



# Town of Sudbury

## Housing Trust

HousingTrust@sudbury.ma.us

Flynn Building  
278 Old Sudbury Road  
Sudbury, MA 01776  
978-639-3387  
Fax: 978-639-3314  
www.sudbury.ma.us/housingtrust

### MINUTES

July 13, 2023 AT 8:00 AM

### VIRTUAL MEETING

**Housing Trust Members Present:** Chair Carmine Gentile, Vice Chair Robert Hummel, Kelley Cronin, Janie Dretler, Cynthia Howe, and John Riordan.

**Absent:** Jessica Cerullo Merrill

**Others Present:** Community Preservation Coordinator Ryan Poteat, and Director of the Regional Housing Services Office (RHSO) Liz Rust

Mr. Gentile called the meeting to order at 8:02

**Financial update:**

Ms. Rust went over the Housing Trust Financial Transactions. Transactions were normal and there were no questions.

Mr. Riordan made a motion to ratify the transactions of March 2023, and April 2023. Ms. Howe seconded the motion. Roll Call Vote: Mr. Gentile – Aye, Ms. Cronin – Aye, Ms. Dretler – Aye, Ms. Howe – Aye, Mr. Hummel – Aye, Mr. Riordan – Aye.

**Fiscal Year 2024 Budget:**

Ms. Rust presented the tentative Fiscal Year 2024 budget. Ms. Rust explained that the funds allocated for the Housing Production Plan update were several years prior and that the costs have increased. She asked if the Housing Trust would be willing to spend an additional \$8,500 to cover the increase. The Ms. Howe asked if this was a town responsibility and inquired as to why the Housing Trust was being asked to fund the increase. Mr. Riordan asked to strike the \$8,500 from the Housing Trust Budget.

There was discussion about the Rental Assistance Program and the members unanimously agreed to table a decision until more information could be received pertaining to State funding of such programs.

**Sudbury Rent Relief Program Update:**

Ms. Rust stated there have been 71 applicants 15 of these applicants requested utility assistance and were very happy the program now offered this. Ms. Rust stated that allocated funds for this program were soon to be fully utilized and that the program would be closing soon.

**Land Donation at Hillside Place:**

A site visit is requested. Mr. Riordan stated he knows an abutting neighbor. The land being offered to the Housing Trust is likely not suitable for development due to topography as well as the difficulty with access. Ms. Dretler emphasized the importance of a site visit as the property is likely unbuildable and that the parcels being offered do not meet the goals of the Housing Trust.

This agenda item was tabled until the August 10<sup>th</sup> Housing Trust meeting.

At this time Mr. Hummel left the meeting.

**67-73 Nobscot**

Mr. Gentile made a motion that in the event the Housing Authority received a Notice of Availability of Funding, the Housing Trust would use funds allocated to 67-73 Nobscot Road for a property appraisal by a licensed appraiser. Mr. Riordan seconded the motion. Roll Call Vote: Mr. Gentile – Aye, Ms. Cronin – Aye, Ms. Dretler – Aye, Ms. Howe – Aye, and Mr. Riordan – Aye.

**Public Comment:**

There were no public comments

**New Business:**

Mr. Riordan mentioned an alternative property located behind the State Police Laboratory. After discussion this was deemed not to be a feasible site for development.

Ms. Dretler made a motion to adjourn the meeting. Mr. Riordan seconded the motion. Roll Call Vote: Mr. Gentile – Aye, Ms. Cronin – Aye, Ms. Dretler – Aye, Ms. Howe – Aye, and Mr. Riordan – Aye.

The meeting ended at 9:11 AM