds for only a part time staff, office open for less than a full week, and the increasing flow of subdivision applications.

With the growing demand for residential development in Sudbury, and its impact on the reduction of land available for development, the Planning Board has been taking a closer look at the potential build-out of the Town and its effects on municipal finances, school population, and the character of the Town. An analysis on the total number of buildable lots remaining in Sudbury was received by the Town in 1997, estimating 1000 new homes could be constructed. This figure has prompted the Planning Board, along with other Town boards, to evaluate alternatives to residential development. The Planning Board article permitting Senior Residential Communities was adopted at the 1997 Annual Town Meeting. The November Special Town Meeting approved the purchase of the Meachen property for conservation purposes, which was slated for development. The Planning Board is also in the process of assessing the procedures under M.G.L. Chapter 61, which gives the Town the right of first refusal to purchase certain agricultural and recreational properties, in order to evaluate and prioritize properties that may be valuable to the Town. The Planning Board, through its representative member of the Strategic Planning Committee and the Town Planner, is involved in all efforts endorsed by that group to chart and guide Sudbury's future.

In 1997 subdivision of residential property continued steadily, as it has done for the past four years. Application activity included 9 new subdivisions, and 17 Approval Not Required plans. In addition, 10 site plan applications for commercial properties came before the Board, and 6 Water Resource Protection District Special Permits were reviewed. The Board also reviewed all Board of Appeals applications and in each case made recommendations to that Board.

The following table sets forth those subdivisions under construction (or within the authority of the Planning Board) in 1997:

Subdivision	Date Approved	Lots Approved	Lots Developed	Acres	Ft. of Open Space	Ft. of Walkways
Ledgewood II	1980	16	0		1700	
Willis Hill	1986	60	54		9000	
Green Hill Estates	1990	6	0	11 acres	800	
Liberty Hill Estates	1991	69	24		7500	
Bent Pond III	1991	2	1			
Southwest Estates	1991	21	13		1800	
Cutler Farm	1993	23	20		3000	
Prendergast	1993	2	2			
Wayside Estates	1993	17	17		3500	
Ashton Knoll	1994	7	7		1300	
Norlund	1995	1	0			
142 North Road	1995	2	1		500	
Run Brook II-Cluster	1995	5	5	4.2 acres	200	
Run Brook III-Cluster	1995	7	7	3.7 acres	900	
Anselm Way	1996	6	6		1100	
Cobblestone Place	1996	6	4		400	
Quaker Lady Estates	1996	3	2		400	
Summerfields	1996	17	17	11 acres	3000	
Chloe Estates	1997	2	1			
Bowditch Estates-Cluster	1997	5	3	4.2 acres	1700	
Run Brook IV	1997	19	4		2900	
Hamblin Estates	1997	3	3			

In the Spring elections, new member William J. Keller, Jr. was elected to the Board for a three year term, replacing Richard A. Brooks at the end of his 44th term. The Board then reorganized as follows:

John O. Rhome, Chairman
 William J. Cossart, Vice-Chair
 Lawrence W. O'Brien, Clerk
 Carmine L. Gentile
 William J. Keller, Jr.
 Elizabeth Eggleston, Planning Board Associate



"A subdivision begins"
 Photo by: Stan Klein

Members appointed or serving in other capacities are:

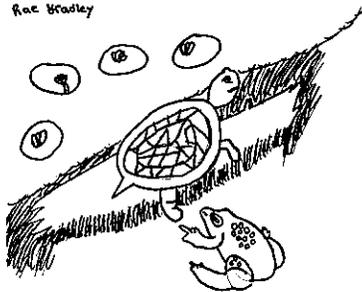
MetroWest Growth Management Committee -
William J. Keller, Jr.

MAGIC Representative - Lawrence W. O'Brien
Strategic Planning Committee - Lawrence W. O'Brien

Citizen participation in Planning Board matters contributed to a highly productive year of preparation of zoning articles for the 1998 Annual Town Meeting. With the help of interested citizens, a comprehensive article has been submitted for the 1998 Warrant which will regulate the siting of wireless communications facilities in Sudbury and help to create an additional revenue source for the Town.

The Board continues to solicit citizen input regarding planning and development issues affecting the Town, and encourages your participation in meetings and special projects. We especially invite you to contact the Planning Office to communicate your ideas and concerns, and to explore where volunteer help is currently needed on tasks important to Sudbury, several of which have been postponed due to staffing and budget constraints.

Rae Bradley

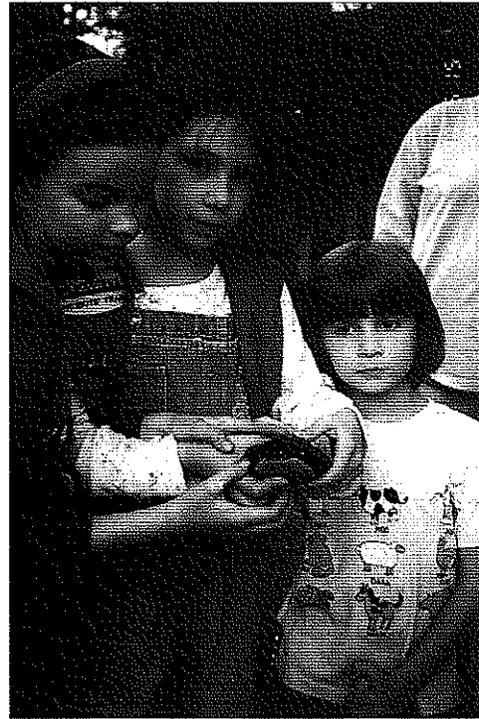


"Along the River" by Rae Bradley, grade 4, Noyes School

Sudbury Conservation Commission

Continuing development in Town kept the Conservation Commission's workload at high levels again in 1997. Over 120 wetlands filings were received, resulting in over 150 public hearings held. Projects ranged from trail construction to stormwater runoff upgrades to various residential and commercial construction projects. Fees charged under the local Wetlands Administration Bylaw offset the cost of Commission review of these projects.

In June, the Commission created the Sudbury Natural Areas Project (SNAP) and developed policies for its implementation. SNAP is a concept for restoring the ecological integrity of Sudbury's landscape. It moves beyond the Commission's present reactive efforts to a more ambitious active strategy of reclaiming disappearing natural areas, wildlife habitat features, characteristics and qualities that have already been swept from Sudbury's landscape. The Commission's policy is to go beyond preserving residual parts of what remains undisturbed to actively reclaiming vital natural key segments along brooks and streams, uplands near ponds, vernal pools and vegetated wetlands to reconstitute their systemic ecological functions.



Nora Pope-Lance (left), Cate Pickering (center),
Susan Pickering (right) holding painted turtle at
Hop Brook Conservation Land.
Photo by: Debbie Dineen

The first project to incorporate the SNAP concept is the new Osco Drug Store proposed at 454-460 Boston Post Rd. Components of this project include the construction of a wildlife pond, public trails and replanting of previously disturbed areas with native species. Additional proposals are in the discussion stage with several key properties on Route 20.

In addition to SNAP, the Commission is conducting a detailed analysis of each project over which it has regulatory authority under the local Wetlands Bylaw. Projects are permitted only if they will result in 100% mitigation of any activity proposed within jurisdictional areas. This often results in a redesigned project that reduces the footprint of disturbance on the land and maximizes the undisturbed areas between the construction and the wetland resource, preserving and often enhancing the values and functions of the wetland.

The Commission has continued its review approach of looking at each site individually to determine the value of the resource and the level of protection required to maintain or improve those values. Often projects are proposed in or near resources that have little value. In these cases the Commission will consider off-site mitigation to protect more valuable resources. An example of this is allowing work within 100' of a wetland in a subdivision that bordered wetlands with limited value in exchange for permanent protection of a larger area containing a vernal pool and important historic geologic features.

The Land Stewardship Subcommittee, chaired by Michael Stiller and comprised of several Commissioners and members of the public, completed several large projects on conservation land that will improve access and enjoyment of these areas by the public as well as enhance the wildlife habi-

tat features of the sites. Projects included trail clearing, clean-up and marking, new trail construction, resource inventories, review of use regulations, kiosk construction and bridge repair. In conjunction with the Senior Tax Work-off Program, regular guided walks of all of the major conservation areas were held in the fall. These walks were well attended and will be continued in the spring.



"Squash in the Community Gardens"
by Scott O'Connell,
Lincoln-Sudbury Regional High School

Board Of Appeals

The Zoning Board of Appeals is a statutory Board provided for by Massachusetts State law as well as by Sudbury's own bylaws. It exists generally to grant relief from the Town's bylaws when literal enforcement would constitute hardship to the property owner without significantly impairing the public welfare. It also acts as one of Sudbury's "special permit" granting authorities with a broad range of responsibilities regarding issues of property development. The Board is made up of five Members and five Associates. The five Associates serve as alternate members of the Board; and, they also constitute the Earth Removal Board, with Jeff Jacobson as its Chairman.

During 1997 the Board of Appeals heard cases of increasing complexity and length, and the number of cases increased from 37 (1996) to 47. Petitions for larger or additional signs and for further development along Route 20 and Union Avenue, including the new Hitchcock Store continued to be the focus of several cases and a concern to both residents, business owners and the Board.

Certain cases highlight the increasing complexity. Drumlin Development Corporation, doing business as Orchard Hill, having been granted a Comprehensive Permit in October 1996 to construct and operate an assisted living facility, filed a Request for Change in order to modify the physical premises to allow a child day-care facility as an additional permitted use. After six public sessions and extensive neighborhood,

town board and expert testimony, the Request for Change was ultimately approved subject to additional strict conditions to ameliorate the impact of the facility on the neighborhood. The day care facility will be operated by First Friends Day Care Center, the oldest parent-run child day care group in Sudbury. Complicating the process were State laws that exempted both the assisted living and child day-care uses from some of the usual residential zoning considerations, leading to extensive consultation with Town Counsel and significant resident participation.

The Board continues to hear cellular company requests for construction of new and/or additional towers/antenna pursuant to certain general provisions of the Town's zoning bylaws, but it now does so with limitations and "preemptions" imposed by the recently enacted Federal Telecommunications Act and supporting Federal Court cases. The cellular companies advocate that a community cannot prohibit or take action that has the effect of prohibiting the provisions of cellular service. Although the Board does continue to have certain discretion in such matters on a case-by-case basis, many of the strongly held neighborhood opinions address the larger policy issue of whether there should be a carefully drafted Town zoning ordinance as to tower/antenna siting locations and related parameters to address their important concerns, and the law, on a comprehensive basis.

Several personnel changes occurred during the year. Associate Member Andrew J. Fay was appointed by the Selectmen as a full Member of the Board, joining Marshall A. Karol, Patrick J. Delaney III, Thomas W. H. Phelps and Gilbert P. Wright, Jr. In addition, Mark A. Kablack and John F. Sylvia were appointed by the Selectmen as Associate Members, joining Paul S. Hovsepian and Jeff Jacobson.

The cases heard by the Board during 1997 appear below. They demonstrate a diversity in the zoning "exceptions" handled by the Board. All of the following decisions are a matter of public record and are on file in the Town Clerk's office. A denial means that the applicant may not reapply for a period of two years. A withdrawal without prejudice allows the applicant to reconsider and reapply. An asterisk indicates that a variance or special permit has been granted subject to conditions to safeguard the public good.

The Zoning Board continues to use its best efforts to be consistent in its interpretation of the wishes of Town Meeting, which are reflected in the Town Bylaws. As always, its goal is to guarantee each property owner's maximum reasonable use of his/her property while maintaining a respect for the right of others.

During the year, the Board heard 47 cases:

29	were granted
8	were denied
6	were withdrawn
4	are pending

97-1 **BRUCE T. & EUGENIA L. QUIRK**
236 Concord Road

Renewal of Special Permit to conduct a Home Business, specifically the sale of antiques, used furniture and accessories.

*APPROVED**

- 97-2 **GARY SIEMPOS - HERCULES CLEANERS INC.**
447 Boston Post Road
Use Variance to allow a dry cleaning business.
WITHDRAWN W/O PREJUDICE
- 97-3 **SPENCER R. GOLDSTEIN**
Parcel 406 Massasoit Avenue
Appeal of Building Inspector's Decision that parking of a vehicle as a primary use is not permitted.
DECISION UPHELD
(under appeal)
- 97-4 **DRS. JOHN K. & BETSY A. SINNIGEN**
662 Boston Post Road
Renewal of Special Permit to conduct a Home Business, specifically a veterinary clinic.
*APPROVED**
- 97-5 **CAMP SEWATARO, INC.**
One Liberty Ledge & 214 Haynes Road
Renewal of Special Permit to conduct a summer day camp.
*APPROVED**
- 97-6 **SUDBURY HOSPITALITY LP**
738 Boston Post Road
Renewal of Special Permit to operate a motel (inn).
*APPROVED**
- 97-7 **MICHAEL J. COUTO**
740 Boston Post Road
Variance to allow business parking on residential portion of the lot.
APPROVED
- 97-8 **FOCUS ENHANCEMENTS**
142 North Road
Special Permit for oversized wall sign.
APPROVED
- 97-9 **LESLIE KARPP & EDMUND SEARS**
32 Rice Road
Special Permit to reduce in size a pre-existing, non-conforming lot.
DENIED
- 97-10 **CHARLES & JANE BOLTON**
61 Cudworth Lane
Variance to construct pool with insufficient setback.
WITHDRAWN W/O PREJUDICE
- 97-11 **CARPET CAROUSEL**
39 Union Avenue
Renewal of Special Permit to allow wholesale/retail sales.
*APPROVED**
- 97-12 **FAIRVIEW DEVELOPMENT CORP.**
206 North Road
Renewal of Use Variance for storage, garaging, repair of equipment and storage of landscaping materials.
*APPROVED**
(under appeal)
- 97-13 **LAUREL A. & DAVID R. YANKOVICH**
15 Stubtoe Lane
Special Permit to construct a garage and porch on non-conforming lot.
APPROVED
- 97-14 **PORTSIDE REALTY TRUST**
Lots 2,3,4,5 - Block L - Oakwood Avenue
Variance to allow creation of a building lot with insufficient frontage.
DENIED
- 97-15 **IRR APPAREL**
55 Union Avenue
Special Permit to erect a freestanding sign.
DENIED
- 97-16 **FRANCIS J. VANARIA ET AL**
724 Concord Road
Special Permit for a single accessory dwelling unit.
*APPROVED**
- 97-17 **PETER PHELPS, TRUSTEE RAYMOND ROAD REALTY TRUST**
Lot M08 003 Raymond Road
Variance to allow continued existence of barn within a right of way and Variance to allow continued existence of water tower having setback deficiency.
APPROVED
- 97-18 **SUDBURY AMERICAN LEGION POST 191**
676 Boston Post Road
Renewal of Use Variance to use building as a private clubhouse and meeting hall.
*APPROVED**
- 97-19 **SALLY J. WHITE**
781 Boston Post Road
Renewal of Special Permit to conduct a Home Business, specifically dog grooming.
*APPROVED**
- 97-20 **CHARLES M. & JANE K. BOLTON**
61 Cudworth Lane
Variance to construct a pool with insufficient setback.
DENIED

- 97-21 **JOHN C. CUTTING**
Run Brook IV Subdivision/Camperdown Lane
Special Permit to allow a portion of construction within the Flood Plain Zone.
APPROVED
- 97-22 **LINDA PETERS-GREENWOOD & ELLIOTT N. GREENWOOD**
127 Willis Road
Variance to construct addition with sideyard setback deficiency.
APPROVED
- 97-23 **ALAN L. & EVELYN V. GORDON**
4 Homestead Street
Variance to construct garage with street centerline setback deficiency.
APPROVED
- 97-24 **JANICE RUDOLF**
37 Atkinson Lane
Special Permit to conduct a Home Business, specifically art classes and swim instruction.
*APPROVED**
- 97-25 **PORTSIDE REALTY TRUST**
Lots 2,3,4,5 - Block L - Oakwood Avenue
Appeal of Building Inspector's Decision that the above lots are not buildable.
DECISION UPHELD
- 97-26 **COMMUNITY NATIONAL BANK**
450 Boston Post Road
Variance to allow parking in the front and to the side of the building.
*APPROVED**
- 97-27 **MICHAEL COUTO/SUDBURY DESIGN GROUP**
740 Boston Post Road
Special Permit to erect a freestanding sign.
WITHDRAWN W/O PREJUDICE
- 97-28 **DRUMLIN DEVELOPMENT, LLC**
761 Boston Post Road
Special Permit to erect oversized temporary construction sign.
APPROVED
- 97-29 **IRR APPAREL**
55/57 Union Avenue
Special Permit to erect freestanding sign on common frame.
WITHDRAWN W/O PREJUDICE
- 97-30 **G. STEWART & BETH ANN RENNER**
21 Magnolia Road
Special Permit to construct a detached garage on a nonconforming lot.
DENIED
- 97-31 **ESPECIALLY FOR PETS, INC.**
81 Union Avenue
Renewal of Special Permit to allow a retail pet food and supply operation including pet grooming and obedience training.
*APPROVED**
- 97-32 **SUDBURY DESIGN GROUP**
740 Boston Post Road
Variance to erect a freestanding business center sign with insufficient property line setback.
APPROVED
- 97-33 **DENNIS MORTIMER**
85 Lincoln Road
Special Permit to allow a single accessory dwelling unit.
*APPROVED**
- 97-34 **UNION CHIROPRACTIC**
56 Union Avenue
Special Permit to erect a second primary sign.
WITHDRAWN W/O PREJUDICE
- 97-35 **CATHERINE & DAVID FARRAH**
21 July Road
Special Permit to construct an addition on a nonconforming lot which will result in a rear yard setback deficiency.
APPROVED
- 97-36 **DANIEL & JUDY CLAWSON**
73 Pine Street
Special Permit to construct a detached garage on a nonconforming lot which will result in a side yard setback deficiency.
WITHDRAWN W/O PREJUDICE
- 97-37 **JAMES N. & GERALDINE M. APOSTLE**
395 Boston Post Road
Renewal of Special Permit to conduct a Home Business, specifically the sale of antiques, fine art and framing.
*APPROVED**
- 97-38 **LET'S EAT, INC. D/B/A SKY RESTAURANT BAR**
120 Boston Post Road
Special Permit to erect an awning sign which is a second sign.
DENIED

Long Range Planning Committee

During 1997, the Long Range Planning Committee reviewed 6-year capital spending requests from Town departments, boards and committees and, after investigation and review, prioritized the proposed expenditures in a comprehensive FY 1998-2003 capital budget for the Town.

The LRPC, through its membership on the Investment Priorities Committee, participated in setting priorities for proposed large capital expenditures (over \$500,000). Both the 6-year capital budget and Investment Priorities were presented to the Finance Committee where priorities were established for the FY'98 budget. The LRPC supported the capital projects approved by the Finance Committee and presented to Town Meeting, with the exception of the proposed LSRHS Roger Education Center Renovation, which the LRPC did not support for debt exemption funding in FY 1998.

With the exception of the petitioner, a member of the LRPC opposed Town Meeting Warrant Article 49 which proposed to modify the structure and functioning of the LRPC and change its name. The Article failed. The majority of the Committee felt that the Town Manager, who was recently appointed, should have an opportunity to consider the appropriate future role of an independent long range planning committee in the newly created Town Manager form of government for Sudbury. Accordingly, the LRPC agreed to work with the Town Manager in reviewing the Town's capital and long range planning process.

Permanent Building Committee

Continuing its emphasis on infrastructure improvements, the Committee in conjunction with the School Committee and Administration commissioned The Carell Group to survey accessibility for the handicapped at the Noyes School. Upon review of the recommendations received, the architect was requested to draw plans for remedial work and for the planned refurbishment of the restrooms and replacement of the exterior doors. This work will be bid for performance during the summer of 1998 under a general contract.

Design services were completed by The Richard D. Kimball Co. for repair or replacement of the HVAC, fire alarm and electrical systems at the Noyes School, and for repair/replacement of the HVAC system, excluding major boiler replacement, at the Curtis Middle School. The contract was awarded to Worcester County Refrigeration and work was begun at the close of school. A favorable bid allowed the Committee to include the installation of data wiring at the Noyes School.

A February Special Town Meeting, followed by a debt exemption ballot, approved funding in the amount of \$43 Million for School building projects based on the Feasibility Study commissioned by the Schools and the Phase I schematic work completed in regard to renovations and addition

- 97-39 **STATION ROAD AUTO BODY & GARAGE, INC.**
40 Station Road
Renewal of Special Permit for the sale and repair of new and used motor vehicles.
*APPROVED**
- 97-40 **MACKINNON ET AL**
5 Concord Road
Renewal of Special Permit to allow the sale of antiques and collectibles.
*APPROVED**
- 97-41 **GRIFFIN & MCMANUS**
684 Boston Post Road
Special Permit to operate an automobile repair shop, including limited used-car sales.
*APPROVED**
- 97-42 **BRUNJES, INC., D/B/A THE HITCHCOCK STORE**
348 Boston Post Road
Special Permit to erect a freestanding sign.
APPROVED
- 97-43 **METROWEST BANK**
421 Boston Post Road
Special Permit to erect a wall sign which is a second sign.
APPROVED
- 97-44 **AT&T WIRELESS PCS, INC.**
Lot 3 Maynard Road (Willis Hill Watertank)
Special Permit to install and operate wireless telecommunications antennas.
PENDING
- 97-45 **AT&T WIRELESS PCS, INC.**
Lot 3 Maynard Road (Willis Hill Watertank)
Special Permit to extend a nonconforming use, specifically to construct an equipment shelter for wireless communications.
PENDING
- 97-46 **AT&T WIRELESS PCS, INC.**
Lot 3 Maynard Road (Willis Hill Watertank)
Use Variance to provide wireless communications services.
PENDING
- 97-47 **AT&T WIRELESS PCC, INC.**
Lot 3 Maynard Road (Willis Hill Watertank)
Variance to allow placement of a structure on a lot with insufficient frontage.
PENDING

to the Haynes School performed by The Design Partnership of Cambridge. Pursuant to this vote, and upon completion of an independent review, design services were solicited by the Permanent Building Committee. In August, the firm of Drumme Rosane Anderson, Inc. was contracted to design a new elementary school at the Loring site and renovations of and addition to the Curtis Middle School. The work at the Curtis Middle School will continue the structural column repair and will complete the heating systems work begun under the Kimball Co. engineering design. The Design Partnership of Cambridge was contracted to perform Phase II design work at the Haynes School. School officials and School Committee members have been meeting on a weekly basis for design review with the architects and Permanent Building Committee. Construction for this phased work is expected to begin in June of 1998 and continue through the summer of 2000.

During the spring, Committee members assisted with review of proposals for modular classrooms to be leased by the Schools.

Drainage work at the Nixon School performed by the Town's Department of Public Works was completed at considerable savings to the Town. This work completes the Nixon Addition project.

In conjunction with the Sudbury Fire Department and pursuant to design work performed by The Carell Group, a construction contract was awarded to Soucy Wire and Iron, Inc. for floor reconstruction and roof replacement at Fire Station No. 2 on the Boston Post Road.

Structural analysis of the Town Hall was performed to determine its suitability for housing the Goodnow Library on a temporary basis. The Library move to Town Hall was accomplished over the summer. Design work for the renovation and addition to the Goodnow Library was completed by architects from the firm of A. Anthony Tappe and Associates, Inc. and the general construction contract was awarded in October to John T. Callahan & Sons, Inc., of Bridgewater. The first phase of the hazardous material removal was completed in September under a separate contract. David Redmond has been hired as Owner's Representative and will be on site for the duration of the project which is expected to be complete in December, 1998. The Committee is also considering application for a grant to fund some historical restorative work in the original octagon which would be performed within the contract for general construction.

Design Review Board

The Design Review Board operates in an advisory capacity to aid in conformance to the zoning bylaws. It reviews commercial sign applications, site plans and building plans and provides advice on creating attractive, conforming and effective signage, landscapes and buildings. It makes recommendations to the Zoning Enforcement Officer, the Board of Selectmen, and the Zoning Board of Appeals when a Special Permit or Variance is required. The Board recommends

changes in the Zoning Bylaw at Town Meeting as seems appropriate. The Board believes an attractive business district is of benefit to all.

This year the Board successfully proposed an amendment to the Zoning Bylaw to change the specifications for free-standing signs, making the size and setback of such signs proportional to the length of the lot frontage.

The Board reviewed 28 sign applications, 7 Site Plans and 2 proposals for building renovations that did not require Site Plan approval.

The Board's membership was reduced to four by a resignation in June, and the Board is actively seeking new members. An interest in and knowledge of design issues in the fields of architecture, graphic design or landscape design are important, but the bylaw also calls for a resident from within or near the Business District. Anyone interested in making a contribution to the Town by serving on the Design Review Board should contact the Planning Office or the Selectmen's office.

Permanent Landscape Committee

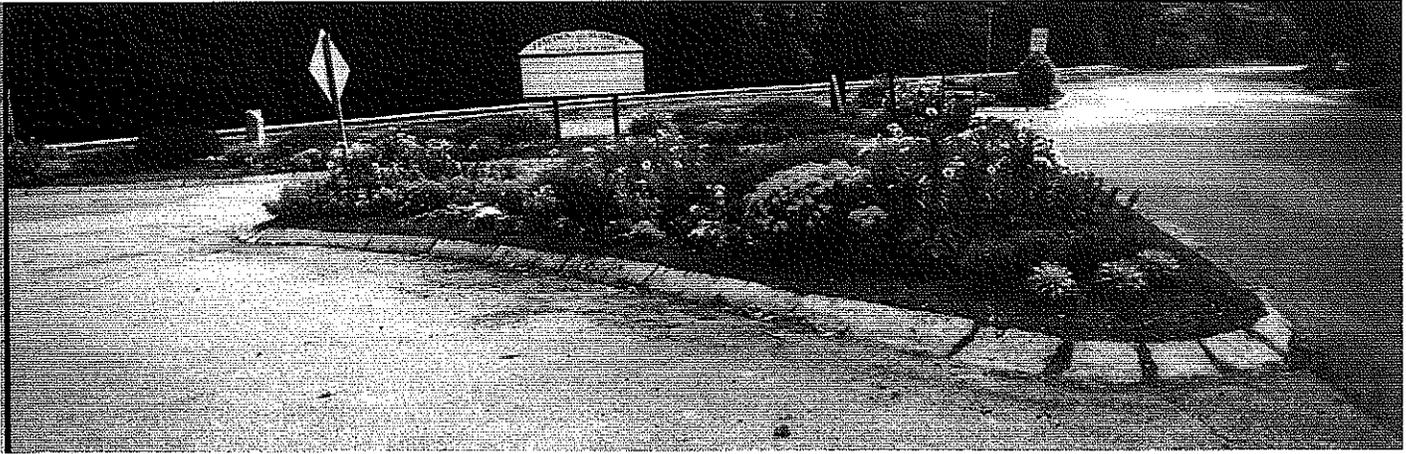
In the early spring the Town Planner contacted the Permanent Landscape Committee (PLC) for advice on selection and placement of buffer trees and shrubs along St. Anselm Way, a road developed on Barberry property newly acquired from St. Anselm's Church on Landham Road in Sudbury.

The School Committee representative on the PLC provided advice for relandscaping the Dr. Bill Adelson Toddler Park at Haskell Field. Advice was given for planting a large tree and ground cover. The Earth Decade Committee was given advice on planting a tree in Heritage Park for the children in the 1990 to 2000 decade. The tree chosen was a five-foot paperbark maple (*Acer griseum*).

During the summer the pavement at the intersection of Concord and Old Sudbury Roads was the scene of much rusty water pipe replacement. Original plans called for the removal of the stone wall along Concord Road at Grinnell Park, as well as some of the stone wall around the corner along Old Sudbury Road to allow water pipes to be laid underground. The PLC successfully resisted that plan.

The traffic island planting program developed by PLC met with great success this summer, thanks to Cavicchio Greenhouses who provided the plants for the traffic islands. The PLC oversaw and/or planted major islands at Lincoln, Powder Mill, and Powers Roads, plus several smaller islands at Goodman's Hill and the area at the Sudbury School Department Office at the Fairbank Senior Center. Greenhouse owner, Paul Cavicchio, has asked the PLC to continue, even expand, the program next summer.

The PLC is available to advise or recommend planting designs on Town-owned property, and recommend ways for preserving and safeguarding public shade trees.



*Landscaped Traffic Island at Lincoln and Concord Roads
Photo by: Clay Allen*

Metropolitan Area Planning Council (MAPC)

The Metropolitan Area Planning Council (MAPC) provides the sub regions with financial, planning and administrative support, offers technical aid on selected special projects and has oversight responsibility for the region's federal-funded transportation program.

In September, the first Transportation Improvement Program (TIP) was adopted by the new MPO, including \$10 million for "Enhancement projects," and \$3 million for Transportation Demand Management (TDM) projects. As a regional planning agency, MAPC's role in both the Enhancement and TDM programs is to solicit proposals and prescreen them for funding eligibility.

MAPC completed a three-year Pavement Management system project that involved the inspection of all federal-aid eligible roadways throughout the entire MAPC region. A report on the over 3,000 miles of road that were inspected was submitted to the Massachusetts Highway Department.

A new project, organized last year, was the Metropolitan Greenspace Initiative. Over 65 environmental and historic preservation organizations have indicated their interest in participating in this effort, showing urban sprawl of 15% growth in land development with only a 55% growth in population. MAPC staff has also been working with graduate students at the Harvard Graduate School of Design on the potential for open space protection as the region continues to grow. During the past year, the agency increased its association with the Boston Harbor Islands National Recreation Area planning project with the expectation that the agency will become one of the groups officially involved in the establishment of this new federal/state facility.

MAPC is continuing its support to help communities use GIS system, including Tree Inventory, wireless (cellular) communications, open space and others.

Strategic Planning Committee

The Strategic Planning Committee (SPC) was appointed by the Board of Selectmen in August, 1996. The charge of the committee was to develop a strategic growth management plan which would define the type of community residents want Sudbury to look like in the next 20 years and identify policies to effectuate that vision utilizing ideas from a broad spectrum of the population. The SPC is made up of more than 40 volunteers, representing the public at large and most of the boards and committees in Town. Meetings are held monthly.

The initial meetings of the SPC were facilitated by John Mullin, AICP, Professor of Planning at the University of Massachusetts, Amherst. The first six months were spent identifying the strengths, weaknesses, opportunities, threats, goals, objectives and priorities on the major issues surrounding growth in Sudbury.

During the summer of 1997, the committee took on the task of self-facilitation, and in the process formed nine Task Forces dealing with the major issues identified. These Task Forces include: Environmental, Master Plan, Economic Sustainability, Community Character, Housing, Zoning, Emergency Action, Route 20, Senior Tax Relief. A Steering Committee develops the processes and procedures for coordinating the activities of the larger group. Due to the size of the committee, this has been a great challenge.

The first report of the SPC was released November 5, 1997 during a public forum which allowed the public to share their views on the future of Sudbury. The forum was attended by over 20 members of the public.

The committee's next goal is to propose a Mission Statement for the Town, which concludes the hard work of the Community Character Task Force. The Master Plan Task Force has also completed its initial charge and has issued a report on their findings on what a Master Plan is, its potential value to the town, which processes could be used to draft a plan, the estimated cost and time frame for the project, and

the resources that are available to the Town for producing a master plan. The Planning Board has been briefed on the findings, and is currently looking for interested candidates to serve on a master plan sub-committee. Other task forces will be drafting articles to be submitted to the 1998 Annual Town Meeting warrant.

The SPC is an extremely diverse group, and that is the source of its strength. Within the SPC there is surely at least one voice that represents every resident and interest group in Sudbury. The decision-making process is one of consensus. The SPC hopes that the community of Sudbury can share this philosophy as it embarks on the goals and objectives the SPC has identified.

Public participation and scrutiny of the SPC's ideas is extremely important. The SPC encourages you to join us in this process: participate in a task force, attend a meeting, or discuss the issues with our members.

Metro West Growth Management Committee

Since its formation in 1985, the Metrowest Growth Management Committee (MWGMC), and alliance of eight towns and one city: Ashland, Framingham, Marlborough, Natick, Southborough, Sudbury, Wayland, Wellesley and Weston, seeks to minimize the negative impacts of growth and the complex effect on the region by local decisions pertaining to that development.

During 1997, MWGMC was a forum for regular communication among members, permitting shared information on proposed developments, regional approaches to decision-making and an exchange of ideas on solving local problems. It continued to enhance communication and cooperation among member communities, state agencies, and communities

beyond its membership on a variety of issues, such as electric deregulation, formation of a MetroWest Community Foundation to address health needs for the 26 communities serviced by the hospital which includes Sudbury, transportation cash problems for the region resulting from the Big Dig, as well as Environmental Impact Reviews on local, regional development.

Through its able leadership, a Municipal Incentive Grant of \$60,000 was received from the Department of Housing and Community Development for an electric power cost reduction strategy, a highly sought after award and an issue critical to our communities.

MWGMC works toward shared solutions to problems by working together and developing ideas. It's important to note that no one is suggesting breaking down the boundaries of our proud, individual towns to which residents have a fierce loyalty but realize more than ever their interdependence. "We fought for independence, and we treasure it," said the Executive Director at a recent regional workshop of community leaders. The traffic coming through town as often as not originates in some other community. Regional planning and coordination are key to protecting the quality of life in our communities from growth's negative impacts.

Sudbury's representatives on the MWGMC are Maryann Clark, Board of Selectman and William Keller, Planning Board.

Earth Removal Board

No requests for Earth Removal Permits were received in 1997.



"Autumn Leaves"
by Jeynifer Andersen
Lincoln-Sudbury Regional High School



"First Parish Church" by Danielle Dorey
Grade 5, Josiah Haynes School

ACKNOWLEDGMENTS

The Town Report Committee wishes to thank the following people who helped produce the 1997 Town Report: the students who submitted artwork and their art teachers; residents who answered our call for photographs; the town officials and committees for their reports; Jan Silva and Mary Daniels in the Town Manager's Office and Boy Scout Troop #61 for distributing the Town Report to all Sudbury households.

Big jump in September home sales

Evergreen Books closes its doors after nearly 13 years

SUBURYLIFE

Bundling

Tippling

Meetinghouse bell marks milestone

Operation Rescue targets high school

Don't turn [unclear] into trails

Goodnow prepares for big move

[unclear] Militia Company Fair is Sept. 27

Ledoux gets solid rating in first annual review

POICE REPORT
Teen center

APRIL FOOLS' STORM

Vision of future is taking shape

Controversial Area

Mosquito spraying begins April 22

Don't shortchange the

Decision to bundle capital req