



Town of Sudbury

Housing Trust

HousingTrust@sudbury.ma.us

Flynn Building
278 Old Sudbury Road
Sudbury, MA 01776
978-639-3387
Fax: 978-639-3314
www.sudbury.ma.us/housingtrust

MINUTES

OCTOBER 21, 2019 AT 9:00 AM

THOMPSON ROOM, FLYNN BUILDING, 278 OLD SUDBURY ROAD, SUDBURY, MA

Housing Trust Members Present: Cynthia Howe, Chair; Kelley Cronin; and Kaffee Kang

Housing Trust Members Absent: Janie Dretler

Others Present: Selectman Pat Brown; Adam Duchesneau, Director of Planning and Community Development; State Representative Carmine Gentile; and Elizabeth Rust, Director of the Regional Housing Services Office (RHSO)

At 9:12 AM, Ms. Howe called the meeting to order.

Meeting Scheduling

Ms. Rust noted Ms. Dretler had a change in her schedule and 9:00 AM meeting times would no longer work for her.

There was then a discussion about different possible times to hold meetings and it was determined 7:45 AM on Wednesdays might be the best time for everyone. The Housing Trust decided to hold their next two meetings on November 13, 2019 at 7:45 AM and December 11, 2019 at 7:45 AM.

At this time, Mr. Gentile arrived at the meeting.

1. Minutes

a. Approve the Regular Meeting Minutes of 6/19/19 and 9/16/19

Ms. Kang made a motion to approve the minutes of June 19, 2019 as amended and the minutes of September 16, 2019. Ms. Cronin seconded the motion. The vote was unanimous, 3-0.

2. Finances

a. Vote to Ratify the FY 2020 August Transactions

Ms. Rust provided an overview and summary of the transactions. She also discussed the detailed statement of revenues and expenditures. There was then discussion and clarification as to how the figures were calculated.

Ms. Cronin made a motion to ratify the FY2020 August transactions. Ms. Kang seconded the motion. The vote was unanimous, 3-0.

b. Vote to Accept Lottery Agent Contracts with Holliston, Westwood, Weston

Ms. Rust provided an overview and there was then discussion regarding the fees which were being charged for the work.

Ms. Cronin made a motion to approve the Lottery Agent Contracts with the towns of Holliston, Westwood, and Weston. Ms. Kang seconded the motion. The vote was unanimous, 3-0.

3. Other Items

a. Request for a Nomination to Serve on the Committee for a New Town Manager

Ms. Rust noted the Housing Trust had been selected to nominate a member to be part of the Town Manager Search Screening Panel. Ms. Brown stated the Board of Selectmen would be meeting with the consultant on October 29, 2019 to discuss next steps and indicated they were hoping the process would take less than 8 months. Mr. Gentile noted he would be interested in serving on the Screening Panel on behalf of the Housing Trust after he was sworn in.

Ms. Cronin made a motion to nominate Carmine Gentile from the Housing Trust to serve on the Town Manager Search Screening Panel after he was sworn in. Ms. Kang seconded the motion. The vote was unanimous, 3-0.

b. Home Preservation Grant Program – 8 Eddy Street Update

Ms. Rust noted there was still water in the basement and they were exploring getting sump pumps installed to address the issue.

c. Village at Old County Road, Unit 28 – Update

Ms. Kang stated the Sudbury Housing Authority had voted not to buy the unit. She indicated it appeared the Sudbury Housing Authority was concerned about the condominium document language which stated the condominium association could evict a tenant. Ms. Kang also noted there were concerns the second floor loft in the unit could be a bit of a liability. Ms. Rust stated the condominium association had expressed some concerns about the Sudbury Housing Authority taking over the unit and indicated they would be hiring an attorney to oppose the acquisition.

Ms. Brown asked if the condominium association was aware of the Sudbury Housing Authority's decision not to purchase the unit. Ms. Rust indicated she would contact the condominium association when it became official the unit was not being sold to the Sudbury Housing Authority.

At 10:05 AM, Ms. Cronin made a motion to adjourn the meeting. Ms. Kang second the motion. The vote was unanimous, 3-0.