



Town of Sudbury

Sudbury Housing Trust

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776
978-639-3387

<http://www.sudbury.ma.us>
Housing@town.sudbury.ma.us

Sudbury Housing Trust

Minutes

January 28, 8:00 AM

Flynn Building, 278 Old Sudbury Rd

Present: Trustees: Larry O'Brien, Lydia Pastuszek, Andrew Kaye, Daniel Hewett, Joel Guillemette, Amy Lepak, Michael Fee

Regrets: Peter Crowe, Michael Buoniconti

Staff: Jody Kablack, Beth Rust

The meeting was called to order at 8:10 am, and adjourned at 9:45am.

Approve Minutes: *Motion duly made and seconded, it was (7-0):*

VOTED: To approve the Regular Minutes of 11/19/10

Financial Matters:

Ratify October and November transactions: *Motion duly made and seconded, it was (7-0):*

VOTED: To ratify the October and November financial transactions as presented

Ed Marchant supplemental invoice for \$1140: *Motion duly made and seconded, it was (7-0):*

VOTED: To authorize payment of an additional \$1140 to Ed Marchant for the review of the Maynard Road project proforma

Concord Assessment contract for \$2,625: *Motion duly made and seconded, it was (7-0):*

VOTED: To accept the contract with the Concord Assessor's Office for \$2,625

Community Housing Specialist benefits: *Motion duly made and seconded, it was (7-0):*

VOTED: To approve the funding of the benefits for the Community Housing Specialist for FY11 of approximately \$18,000

Facilitator for public workshop for housing production plan: *Motion duly made and seconded, it was (7-0):*

VOTED: Upon receipt of a memo from the Town Manager, approve the funding of the facilitator for \$1,250 plus expenses

Project Matters:

Maynard Rd update. Discussion of the Development Services Agreement

Motion duly made and seconded, it was (7-0):

VOTED: To authorize the Chairman to sign the Development Services Agreement with NOAH with the discussed amendment to include the assignment of rights to use the plans, specifications and designs upon receipt of the first payment.

Regional Housing Services Office: Review of the final proposal. *Motion duly made and seconded, it was (7-0):*

VOTED: To pay the FY11 benefits for the Community Housing Specialist and to review payment of the FY12 benefits after greater clarity and distinction is made between the Town and the Trust activities.