



Town of Sudbury

Housing Trust

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MINUTES

MAY 1, 2019 AT 8:00 AM

SILVA ROOM, FLYNN BUILDING, 278 OLD SUDBURY ROAD, SUDBURY, MA

Members Present: Lydia Pastuszek, Chair, Kelly Cronin, Janie Dretler, and Cynthia Howe.

Members Absent: Kaffee Kang

Others Present: Elizabeth Rust, Regional Housing Services Office, and Adam Duchesneau, Director of Planning and Community Development.

At 8:17 AM, Ms. Pastuszek called the meeting to order.

Minutes

1) Minutes from April 1, 2019

Ms. Dretler made a motion to approve the minutes of April 1, 2019. Ms. Cronin seconded the motion. The vote was unanimous, 4-0.

Finances

1) Review and Vote FY20 Budget

Ms. Rust provided an overview of the revenues and expenses for FY19, and a letter to the Board of Selectmen regarding the FY20 Budget.

Ms. Cronin made a motion to approve FY20 Budget, Ms. Howe seconded the motion. The vote was unanimous, 4-0.

2) Acceptance of Lottery Contracts if/as Presented

Ms. Rust provided an overview and update on the Sudbury Lottery and Monitoring Contracts. She highlighted Chamberlain Street in Hopkinton, MA and Willowdale Estates in Mansfield, MA, projects which the Trust needed to take action on.

Ms. Cronin made a motion to accept the Chamberlain Street and Willowdale Estates contracts. Ms. Howe seconded the motion. The vote was unanimous, 4-0.

Board Operation

1) Thank You to Retiring Trustees

The Trust thanked Lydia Pastuszek and Andrew Kaye for the years of service to the Trust.

2) Election of Chair

Ms. Cronin nominated Ms. Howe as Chair of the Housing Trust, Ms. Dretler seconded the motion. The vote was unanimous, 4-0.

3) *Board Recruiting*

A discussion took place regarding how the Trust might be able to seek out new members. Ms. Pastuszek noted having an architect, lawyer, mechanical engineer, or real estate agent on the Trust would be beneficial. Trust members indicated they would tap into their networks to recruit new members.

Small Grant Program – Review and Award

Ms. Rust provided an overview of the two grant applications which had been submitted to the Trust. Ms. Howe made a motion to approve Small Grant Program applications #98 and #99, Ms. Cronin seconded the motion. The vote was unanimous, 4-0.

Home Preservation Grant Program

Ms. Rust provided an update on the work being performed at 8 Eddy Street. Ms. Rust noted progress was being made to improve and repair the unit.

At 8:45 AM, Ms. Dretler left the meeting and, as such, a quorum was lost and the meeting was adjourned.