



Town of Sudbury

Sudbury Housing Trust

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Sudbury Housing Trust

Minutes

April 4, 2012 8:00 AM

Present: Trustees: Amy Lepak, Peter Abair, Michael Buoniconti, Larry O'Brien, Lydia Pastuszek, Andrew Kaye, Peter Crowe

Regrets: Daniel Hewett, Joel Guillemette

Staff: Jody Kablack, Beth Rust

Meeting called to order at 8:06, and adjourned at 9:28

1. **Approve Minutes** – After a review of the draft minutes,

Motion duly made and seconded, it was (7-0):

VOTED: To ratify the minutes of the regular meeting of 2/28/12 as amended

2. **Small Grant Program Award** – The Trust was presented with the grant requests from the September Small Grant Program cycle – grants #48 and #49. After review of the requests,

Motion duly made and seconded, it was (5-1):

VOTED: To approve grant #48 at an amount not exceed \$1,000.

Motion duly made and seconded, it was (6-0):

VOTED: To approve grant #49 at an amount not to exceed \$3,000

3. **FY13 Plan** – The Trust reviewed the FY13 staffing model and proposed budget.

Motion duly made and seconded, it was (6-0):

VOTED: To approve the staffing model for FY13

4. **Lottery and Monitoring Agent services**

Motion duly made and seconded, it was (7-0):

VOTED: To approve the additional scope of services for Highland Meadows, Weston and Approve contract termination for Oxbow, Wayland

5. **Trust Amendment**

Motion duly made and seconded, it was (7-0):

VOTED: To approve the proposed Sudbury Housing Trust Amendment trust document to require a Certificate of Appointment of Trustees only when there is an actual change in the Trustees(s).