

Minutes
Sudbury Housing Trust
Thursday, February 15, 2007

Present: Trustees: Tara Reed, Christopher Morely, Amy Lepak, Larry O'Brien
Staff: Jody Kablack, Beth Rust
Absent: Michael Fee

The meeting was called to order on February 15, 2007 at 8:30 a.m. and adjourned at 9:00.

Announcements

This was the last meeting of the Interim Trust and the Interim Trustees were thanked for their efforts.

Minutes approval

The minutes of the January 10, 2007 were reviewed, with no discussion.

Motion duly made and seconded, it was unanimously (4-0):

VOTED: To approve the minutes of January 10, 2006

Creation of the Permanent Trust

The permanent trust document was reviewed, with no discussion.

Motion duly made and seconded, it was unanimously (4-0):

VOTED: To approve the permanent Trust

Trustee Appointment

The Trustees reviewed of nomination slate for Board of Selectmen appointment and noted that it appeared to be a broad-based group with a multi-disciplinary background.

Motion duly made and seconded, it was unanimously (4-0):

VOTED: To support the slate of potential Trustees and recommend them to the Board of Selectmen for appointment

HOME Program

Beth reviewed the FY08 Annual Action plan submitted to the HOME Consortium, describing the program and projects planned in FY08. As part of the WestMetro HOME Consortium, we are entitled to \$22,339 of project funds and \$1,738 of administrative funds for the FY07. The FY08 request is level-funded.

In this fiscal year, Beth Rust has worked enough hours to apply for the admin funds, and so Sudbury has applied for the \$1,738 - which will be deposited into the Sudbury Housing Trust.

The proposal is to use these admin funds to fund a slight increase in hours (58) for the remainder of the FY which would further the Trust, and start the planned staffing model. The original proposal to the CPC for the Community Housing Specialist planned that in two years, the Trust or other funding source would fund the position.

This amount would fund an additional 58 hours through June 30, 2007. The Trust would pay directly for these hours.

Motion duly made and seconded, it was unanimously (4-0):

VOTED: To accept the FY08 Annual Action Plan and the increase of 58 hours in FY07 for the Community Housing Specialist to be funded from the HOME Admin Funds.

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40B Project Updates – Village at Old County Rd

Beth provided a general update and distributed a proposal for providing the Lottery and Monitoring Agent services to the Villages at Old County Rd.

Motion duly made and seconded, it was unanimously (4-0):

VOTED: To authorize the Sudbury Housing Trust to propose Lottery Agent services for the Village at Old County Rd 40B development.

Small Parcel Update

Feasibility testing, witnessed septic and wetlands delineation, is still progressing on the Water District property on Washbrook Rd. Potential development options mentioned included building a duplex with Habitat for Humanity. Jody and Beth will attend their Board meeting on 2/27/07 to discuss status with respect to the Water District annual meeting in May.

Other sites are still in early stages, and a brief update was given for a parcel on Goodman's Hill Rd.

Financial Review

The current finances of the Trust were distributed and reviewed. Larry thought the Board of Selectmen would be interested in these current projections, and Beth agreed to provide a brief overview at their 2/27/07 meeting.