



Town of Sudbury

Sudbury Housing Trust

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776
978-639-3387

<http://www.sudbury.ma.us>
Housing@town.sudbury.ma.us

Sudbury Housing Trust

Agenda

Wednesday November 7, 2007, 8:00 AM
Silva Conference Room, Flynn Building, 278 Old Sudbury Rd

Announcements

1. Topic: Meetings, Agenda, Minutes
 - a. **VOTE:** Approve Minutes of 10/2
2. Legislation and Trust
3. Finances, Funding and Grants
 - a. **VOTE:** Approve Finances as presented for October
 - b. **VOTE:** To authorize Jody Kablack, as Directory of Planning and Community Development, signing approval for contractual services for amounts equal or greater than of \$5,000, as consistent with voucher approvals.
 - c. **VOTE:** To request CPC admin funds for half of Community Housing Specialist position for FY09, and the Sudbury Housing Trust to pay the other half of salary. Support the proposal to increase grade of position from Grade 11 to Grade 12, and fund as full time.
 - d. Concord – Lottery tonight, 9 qualified applicants. Went well, may make \$ 100 profit.
 - e. CPC Proposals – Buy Down, 10% Trust allocation submitted.
4. Active Projects
 - a. **Young Parcel Update** – Town meeting 12/3, Trust to report. Preparing revised site plans, Town will keep ownership, complexity with CPA act and deed.
 - b. Dutton Parcel Update – No further action needed on mortgage - ?? Habitat meeting 10/24 attended by 40 people, next meeting 11/28. Grant proposal to Sudbury Foundation for \$25k made for December board meeting. RFP published 10/31, deadline 11/30. December agenda item for Trust, perhaps Trust will make a contribution to developer.
 - c. **Home Preservation Project Update** – **VOTE:** Select property to purchase, see attached update.
 - d. Washbrook Parcel Update – Flood plain testing in process, followed by septic design, then Notice of Intent to Con Comm and alternatives analysis.
 - e. Melone Update – Feasibility work started. Selectmen's meeting to receive public input on the project on Nov. 13.
 - f. **Small Town owned parcels** – **VOTE:** Discuss submission of Town Meeting articles, see attached update.
 - g. Small Grants Program – December agenda item
 - h. Down Payment Assistance – December agenda item , Trust requirements for eligibility for December lottery winners
 - i. 40B Updates
 - Snowberry – Developer still late with cost reports
 - Old County Rd – Preliminary lottery update – 9 applications received, HOME funds appropriation in process. Developer owes \$4,000 for lottery work.
 - Village on rt20 – Developer slowing down
 - Commons – Additional affordable buy-down unit in discussion
5. Outreach, other, reference
 - a. Flyswatters – to the best!
 - b. 11/13 Melone presentation to Selectmen
 - c. 11/14 League of Women Voters forum Sudbury affordable housing
 - d. 11/28 Habitat meeting at Library
 - e. 12/3 Town Meeting
 - f. Sudbury Affordable Housing – Projections updated with \$\$s

Other business